



1902 - Serving Our Community for over 115 Years - 2023

**WEST BAY SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, AUGUST 9, 2023 AT 7:00 P.M.**

1. Call to Order

President Dehn called the meeting to order at 7:00 PM

Roll Call

BOARD MEMBERS PRESENT: President Dehn, Secretary Walker, Treasurer Thiele-Sardiña, Director Moritz (zoom), Director Otte

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Ramirez, Beyer, Heydari AND Condotti by Zoom

Others Present: Kip Prah – Menlo Country Club, Virginia Croll, Elisa Lee, PE – Woodward & Curran

2. Communications from the Public: None.

3. Consent Calendar

CONSIDERATION OF ITEM(S) REMOVED FROM THE CONSENT CALENDAR

Discussion/Comments: None.

- A. Approval of Minutes for Regular Meeting July 26, 2023
- B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru July 31, 2023
- C. WBSD Operations and Maintenance Report – July 2023
- D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – July 2023
- E. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – July 2023
- F. Consider Authorizing the General Manager to Issue Class 3 Sewer Permit No. 18032 for the Construction of Force Main Extension, and Class 5 Sewer Permit No. 18033 for the Construction of Wastewater Facilities for 35 Possum Lane, Portola Valley, California

Motion to Approve by: Thiele-Sardiña 2nd by: Walker Vote: AYE: 5 NAY: 0 Abstain: 0

4. General Manager's Report

Discussion/Comments: General Manager Ramirez reported staff was trained on the recycling and organics program on August 1st. He also reported payment for SVCW bond debt has been paid in the amount of \$3.4M. General Manager Ramirez reported the SVCW bypass at the Menlo Park Pump Station is complete. General Manager Ramirez reported the District will sponsor and ride in the Tour de Menlo event on September 16th. General Manager Ramirez further reported the next regular Board meetings will be held August 23rd and September 13th. The complete General Manager's written report is in the August 9, 2023 agenda packet.

5. Presentation and Discussion by Woodard & Curran on the Woodside Recycled Water Facility Feasibility Study

Discussion/Comments: Elisa Lee, PE of Woodward & Curran reported to the Board on the draft Feasibility Study. Highlights included the study area, current supply, users demand, alternatives, flow monitoring/sampling results, and on-site treatment options. Board consensus was to bring the final Feasibility Study to the Board for consideration.

6. Report and Discussion on Sharon Heights Recycled Water Plant

Discussion/Comments: General Manger Ramirez reported 6.2MG were delivered in July and 1.05MG were used for dust control. He also reported the State no longer requires matching for the project. In addition, he reported paving for the Avy Altschul Pump Station will begin on August 11th.

7. Discussion and Direction on Bayfront Recycled Water Project and Status Update

Discussion/Comments: General Manager Ramirez reported habitat monitoring will continue on August 23rd & 24th. The Levee Improvement Project bid opening is scheduled for August 17th. A second pre-bid meeting was held with four additional contractors in attendance.

8. Report & Discussion on South Bayside Waste Management Authority (SBWMA)

Discussion/Comments: None.

9. Report, Discussion & Direction on Silicon Valley Clean Water (SVCW) and Discussion on SVCW CIP Program and Financing

Discussion/Comments: None.

10. Closed Session

Entered closed session at 8:52 p.m. Left closed session at 9:16 p.m.

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Cal. Govt. Code § 54956.9(d)(1))
Name of Case: 1740 Oak. Ave., LP v. West Bay Sanitary District, et al., - SM CSC
Case No. 18CIV02813

- B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Govt. Code § 54956.9(d)(2): (1 potential case)

Reportable action: None.

11. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

Discussion/Comments: The Board requested staff add a monthly report on the solid waste re-assignment to agenda, on the second meeting of the month, and an update on District goals quarterly.

- 12. Adjournment Time:** The meeting was adjourned at 9:17 PM

/s/ David A. Walker
Secretary