



1902 - Serving Our Community for over 120 Years - 2025

**WEST BAY SANITARY
DISTRICT AGENDA OF
BUSINESS**

**REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, AUGUST 13, 2025 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,**

Board Members

Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

General Manager

Sergio Ramirez

District General Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

Director Otte will be attending remotely from:

104 Ka'Anapali Shores Place Ka'Anapali, Maui, HI 96761 USA

**To participate by telephone or Zoom meeting, public comments can be made by joining
Zoom meeting at:**

<https://us06web.zoom.us/j/81563139512?pwd=ta1Ax83i3G8PDQKdwj2ALokNNqwhH4.1>

Meeting ID: 815 6313 9512 Passcode: 394992

1. Call to Order and Roll Call

2. Communications from the Public

3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

- A. Approval of Minutes for Regular meeting July 23, 2025 Pg. 3A-1
- B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru July 31, 2025 Pg. 3B-1
- C. WBSD Operations and Maintenance Report – July 2025 Pg. 3C-1
- D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – July 2025 Pg. 3D-1
- E. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – July 2025 Pg. 3E-1
- F. East Palo Alto Sanitary District (EPASD) Operations and Maintenance Report for Work Performed by WBSD – July 2025 Pg. 3F-1
- G. Consider Authorizing the General Manager to Issue Class 5 Sewer Permit No. 25-604 for the Replacement of Existing Wastewater Facilities for 128 Carmel Way, Portola Valley, California Pg. 3G-1

- H. Consider Authorizing the General Manager to Issue Class 3 Sewer Permit No. 25-576 to Replace Existing 6-Inch Sewer Main with New 8-Inch HDPE Pipe Via Directional Drilling at 175 Britton Avenue, Atherton, California Pg. 3H-1
 - I. Consider Authorizing the General Manager to Issue Class 3 Sewer Permit No. 25-592 for New 6" Main to 940 Altschul Avenue in Menlo Park, California Pg. 3I-1
4. Public Hearing - Annexing Certain Territory Within the West Bay Sanitary District's On-Site Wastewater Disposal Zone – Lands of Katz and Der Yuen (10 Los Charros Ln., Portola Valley)
 5. Consider Adopting Resolution Ordering Annexation of Certain Parcel in the Territory of West Bay Sanitary District to the West Bay Sanitary District's On-Site Wastewater Disposal Zone Including Certain Determinations, Findings and Declarations of the District Board- Lands of Katz and Der Yuen (10 Los Charros Ln., Portola Valley) Pg. 5-1
 6. Consider Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission- 10 Los Charros Ln., Portola Valley (079-060-120), Lands of Katz and Der Yuen Pg. 6-1
 7. General Manager's Report Pg. 7-1
 8. Consider Authorizing the General Manager to Purchase a Pump Truck, Utility Truck and a Hybrid Engineering Vehicle Pg. 8-1
 9. Discussion and Direction on Sharon Heights Recycled Water Facility Pg. 9-1
 10. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 10-1
 11. Report, Discussion, and Direction on RethinkWaste (SBWMA) Pg. 11-1
 12. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 12-1
 13. Closed Session:
 - A. PUBLIC EMPLOYMENT
(Cal. Govt. Code § 54957)
Title: Finance Manager
 - B. Conference with Legal Counsel – Anticipated Litigation (Government Code §54956.9(d)(2).) Significant exposure to litigation (one potential case to be discussed).
 14. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

15. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.