



1902 - *Serving Our Community for over 120 Years* - 2025

WEST BAY SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, OCTOBER 8, 2025 AT 7:00 P.M.

1. Call to Order

President Dehn called the meeting to order at 7:04 PM

Roll Call

BOARD MEMBERS PRESENT: President Dehn, Secretary Walker, Treasurer Thiele-Sardiña (via Zoom), Director Moritz, Director Otte

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Ramirez, AND Condotti via Zoom

Others Present:

2. Communications from the Public: None

3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

- A. ~~Approval of Minutes for Regular meeting September 24, 2025~~
- B. WBSD Operations and Maintenance Report – September 2025
- C. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – September 2025
- D. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD - September 2025
- E. East Palo Alto Sanitary District (EPASD) Operations and Maintenance Report for Work Performed by WBSD – September 2025

Comments: Consent Calendar items B through E were approved. President Dehn pulled and tabled item A to correct the minutes to include the proper motions that were carried out by the Board.

Motion to Approve by: Moritz 2nd by: Walker Vote: AYE: 5 NAY: 0 Abstain: 0

4. General Manager's Report

Discussion/Comments: General Manager Ramierz reported on conducting a solid waste rates study 2026. Board consensus was to keep solid waste rates the same for 2026 and not to conduct a rate study. He continued to report on City of East Palo Alto, Town of Los Altos Hills, and Town of Woodside's O&M. He continued to report on the cost to place ads in the Almanac and the San Mateo Daily. General Manager Ramierz also reported on the ISSAC telemetry replacement project's progress. The next upcoming meetings and events are Board Meetings on Oct. 22 and Nov. 12th. Board consensus was to cancel the October 22nd Board meeting due to a lack of a quorum and hold the second October Regular Board meeting on Wednesday, October 29th. The Halloween Hoopla Parade and Carnival will be on Oct. 25th, and the Thanksgiving Luncheon will be held on Nov. 13th.

5. Report and Discussion on Sharon Heights Recycled Water Facility

Discussion/Comments: General Manager Ramirez reported that 10.6 MG was processed, and 7.4 MG was delivered for September 2025. Less recycled water was delivered due to rain events and cooler weather. The monthly O&M Meeting will be held on Oct 14th.

6. Discussion and Direction on Bayfront Recycled Water Project and Status Update

Discussion/Comments: General Manager Ramirez reported the recycled water steel tanks are being welded at Bayfront and a good time to see them is on Oct. 16th. Anderson Pacific's solar contractor would like to present to the Board at an upcoming meeting to discuss solar options for the Bayfront RWF. President Dehn requested a staff report before the contractor gives their solar presentation.

7. Report, Discussion and Direction on RethinkWaste (SBWMA)

Discussion/Comments: None

8. Report, Discussion and Direction on Silicon Valley Clean Water (SVCW) Plant

Discussion/Comments: There is a Commission meeting on Oct. 9th. One of the agenda items is amendments or replacement to the JPA.

9. Closed Session

- A. PUBLIC EMPLOYMENT
(Cal. Govt. Code § 54957)
Title: Finance Manager

Entered closed session at 7:48 p.m. Left closed session at 8:00 p.m.

Reportable action: None

10. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

Discussion/Comments: None

11. Adjournment Time: The meeting was adjourned at 8:01 p.m.

/s/ David A. Walker
Secretary