



1902 - *Serving Our Community for over 120 Years* - 2026

WEST BAY SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, MARCH 11, 2026 AT 7:00 P.M.

1. Call to Order

President Dehn called the meeting to order at 7:00 PM

Roll Call

BOARD MEMBERS PRESENT: President Dehn, Secretary Walker, Treasurer Thiele-Sardiña, Director Moritz, Director Otte

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Heydari, Ramirez, and by Zoom: Condotti, and Chu,
Others Present: By Zoom: Citizen Michael

2. Communications from the Public: None

3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

- A. Approval of Minutes for Regular meeting February 25, 2026
- B. WBSD Operations and Maintenance Report – February 2026
- C. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – February 2026
- D. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – February 2026
- E. East Palo Alto Sanitary District (EPASD) Operations and Maintenance Report for Work Performed by WBSD – February 2026
- F. Consider Authorizing the General Manager to Issue Class 3 Sewer Permit No. 25-850 for the Construction of a 2” Force Main Extension, and Class 5 Sewer Permit No. 25-422 for the Construction of an On-Site Grinder Pump System for 10 Los Charros Lane, Portola Valley, California
- G. Consider Approving Resolution of Intention to Annex Certain Territory (1265 Westridge Drive Portola Valley; APN: 077-033-080) to the West Bay Sanitary District On-Site Wastewater Disposal Zone and to Establish the Date and Time of Public Hearing
- H. Consider Approving Resolution of Intention to Annex Certain Territory (1345 Westridge Drive Portola Valley; APN: 077-033-140) to the West Bay Sanitary District On-Site Wastewater Disposal Zone and to Establish the Date and Time of Public Hearing

Comments: None

Motion to Approve by: Thiele-Sardiña 2nd by: Walker Vote: AYE: 5 NAY: 0 Abstain: 0

4. General Manager's Report

Discussion/Comments: General Manager Ramirez reported the District is finalizing the recycled water rates and code. There will be a Ghost ADU update at the next meeting. Los Altos Hills had a spill due to a fallen oak tree that was blocking manholes. The District is developing a CIP schedule for 2026/27.

The next board meetings are scheduled for March 25th, April 8th, and April 22nd. The Budget Workshop is scheduled for May 5th. Also, form 700s are due on April 1st, and the Belle Haven Resource Fair is scheduled for March 28th.

5. Consider Authorizing the General Manager to Execute an Agreement for Engineering Design and Construction Support Services with Freyer & Laureta, Inc. for \$204,115 for the FERRF Pump Station Replacement Project No. 1776.0

Motion to Approve by: Thiele-Sardiña 2nd by: Walker Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: District Engineer Heydari reported that the current FERRF was built in the 1980's and has reached its useful life. The equipment shows signs of aging and deterioration. The board modified and approved the agenda item to authorize F&L to prepare a preliminary design report with options, not to exceed \$25K.

6. Discussion and Direction on Silicon Valley Clean Water (SVCW) Joint Powers Agreement Update

Comments: General Manager Ramirez reported that he met with Matt Zucca and their consultant to discuss the JPA updates and process. SVCW retained an attorney to help with the JPA updates. Several elements of the JPA and its nine amendments are outdated. SVCW wants to consolidate and modernize the JPA language to make it consistent with current practices and update bylaws, cost allocation, and other elements. District staff will keep the Board updated throughout the process.

7. Report and Discussion on Sharon Heights Recycled Water Facility

Discussion/Comments: General Manager Ramirez reported that 4.2MG was processed and 55.6K gallons were delivered in February 2026. Staff is starting to ramp up for full production. Spreck Solar, the solar company, went out of business, so SHGCC is searching for another company to assist them with their project. The LPGA tournament is scheduled for March 20th.

8. Discussion and Direction on Bayfront Recycled Water Project and Status Update

Discussion/Comments: General Manager Ramirez reported that the City of Menlo Park is asking the District to collaborate on the Marsh Road Levee. The Board expressed that they do not want to install a levee along Marsh Road. PG&E is requiring an easement from the City of Menlo Park in order to underground the powerlines at the entrance to the FERRF. General Counsel will work with the City's Counsel to help expedite the permit process that has taken longer than usual.

9. Report, Discussion and Direction on RethinkWaste (SBWMA)

Discussion/Comments: President Dehn reported that they discussed the approvals of the resolution authorizing remote meetings and designating an additional physical location, Allied Arts.

She continued to report that SBWMA discussed the RFP for the site improvement, planning, and feasibility study. There was an update on the MRF Phase Upgrade Project and will return to the next meeting for authorization. SBWMA is trying to use the green fund bond money on the MRF Project because those funds expired, but the IRS is allowing it to be exhausted.

The current Chair, Michael Brownridge, is focusing on adding more to the consent calendar, which will free up more time for discussion. Some agenda items that will be up for discussion are landfill, Ox Mountain, and the JPA. The Board will not have a retreat but will review what occurred at the previous one.

10. Report, Discussion and Direction on Silicon Valley Clean Water (SVCW) Plant

Discussion/Comments: Director Otte reported that staff are still researching the fan that blew up and a solution. Staff are approving the roof for the office building. Staff will be going into the capital program and obtain a draft of the operation and capital expenditures. SVCW is expecting a 5.5% increase overall. The next SVCW Commission Meeting is scheduled for March 12th.

11. Closed Session:

- A. Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation pursuant to Cal. Gov't. Code §54956.9(d)(2):
(one or more potential cases)

Entered closed session at 8:22 PM Left closed session at 9:06 PM

Reportable action: None

12. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

Discussion/Comments: Director Moritz inquired about the report from the last meeting regarding the replacement of pipes for high frequency requirements and if there has been a reduction in OT. General Manager Ramirez stated that the District will have that information by the time they have the budget workshop.

The District continues to review and work on the mission statement.

13. Adjournment Time: The meeting was adjourned at 9:09 PM

/s/ David A. Walker
Secretary