



1902 - Serving Our Community for over 115 Years - 2022

**WEST BAY SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, JANUARY 26, 2022 AT 7:00 P.M.**

1. Call to Order

President Dehn called the meeting to order at 7:01 PM

Roll Call

BOARD MEMBERS PRESENT: President Dehn, Secretary Walker, Treasurer Thiele-Sardiña, Director Moritz, Director Otte

BOARD MEMBERS ABSENT: None.

STAFF MEMBERS PRESENT: Ramirez, Fisher, and Tory Thompson – ABC Law by Zoom

Others Present: Rick Simonson and Gabe Sasser – HF&H

2. Communications from the Public: None.

3. Consent Calendar

CONSIDERATION OF ITEM(S) REMOVED FROM THE CONSENT CALENDAR

Discussion/Comments: None.

A. Approval of Minutes for Regular meeting January 12, 2022

Motion to Approve by: Otte 2nd by: Thiele-Sardiña Vote: AYE: 5 NAY: 0 Abstain: 0

4. District Manager's Report

Discussion/Comments: District Manager Ramirez reported that the District is beginning negotiations with the Town of Los Altos Hills regarding the renewal of the maintenance service agreement. He also reported that the City of Menlo Park requested West Bay staff make a presentation at their City Council meeting on the Bayfront Recycled Water Facility. He continued to report that \$5.7M has been received for two Greystar Development projects. He reported that levee project permitting is going well. He also reported that he will be meeting with West Yost Associates regarding grant opportunities. The complete District Manager's written report is in the January 26, 2022 agenda packet.

5. Workshop and Discussion on the Sewer Service Charge and Connection Fee Rate Study for Fiscal Year 2022/23

Discussion/Comments: Rick Simonson and Gabe Sasser of HF&H gave a presentation that included Silicon Valley Clean Water expenses as well as the District's operating expenses and capital expenditures. The Board's consensus was to explore a 2% increase in sewer service charges in order to maintain operating and capital reserves for FY 2022-23. The Board asked to agendaize the SVCW connection fee charge as a discussion topic.

6. Consider Authorizing District Manager to Enter Into Agreement for On-Call Engineering Staff Augmentation Services with Freyer & Laureta, Inc.

Motion to Approve by: Moritz 2nd by: Otte Vote: AYE: 5 NAY: 0 Abstain: 0

Discussion/Comments: None.

7. Consider Establishing February 9, 2022 as the Date of Public Hearing to Consider a General Regulation Amending the Code of General Regulations for Board Member Compensation

Motion to Approve by: Walker 2nd by: Thiele-Sardiña Vote: AYE: 5 NAY: 0 Abstain: 0

Discussion/Comments: District Manager Ramirez reported that the Board is eligible for a 5% increase this year. Board consensus was to set a public hearing to consider a 4% increase, the same as staff received in FY 21/22.

8. January 26th Update Report on District Response to Corona Virus

Discussion/Comments: District Manager Ramirez reported that several employees are out due to COVID-19 exposure.

9. Report and Discussion on Sharon Heights Recycled Water Plant

Discussion/Comments: District Manager Ramirez reported that staff are performing annual maintenance on the plant. He also reported that a solar power agreement is being developed for the recycled water facility. The Avy Altschul Pump Station Project has been assigned a project manager for the SRF loan application.

10. Discussion and Direction on Bayfront Recycled Water Project and Status Update

Discussion/Comments: District Manager Ramirez reported that the National Fish & Wildlife Foundation will be working with staff on an agreement to begin disbursement of the grant the District received.

11. Report & Discussion on South Bayside Waste Management Authority (SBWMA)

Discussion/Comments: President Dehn reported that the next meeting will be on January 27, 2022. She also reported that the Omicron COVID-19 surge is effecting Recology and SBR staffing.

12. Report, Discussion & Direction on Silicon Valley Clean Water (SVCW) and Discussion on SVCW CIP Program and Financing

Discussion/Comments: None.

13. Closed Session

Entered closed session at 9:03 p.m. Left closed session at 9:11 p.m.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION/CONF. WITH LABOR NEGOTIATORS

Agency designated representatives: Board President/Legal Counsel

Unrepresented employee: District Manager

Reportable action: None.

14. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

Discussion/Comments: Upcoming items include a SVCW connection fee discussion.

15. Adjournment Time: The meeting was adjourned at 9:13 PM

/s/ David A. Walker
Secretary