



1902 - Serving Our Community for over 120 Years - 2024

WEST BAY SANITARY DISTRICT

AGENDA OF BUSINESS

REGULAR MEETING OF THE DISTRICT BOARD

WEDNESDAY, JUNE 12, 2024 AT 7:00 P.M.

**RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025**

Board Members

Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

General Manager

Sergio Ramirez

District General Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/82514074306?pwd=ImDMWX4p0oRhk8EbvZFjADpKJv9Zye.1>

Meeting ID: 825 1407 4306 Passcode: 304370

1. Call to Order and Roll Call
2. Communications from the Public
3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

 - A. Approval of Minutes for Regular Meeting May 22, 2024 Pg. 3A-1
 - B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salary and Consideration of Other Financial Matters through May 31, 2024 Pg. 3B-1
 - C. WBSD Operations and Maintenance Report – May 2024 Pg. 3C-1
 - D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – May 2024 Pg. 3D-1
 - E. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – May 2024 Pg. 3E-1
 - F. Consider Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission- APN 079-073-170 (27 Hillbrook Drive, Portola Valley) Pg. 3F-1
 - G. Consider Accepting the 8-inch Sewer Main Extension Constructed Pursuant to Class 3 Sewer Permit No. 1615 for 143 Lake Road, Portola Valley, California Pg. 3G-1
4. Presentation by SVCW on Capital Improvement Master Plan and Financial Plan Pg. 4-1
5. General Manager's Report Pg. 5-1

6. Closed Session

A. CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to Cal. Govt. Code §54957.6) Agency designated representatives: General Manager, General Counsel, IEDA
Employee Organization: Exempt Employees, Unrepresented Employees, & Teamsters Local 350

7. Consider Approving and Adopting the Memorandum of Understanding Between West Bay Sanitary District and the Sanitary Truck Drivers and Helpers International Brotherhood of Teamsters, Local 350 and Authorize the President of the District Board to Execute the Memorandum of Understanding Pg. 7-1
8. Consider Approving Resolution Adopting FY 2024-25 Budget Pg. 8-1
9. Consider Adopting Resolution Establishing Rates of Pay and Related Compensation Provisions Pg. 9-1
10. Consider Authorizing the General Manager to Issue the Call for Bids for the Upgrade Pump Stations Telemetry System Project No. 1766.0 Pg. 10-1
11. Consider Authorizing General Manager to enter into an Agreement with V.W. Housen & Associates for Engineering Design Services for the 2024 Pipe Repair and Replacement Project Pg. 11-1
12. Consider Authorizing General Manager to enter into an Agreement with V.W. Housen & Associates for Engineering Design Services for the Illinois Forcemain Replacement Project Pg. 12-1
13. Consider Replacing the 2015 Ford Transit Connect with a 2024 Ford E-Transit Van Pg. 13-1
14. Discussion and Consider Authorizing the Board President to Submit Written Nominations to Elect San Mateo LAFCo Alternate Special District Member Pg. 14-1
15. Discussion and Direction on the West Bay and Sharon Heights Recycled Water Facility Pg. 15-1
16. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 16-1
17. Report, Discussion, and Direction on South Bayside Waste Management Authority (SBWMA) including the Solid Waste Franchise Re-Assignment Pg. 17-1
18. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 18-1
19. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
20. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.