



1902 - *Serving Our Community for over 120 Years* - 2026

**WEST BAY SANITARY DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD  
WEDNESDAY, MAY 13, 2026 AT 7:00 P.M.**

**1. Call to Order**

President Dehn called the meeting to order at 7:00 PM

**Roll Call**

BOARD MEMBERS PRESENT: President Dehn, Secretary Walker, Director Moritz, Director Otte, and Treasurer Thiele-Sardiña (left meeting at 8:00PM)

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Ramirez, Heydari, Condotti, AND Resse by Zoom  
Others Present: By Zoom: Resident Michael, and Pamella Levine, Homeowner of JADU

**2. Communications from the Public: None**

**3. Consent Calendar**

*Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.*

- A. Approval of Minutes for Regular meeting April 22, 2026
- B. WBSD Operations and Maintenance (O&M) Report – April 2026
- C. Town of Los Altos Hills O&M Report – April 2026
- D. Town of Woodside O&M Report – April 2026
- E. East Palo Alto Sanitary District O&M Report – April 2026

Comments: None

Motion to Approve by: Thiele-Sardiña 2<sup>nd</sup> by: Walker Vote: AYE: 5 NAY: 0 Abstain: 0

**4. Discussion and Direction on Collection of Unpaid Fees Associated with Accessory Dwelling Units**

Comments: General Manager Ramirez reported that 115 total notices went out and 9 were rescinded while approximately 500 ADU's are under review.

After closed session the Board reopened this item and directed staff by motion to establish January 1, 2020, as the effective date for any unpaid connection fees. Instead of five years, the Board voted to seek three years of unpaid sewer service charges, which will be reflected in future letters. If payment is not received, the charges will be added to the tax roll as delinquent following a public hearing. Letters regarding unpaid ADU and sewer service charges have been updated with appropriate wording and language, and any second and future letters will reflect the Board's action taken.

Motion to Approve by: Thiele-Sardiña 2<sup>nd</sup> by: Walker Vote: AYE: 5 NAY: 0 Abstain: 0

## 5. General Manager's Report

Discussion/Comments: General Manager Ramirez reported that the District should schedule the regular tax roll public hearing and the delinquent tax roll hearing for the first Board meeting in July. The construction crew attended the CWEA Conference and conducted pipe-patch training for attendees. The Flow Study began on April 13, and 15% of the manholes have been GPS surveyed.

The District is revising the budget following the May 5 Budget Workshop. The next Board meetings are scheduled for May 27 and June 10. Staff hosted and participated in the Spill Overflow Training on May 12, and the Housing/Neighborhood Resource Fair will be held on May 16.

## 6. Resolution Authorizing Opening of an additional LAIF Account for Vehicle and Equipment Reserves

Motion to Approve by: \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_ Vote: AYE: NAY: Abstain:

Comments: Agenda Item #6 was tabled until the District determines how it will proceed with the recycled water facility following META's decision to place Willow Village on hold and until after the next Finance Committee meeting.

## 7. Consider Approving Resolution to Call for Elections – County of San Mateo - November 3, 2026

Motion to Approve by: Moritz 2<sup>nd</sup> by: Walker Vote: AYE: 4 NAY: 0 Abstain: 0

Comments: The Board approved Agenda Item# 7. Director Roy Thiele-Sardina and Director Edward P. Moritz are up for election in November 2026.

## 8. Consider Approving Resolution to Call for Elections – County of Santa Clara - November 3, 2026

Motion to Approve by: Otte 2<sup>nd</sup> by: Walker Vote: AYE: 4 NAY: 0 Abstain: 0

Comments: The Board approved Agenda Item# 7. Director Roy Thiele-Sardina and Director Edward P. Moritz are up for election in November 2026.

## 9. Discussion and Direction on Sharon Heights Recycled Water Facility

Discussion/Comments: The Facility is now in full production and ready for the summer.

## 10. Discussion and Direction on Bayfront Recycled Water Project and Status Update

Discussion/Comments: General Manager Ramirez reported that the District received an additional \$10 million in state grant funds. To date, \$41,573,312 has been submitted to the State for reimbursement.

## 11. Report, Discussion, and Direction on RethinkWaste (SBWMA)

Discussion/Comments: President Dehn reported that Recology of San Mateo approved the agreement with Teamsters Local 350. The agreement is for a new five-year labor contract, which will retroactively begin on January 1 of this year. There will not be a Rethink Waste board meeting; however, there are still legislative meetings this month, as well as a compensation study.

## 12. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant

Discussion/Comments: Director Otte reported that the emergency declaration related to the fans will be continued because it will take several months for it to be resolved. There was a resolution for a master service agreement with AECOM. A construction project for the rehabilitation of Digester 3 was awarded to Ovarro and came in \$1 million under the engineer's estimate. The board also approved the appointment of Hanson Bridget LLP as their general counsel. He concluded by reporting the Authority Manager's evaluation is scheduled for May 14, 2026, at 8 AM.

## 13. Closed Session:

- A. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation  
Significant Exposure to Litigation pursuant to Cal. Gov't. Code §54956.9(d)(2):  
(3 potential cases)
- B. CONFERENCE WITH LABOR NEGOTIATORS  
Agency Designated Negotiators: General Manager/General Counsel  
Unrepresented Employees pursuant to Cal. Gov't Code §54957

- A. Entered closed session at 7:11 PM Left closed session at 7:56 PM

Reportable action: The Board met in closed session and discussed 3 items of significant exposure to litigation. One was a threat of litigation related to the District's program to connect back sewer service charges, connection fees, and capacity charges from ADUs that did not have the benefit of the District review and permit process when the ADUs were constructed. The board directed to reopen item# 4 for further discussion and potential action.

- B. Entered closed session at 8:30 PM Left closed session at 9:28 PM

Reportable action: None

## 14. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

Discussion/Comments: Director Moritz requested an overtime study reviewing the first five months of the last three years. The report will be presented in July 2026.

## 15. Adjournment Time: The meeting was adjourned at 9:33 PM

/s/ Edward P. Moritz  
Secretary (pro tem)