



1902 - Serving Our Community for 120 Years - 2022

**WEST BAY SANITARY DISTRICT
MINUTES OF THE SPECIAL MEETING OF THE DISTRICT BOARD
WEDNESDAY, MAY 9, 2022 AT 12:00 P.M.**

1. Call to Order

President Pro-Tem Moritz called the meeting to order at 12:00 PM.

2. Roll Call

BOARD MEMBERS PRESENT: Thiele-Sardiña by Zoom, Moritz (President Pro-Tem), Otte (Secretary Pro-Tem)

BOARD MEMBERS ABSENT: Dehn, Walker

STAFF MEMBERS PRESENT: Ramirez, Reese, Kitajima, Fisher, Beyer, Hulsmann, Scheidt

Others Present: None

3. Communications from the Public: None

4. Fiscal Year 2022/23 Budget Workshop – Discussion of General Fund, Capital Fund, Reserves, Recycled Water Fund, and Solid Waste Fund

Comments: District Manager Ramirez and staff presented the FY 2022-23 draft budget to the Board and discussed each item. Highlights included a 1% decrease in total revenue, due to lower commercial flows and a 3.5% overall increase in operating expenditures. Staff detailed the \$30,514,529 revenue projection, showing a 2% decrease in sewer service charges and increases from 2 to 5% in other revenue. Operating expenditures of \$22,260,036 were provided with year-to-date through March 31, 2022 and a comparison with the current budget. Salaries and Benefits and all expenditures with increases greater than 10% were explained in detail. Salary is increasing 4.4% and benefits 8.5%, for a gross increase of 5.6%. CalPERS rates and employee cost sharing of employer contributions was also discussed in detail, explaining a 0.3% decrease in average employer cost for retirement benefits. The Capitalization Policy increase to \$20,000 increased expenses by approximately 1%. Items now expensed, rather than capitalized, were highlighted.

Silicon Valley Clean Water expense for operations, capital, and debt service were also shown to decrease 2% to \$12,177,351 for the year.

The Capital Projects of \$18,442,500 were listed and explained, including \$4,250,000 for Recycled Water Projects. Reserve funding of \$3,943,049, a 4% decrease was discussed.

Staff provided separate budgets for the Solid Waste and Recycled Water Funds.

After some discussion and consideration the consensus of the Board was to present the proposed budget in June.

5. Adjournment Time: The meeting was adjourned at 1:10 p.m.

/s/ David A. Walker
Secretary