



1902 - *Serving Our Community for over 120 Years* - 2026

WEST BAY SANITARY DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD  
WEDNESDAY, JANUARY 28, 2026 AT 7:00 P.M.

**1. Call to Order**

President Dehn called the meeting to order at 7:00 PM

**Roll Call**

BOARD MEMBERS PRESENT: President Dehn, Secretary Walker, Treasurer Thiele-Sardiña, and Director Moritz

BOARD MEMBERS ABSENT: Director Otte

STAFF MEMBERS PRESENT: Ramirez, Condotti, Marquez, Heydari, and by Zoom: Hulsmann and Chu

Others Present: Citizen Michael by Zoom

**2. Communications from the Public: None**

**3. Consent Calendar**

*Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.*

- A. Approval of Minutes for Regular meeting January 14, 2026
- B. Approval of Minutes for Special meeting January 21, 2026
- C. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru December 31, 2025
- D. Consider Resolution Consenting Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission- APN 079-121-110 (25 Bear Gulch Drive, Portola Valley)
- E. Consider Approving District Treasury Report Second Quarter FY 2025-26

Comments: None

Motion to Approve by: Moritz 2<sup>nd</sup> by: Walker Vote: AYE: 4 NAY: 0 Abstain: 0

**4. Presentation on Telemetry System Project by Pump Facility Supervisor**

Comments: Pump Facility Supervisor Lisandro Marquez presented how the ISAC Telemetry System has become obsolete and was replaced with the Flygt Multismart Telemetry System. The new system is more reliable and can maintain cloud-based analytics and functions.

**5. General Manager's Report**

Discussion/Comments: General Manager Ramirez reported the Middlefield Road Syphon contractor successfully pulled the two pipes underneath the Atherton channel, but they are not connected to the existing system yet.

The current SRF reimbursement was recently evaluated, and WBSD should be receiving funds in the next 30 to 60 days. An additional grant application is being reviewed.

The Stowe Lane Station is under construction and still needs a panel and generator. The Willow Pump was recently completed and will be brought to the Board.

The next Regular Board meetings are scheduled for February 11 and 25.

**6. Consider Resolution Granting Deed of Easement to Pacific Gas and Electric Company (PG&E) for Undergrounding Existing Overhead Lines at FERRF**

Motion to Approve by: Walker 2<sup>nd</sup> by: Moritz Vote: AYE: 4 NAY: 0 Abstain: 0

Comments: District Engineer Heydari presented granting the deed of easement to PG&E for powerline undergrounding. The Board granted approval.

**7. Report and Discussion on Sharon Heights Recycled Water Facility (SH)**

Discussion/Comments: General Manager Ramirez reported that SH put in their fourth submittal and is waiting for approval from the City of Menlo Park to start their solar project.

**8. Discussion and Direction on Bayfront Recycled Water Project and Status Update**

Discussion/Comments: General Manager Ramirez reported that weekly design meetings on Wednesdays are continuing and workshops are being set up to discuss Recycled Water Code and Recycled Water Rate Study.

**9. Report, Discussion and Direction on RethinkWaste (SBWMA)**

Discussion/Comments: President Dehn reported there is an agreement with HF&H to review South Bayside Industries service fee application. She continued to report on a three-year professional service agreement with RRS Consulting for a third-party financial audit of Recology and South Bayside. She reported that there was a review of the Brown Act for the year's changes. Lastly, she mentioned Friday will be the first meeting of the site optimization committee which will be year long and they will meet quarterly.

**10. Report, Discussion and Direction on Silicon Valley Clean Water (SVCW) Plant**

Discussion/Comments: General Manager Ramirez reported that SVCW is planning on replacing 500 feet of levee for \$3.4M and that a Nutrient Removal Project was placed on hold.

**11. Closed Session:**

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Unrepresented employee: General Manager

Entered closed session at 8:20 p.m. Left closed session at 8:39 p.m.

Reportable action: None

**12. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda**

Discussion/Comments: None

**13. Adjournment Time:** The meeting was adjourned at 8:42 PM

/s/ David A. Walker  
Secretary