



1902 - Serving Our Community for over 120 Years - 2026

**WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS**

REGULAR MEETING OF THE DISTRICT BOARD

WEDNESDAY, MAY 27, 2026 AT 7:00 P.M.

**RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025**

Board Members

Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

General Manager

Sergio Ramirez

District General Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/85878176835?pwd=0umcVbeQXtJ5j0DbL3QMuaa8m8PiVw.1>

Meeting ID: 858 7817 6835 Passcode: 944950

*Treasurer Roy Thiele-Sardiña Will Attend Remotely From:
Hyatt Andaz - Business Lounge 5 Fraser Street, Singapore 189354*

1. Call to Order and Roll Call
2. Communications from the Public
3. Discussion and Direction on Collection of Unpaid Fees Associated with Accessory Dwelling Units
Pg. 3-1
4. Consent Calendar
Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.
 - A. Approval of Minutes for Special meeting May 5, 2026 Pg. 3A-1
 - B. Approval of Minutes for Regular meeting May 13, 2026 Pg. 3B-1
 - C. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru April 30, 2026 Pg. 3C-1
5. General Manager's Report Pg. 5-1
6. Consider Establishing Date and Time of Public Hearing to Consider Annual Tax Roll Sewer Service Charge Report for Fiscal Year 2026/2027 Pg. 6-1

7. Consider Establishing Date and Time of Public Hearing to Consider Delinquent Tax Roll Sewer Service Charges Report for Fiscal Years including 2023/24, 2024/25, 2025/26 Pg. 7-1
8. Consider Executing Contract Change Order No. 10 (CCO #10) for \$5,520.00, Accepting Work by Ranger Pipeline, Inc., Authorizing the General Manager to File the Notice of Completion, and Release the Retention of \$196,986.55 to Ranger Pipeline, Inc. Pg. 8-1
9. Consider Accepting Project Performed by Casey Construction, Inc. for Willow Road Pump Station Rehabilitation Project No. 1765.0, Authorizing the General Manager to File the Notice of Completion, Execute Balancing Contract Change Order No. 3 (CCO #3) Credit for \$165,000.00, and Release the Retention of \$46,578.50 to Casey Construction, Inc. Pg. 9-1
10. Consideration to Adopt Resolution Pledging Net Revenues of the District Fund to Payment of any and all Clean Water State Revolving Fund and/or Water Recycling Funding Program Financing for the West Bay Sanitary District Recycled Water - Avy Altschul Pump Station Project Pg. 10-1
11. Discussion and Direction on Sharon Heights Recycled Water Facility Pg. 11-1
12. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 12-1
13. Report, Discussion, and Direction on RethinkWaste (SBWMA) Pg. 13-1
14. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 14-1
15. Closed Session
 - A. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant Exposure to Litigation pursuant to Cal. Gov't. Code §54956.9(d)(2):
(3 potential cases)
 - B. CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Negotiators: General Manager/General Counsel
Unrepresented Employees pursuant to Cal. Gov't Code §54957
16. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
17. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.



**WEST BAY SANITARY
DISTRICT AGENDA ITEM 3**

To: *Board of Directors*

From: *Sergio Ramirez, General Manager*

**Subject: *Discussion and Direction on Collection of Unpaid Fees
 Associated with Accessory Dwelling Units***

Staff will present an update on the collection of unpaid Sewer Service Charges and Connection Fees associated with ADUs.

The Board will have the opportunity to provide direction to staff and general counsel.

Report to the District Board for the Regular Meeting of May 27, 2026

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1902 - Serving Our Community for Over 120 Years - 2026

**WEST BAY SANITARY DISTRICT
MINUTES OF THE SPECIAL MEETING OF THE DISTRICT BOARD
WEDNESDAY, MAY 5, 2026 AT 11:00A.M.**

1. Call to Order

President Dehn called the meeting to order at 11:20 AM.

2. Roll Call

BOARD MEMBERS PRESENT: Dehn, Thiele-Sardiña, Moritz

BOARD MEMBERS ABSENT: Walker, Otte

STAFF MEMBERS PRESENT: Ramirez, Reese, Heydari, Beyer, Hulsmann,
Scheidt, Chu, D. Madrigal, Marquez, Robles, Cortez and
maintenance staff – remotely.

Others Present: Monica Devincenzi - Recology

3. Communications from the Public: None.

4. Fiscal Year 2026/27 Budget Workshop – Discussion on General, Capital, Waste Water Treatment, Solid Waste, and Recycled Water Funds and the District’s Reserves

Comments: General Manager Ramirez and staff presented the FY 2026-27 proposed budget to the Board and discussed each item. The budget included an increase in total revenue to \$40,276,175, or 5%. Sewer Service revenue increased 3%. Combined Operating expenditures in all funds increased 2%, to \$38,933,49. The Change in Net Position is \$9,035,957 increase for all funds. The draft budget included year-to-date actuals through March 31, 2026. General Manager Ramirez explained the proposed 17% increase for salaries and benefits. CalPERS rates and employee cost sharing of employer contributions were also discussed in detail, explaining a 0.2% net decrease in average employer cost for retirement benefits. The increase in PEPRAs employees and potential retirements were discussed.

Silicon Valley Clean Water (SVCW) expense for operations, capital, and debt service were detailed to show an 18% increase to \$21,435,562, for FY 2026-27. The current District capital expenditures through March 31, 2026 is \$37.2 million.

Staff provided separate budgets for the Solid Waste and Recycled Water Funds. The proposed Budget for the Solid Waste Fund, results in a net decrease of \$10,096. The Sharon Heights Recycled Water Facility results in a net decrease of \$28,177. Operating expenses are passed through with income from Sharon Heights Golf & Country Club funding all operations and making capital contributions to cover the SRF loan. Bayfront Recycled Water Facility includes \$364,086.

The Board requested that staff look at budget to actual spending and to make an effort at producing a zero-base budget. After some discussion and consideration, the consensus of the Board was to present the proposed budget to the Finance Committee and then to the full Board on June 10 for review, and on June 24 for consideration of acceptance.

5. Adjournment Time: The meeting was adjourned at 12:40 PM.

Secretary

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1902 - *Serving Our Community for over 120 Years* - 2026

**WEST BAY SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, MAY 13, 2026 AT 7:00 P.M.**

1. Call to Order

President Dehn called the meeting to order at 7:00 PM

Roll Call

BOARD MEMBERS PRESENT: President Dehn, Secretary Walker, Director Moritz, Director Otte, and Treasurer Thiele-Sardiña (left meeting at 8:00PM)

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Ramirez, Heydari, Condotti, AND Resse by Zoom
Others Present: By Zoom: Resident Michael, and Pamella Levine, Homeowner of JADU

2. Communications from the Public: None

3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

- A. Approval of Minutes for Regular meeting April 22, 2026
- B. WBSD Operations and Maintenance (O&M) Report – April 2026
- C. Town of Los Altos Hills O&M Report – April 2026
- D. Town of Woodside O&M Report – April 2026
- E. East Palo Alto Sanitary District O&M Report – April 2026

Comments: None

Motion to Approve by: Thiele-Sardiña 2nd by: Walker Vote: AYE: 5 NAY: 0 Abstain: 0

4. Discussion and Direction on Collection of Unpaid Fees Associated with Accessory Dwelling Units

Comments: General Manager Ramirez reported that 115 total notices went out and 9 were rescinded while approximately 500 ADU's are under review.

After closed session the Board reopened this item and directed staff by motion to establish January 1, 2020, as the effective date for any unpaid connection fees. Instead of five years, the Board voted to seek three years of unpaid sewer service charges, which will be reflected in future letters. If payment is not received, the charges will be added to the tax roll as delinquent following a public hearing. Letters regarding unpaid ADU and sewer service charges have been updated with appropriate wording and language, and any second and future letters will reflect the Board's action taken.

Motion to Approve by: Thiele-Sardiña 2nd by: Walker Vote: AYE: 5 NAY: 0 Abstain: 0

5. General Manager's Report

Discussion/Comments: General Manager Ramirez reported that the District should schedule the regular tax roll public hearing and the delinquent tax roll hearing for the first Board meeting in July. The construction crew attended the CWEA Conference and conducted pipe-patch training for attendees. The Flow Study began on April 13, and 15% of the manholes have been GPS surveyed.

The District is revising the budget following the May 5 Budget Workshop. The next Board meetings are scheduled for May 27 and June 10. Staff hosted and participated in the Spill Overflow Training on May 12, and the Housing/Neighborhood Resource Fair will be held on May 16.

6. Resolution Authorizing Opening of an additional LAIF Account for Vehicle and Equipment Reserves

Motion to Approve by: _____ 2nd by: _____ Vote: AYE: NAY: Abstain:

Comments: Agenda Item #6 was tabled until the District determines how it will proceed with the recycled water facility following META's decision to place Willow Village on hold and until after the next Finance Committee meeting.

7. Consider Approving Resolution to Call for Elections – County of San Mateo - November 3, 2026

Motion to Approve by: Moritz 2nd by: Walker Vote: AYE: 4 NAY: 0 Abstain: 0

Comments: The Board approved Agenda Item# 7. Director Roy Thiele-Sardina and Director Edward P. Moritz are up for election in November 2026.

8. Consider Approving Resolution to Call for Elections – County of Santa Clara - November 3, 2026

Motion to Approve by: Otte 2nd by: Walker Vote: AYE: 4 NAY: 0 Abstain: 0

Comments: The Board approved Agenda Item# 7. Director Roy Thiele-Sardina and Director Edward P. Moritz are up for election in November 2026.

9. Discussion and Direction on Sharon Heights Recycled Water Facility

Discussion/Comments: The Facility is now in full production and ready for the summer.

10. Discussion and Direction on Bayfront Recycled Water Project and Status Update

Discussion/Comments: General Manager Ramirez reported that the District received an additional \$10 million in state grant funds. To date, \$41,573,312 has been submitted to the State for reimbursement.

11. Report, Discussion, and Direction on RethinkWaste (SBWMA)

Discussion/Comments: President Dehn reported that Recology of San Mateo approved the agreement with Teamsters Local 350. The agreement is for a new five-year labor contract, which will retroactively begin on January 1 of this year. There will not be a Rethink Waste board meeting; however, there are still legislative meetings this month, as well as a compensation study.

12. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant

Discussion/Comments: Director Otte reported that the emergency declaration related to the fans will be continued because it will take several months for it to be resolved. There was a resolution for a master service agreement with AECOM. A construction project for the rehabilitation of Digester 3 was awarded to Ovarro and came in \$1 million under the engineer's estimate. The board also approved the appointment of Hanson Bridget LLP as their general counsel. He concluded by reporting the Authority Manager's evaluation is scheduled for May 14, 2026, at 8 AM.

13. Closed Session:

- A. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant Exposure to Litigation pursuant to Cal. Gov't. Code §54956.9(d)(2):
(3 potential cases)
- B. CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Negotiators: General Manager/General Counsel
Unrepresented Employees pursuant to Cal. Gov't Code §54957

- A. Entered closed session at 7:11 PM Left closed session at 7:56 PM

Reportable action: The Board met in closed session and discussed 3 items of significant exposure to litigation. One was a threat of litigation related to the District's program to connect back sewer service charges, connection fees, and capacity charges from ADUs that did not have the benefit of the District review and permit process when the ADUs were constructed. The board directed to reopen item# 4 for further discussion and potential action.

- B. Entered closed session at 8:30 PM Left closed session at 9:28 PM

Reportable action: None

14. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

Discussion/Comments: Director Moritz requested an overtime study reviewing the first five months of the last three years. The report will be presented in July 2026.

15. Adjournment Time: The meeting was adjourned at 9:33 PM



WEST BAY SANITARY DISTRICT
Financial Activity Report
April 2026

Date: *May 27, 2026*

To: *Board of Directors*

From: *Annette Bergeron, Personnel & Accounting Specialist*
Vivian Chu, Finance Manager

Subject: *Approve Monthly Financial Activity Report*

Financial Activity for the month of April 2026.

<u>Receipt Summary:</u>	
Commercial Deposits	273,179.43
Credit Cards / eChecks	32,346.20
Franchise Fees	10,630.78
San Mateo County [Tax Roll]	8,727,844.43
SHGCC	5,011.64
Invoices	28,577.38
Transfers	0.00
Total Receipts	<u>9,077,589.86</u>

<u>Withdrawal Summary</u>	
Total Checks	6,257,620.76
Total Corp Cards	28,603.45
Total Bank Wires/ACHs	910,658.70
External Withdrawals	7,196,882.91
Total Internal Bank Transfers	16,600,000.00
Total Withdrawals	<u>23,796,882.91</u>

<u>Fund</u>	<u>Expenditure Summary by Budget Category</u>	
100	Operations	17,562,593.33
200	Capital	1,184,791.93
300	Solid Waste	0.00
500	Recycled Water	5,049,497.65
800	Silicon Valley Clean Water	0.00
Expenditures by Fund		<u>23,796,882.91</u>

The transactions listed comprise multiple District checking, money market, and investment accounts. Transfers are listed based on debit (deposit) or credit (withdrawal) from operating accounts, therefore transfers from investment accounts to operating accounts are not listed twice. Investment activity is detailed in the quarterly Treasurer's Reports.

Presented to West Bay Sanitary District Board of Directors for review and approval.

President _____

Secretary _____

Investment Portfolios

There are currently five separate investment reserves maintained to support the goals of the District, along with reserves held in Local Agency Investment Fund (LAIF) and the restricted Pension Trust and Recycled Water State Revolving Fund (SRF) Reserves. Annual contributions are made in accordance with the Board approved budget and periodically evaluated. The Vehicle & Equipment Reserve account was closed in January 2025. The reserve was moved to LAIF in FY 2025-26.

The Operating Reserve target is set at six months of collection operating expenses, based on the approved fiscal year budget. The reserves are replenished when funds are received through the tax roll, the first payment for fiscal year 2025-26 received in December 2025. Funds are also held in the Capital Project Reserve, where \$20 million for long-term liabilities were transferred in fiscal year 2023-24, to earn increased yields.

The Treatment Plant Reserve target balance was set to cover Silicon Valley Clean Water (SVCW) capital needs and avoid incurring addition debt.

<u>Reserve Account</u>	<u>Originated</u>	<u>Target Balance</u>	<u>Balance 4/30/2026</u>	<u>Target</u>
Operating Reserve	11/26/2014	\$18 million	\$16,811,266	Unfulfilled
Rate Stabilization Reserve	10/30/2015	\$15 million	\$6,244,379	Unfulfilled
Treatment Plant Reserve	8/1/2021	\$20 million	\$11,482,159	Unfulfilled
Capital Reserve	11/26/2014	\$20 million	\$16,537,165	Achieved *
Recycled Water Cash Flow	11/18/2016	\$12 million	\$4,888,258	Unfulfilled
Recycled Water SRF Reserve	3/1/2018	\$1.46 million	\$1,522,379	Achieved
Vehicle & Equipment Reserve	8/18/2011	\$1 million	\$0	Unfulfilled

* The District has \$2.5 million over total unrestricted target balances.

Excess funds over the current monthly expenditures are held in Local Agency Investment Fund (LAIF), which are equivalent to cash and may earn higher yields without a long-term commitment. Operating and Equipment Reserves, customer deposits, and Solid Waste Funds are held in LAIF.

<u>Investments by Type</u>	<u>Target Balance</u>	<u>Balance 4/30/2026</u>
Operating Accounts		\$3,624,542 **
Local Agency Investment Fund (LAIF)	\$18 million	\$16,811,266
Unrestricted Reserves		
Investment Portfolios	\$44 million	\$39,151,962
Money Market Account		\$0
Restricted Reserves		
Recycled Water SRF Reserve	\$1.46 million	\$1,522,379
Public Agency Retirement Services (PARS)		\$1,115,750 ***

** The District had approximately \$383 thousand in outstanding checks as of 4/30/2026.

*** Balance as of March 31, 2026 as April statement was not available when this report was prepared.

**West Bay Sanitary District
Receipts
April 2026**

Receipt Date	Receipt Number	Description	Amount
4/1/2026	464725	Glenoaks Equestrian Center: EVP: 3639 Alpine Rd, PV	210.00
4/1/2026	464729	Juanita Lopez: Pool Discharge Fee: 286 Willowbrook Dr, PV	112.60
4/1/2026	464727	Greg Dixon: CIA Permit: 914 Hobart St, MP	510.00
4/1/2026	464724	St. Denis Church: EVP: 2250 Avy Ave, MP	210.00
4/1/2026	464730	Jairo Mandelbaum: C4A Permit & Wye Fee: 68 Elena Ave, ATH	690.00
4/1/2026	464726	William Young: CID Permit & ADU Fee: 122 Atherton Ave, Ath	9,118.00
4/1/2026	464723	sagemodern, inc: CID Permit & ADU Connection Fee: 355 Stevick Dr, ATH	9,118.00
4/2/2026	464731	Atef Abbas: CIA Permit: 1065 Valparaiso Ave, MP	510.00
4/2/2026	464732	Daniel Jimenez: CIA Permit: 1751 Croner Ave, MP	510.00
4/2/2026	464736	Panoramic View, LLC: Back CF: 88 Linda Vista Ave, ATH	6,025.60
4/2/2026	464733	Vista Homes LLC: C1A to C1F Permit: 2319 Warner Ranage Ave, MP	240.00
4/2/2026	464735	Nancy Tseng and Jaime Tseng: Back SSC & CF FY24-26: 33 Ashfield Rd, ATH	8,656.67
4/3/2026	464742	Vic Thadhani: CIA Permit: 765 Magnolia St, MP	510.00
4/3/2026	464744	John J Kolozsi and Martha Kelly Kolozsi: Back SSC FY21-26: 43 Lowery Dr, ATH	6,652.00
4/3/2026	464743	Samuel Jimenez: CIA Permit: 742 18th Ave, MP	510.00
4/3/2026	464741	Paula A Sagan and Stuart R Sagan: Back SSC FY23-26: 177 Toyon Rd, ATH	4,117.00
4/6/2026	464747	Paul V Rydberg & Carley A Rydberg: Back SSC and CF FY26: 186 Atherton Ave, Ath	9,322.08
4/6/2026	464746	Alison K Deeter and Byron B Deeter: Back SSC FY21-26: 76 Ridge View Dr, ATH	6,652.00
4/6/2026	464745	Roderick Copper: C4B Permit: 2245 Tioga Drive, MP	230.00
4/7/2026	464748	Michael Valentine: CIA Permit & 2 ADU Connection Fees: 1235 Bay Laurel Drive, MP	8,257.20
4/7/2026	464749	Inspired ADUs: Plan Review: 22 Grove, PV	290.00
4/8/2026	464759	Faxon Road LLC: Back SSC and CF FY22-26: 61 Faxon Rd, ATH	8,840.20
4/8/2026	464764	Studio Green: Plan Review: 1020 Wallea Drive, MP	290.00
4/8/2026	464750	Kin Bing Wu: CIA Permit & ADU Connection Fee: 298 Alameda De Las Pulgas, Ath	7,396.40
4/9/2026	464753	Katie Kostiuik: CIA Permit: 1150 Middle Ave, MP	510.00
4/9/2026	464752	SLAC: EVP: 2575 Sand Hill Rd, MP	210.00
4/9/2026	464751	Yulan Jia: Back SSC and CF FY22-23: 74 Middlefield Road, Ath	12,371.75
4/9/2026	464754	Sarah Wernikoff and Daniel Wernikoff: Back SSC FY21-26: 145 Bear Gulch Dr, PV	6,652.00
4/10/2026	464758	Department of Veterans Affairs: EVP: 795 Willow Rd, MP	210.00
4/10/2026	464756	Kristin Noto and Anthony Noto: Back SSC FY21-26: 214 Atherton Ave, ATH	6,652.00
4/13/2026	464762	Kelly O Forese: Back CF: 34 Linden Ave, ATH	4,734.40
4/13/2026	464761	KLFT Holdings LLC: Back SSC FY21-26: 295 Atherton Ave, ATH	6,652.00
4/13/2026	464757	LV Investors LLC: Back SSC FY21-26: 83 Linda Vista Ave, ATH	13,304.00
4/13/2026	464760	Liggett David C Trust: Back SSC and CF FY25-26: 281 Greenoaks Dr, Ath	10,048.00
4/14/2026	464768	Menlo Circus Club: EVP: 190 Park Ln, MP	210.00
4/14/2026	464770	CWEA: Refund for Andres Garcia - Application Rejected	190.00
4/14/2026	464766	EJ Plumbing LLC: C1F Permit: 170 Stone Pine Ln, MP	750.00
4/14/2026	464765	Handy Plumbing Man: CIA Permit: 307 Concord Drive, MP	510.00
4/14/2026	464769	EJ Plumbing LLC: CIA Permit: 1150 Hollyburne Ave, MP	510.00
4/14/2026	464767	Farzad Nazem, Noosheen & Nasrin F Hashemi: Back SSC FY23-26: 88 Faxon Rd, ATH	3,923.78
4/14/2026	464763	VCC LLC: C4B Permit: 3723 Haven Ave, MP	230.00
4/15/2026	464771	Frouzeh Lari Murray and Robin P Murray: Back SSC FY21-26: 30 Antonio Ct, PV	6,652.00
4/16/2026	464772	Bayshore Plumbers: C2A Permit: 1438 El Camino Real, MP	720.00
4/16/2026	464773	Jessica Govea: Pool Discharge Permit & Pool Discharge Fee: 57 Fairview Ave, Ath	535.20
4/20/2026	464775	Bigger Data LLC: Back SSC FY21-26: 30 Bellbrook Way, ATH	6,652.00
4/20/2026	464774	Yunwen Zhou: C4B Permit: 945 Lee Drive, MP	230.00
4/20/2026	464776	William E and Jan S Mitchell: Back SSC FY21-26: 223 Atherton Ave, ATH	6,652.00
4/20/2026	464779	Roderick N Reed and Sharon L Reed: Back SSC FY21-26: 82 Monte Vista Ave, ATH	6,652.00
4/20/2026	464778	Peter E or Kathryn F Callander: Back SSC FY21-26: 3330 Alpine Rd, PV	6,652.00
4/20/2026	464777	Melody W Chan and Rex L NG: Back SSC FY22-26: 7 Fair Oaks Ln, ATH	5,816.48
4/21/2026	464780	Pacific Peninsula Group: Back CF: 137 Atherton Ave, ATH	10,329.60
4/21/2026	464781	Heysse Family Trust: CID Permit & ADU Connection Fees: 1020 Wallea Dr, MP	4,814.00
4/22/2026	464784	Sriram Lakshminarayan : Back SSC and CF FY24-26: 51 Fair Oaks, ATH	6,164.05
4/22/2026	464783	Abraham Chen: CIA Permit: 1475 Altschul Ave, MP	510.00
4/23/2026	464785	J Cafe, Inc: EVP: 1246 El Camino Real, MP	210.00
4/23/2026	464786	Greg Dixon: C1F Permit: 441 Sherwood Way, MP	750.00
4/23/2026	464789	Tamara J Murray and Mark J Murray: Back SSC and CF FY22-26: 4 Bassett Ln, ATH	12,622.85
4/23/2026	464787	Chris Kummerer: CID Permit & ADU Connection Fee: 148 Hillside Ave, MP	3,953.20
4/23/2026	464790	401 Fletcher LLC: Back SSC and CF FY25-26: 401 Fletcher, ATH	7,614.40
4/23/2026	464802	Nikhyl P Singhal & Chandre Singhal: Back SSC & CF FY22-26: 17 Lowery Dr, ATH	10,688.06
4/24/2026	464792	Rohin Bryan Deb: Back SSC FY21-26: 1245 Jervis Ave, EPA	6,652.00
4/24/2026	464788	Linda D. Kamran and Imad Kamran: Back SSC FY21-26: 410 Cervantes Rd, PV	10,942.00
4/24/2026	464793	Clarence C Mysen Tyler Abe-Mysen: Back SSC FY21-26: 280 Willowbrook Dr, PV	6,652.00
4/27/2026	464791	Brenda Brownlow: 1D Permit: 22 Grove, PV	510.00
4/28/2026	464795	Natthaya Meundaeng Gerasymenko: Back SSC FY21-26: 202 Camino Al Lago, ATH	6,652.00
4/28/2026	464794	Benjamin Maurer: Back SSC FY21-26: 48 Linda Vista, ATH	6,652.00
4/28/2026	464796	Alto Marino Ink LTD Corp: Back SSC and CF FY24-26: 2 Rosewood Dr, ATH	3,576.71
4/28/2026	464797	Rebuild Green: C4B Permit: 8 Hermosa Pl, MP	230.00
4/28/2026	464798	Valley Home Builders, Inc: C4B Permit: 1008 Sevier Ave, MP	230.00
4/29/2026	464799	Lam Nguyen Sole Prop: CIA Permit: 947 Alhemi St, EPA	510.00
4/30/2026	464801	Mid Peninsula Plumbing Corp: CIA Permit: 299 Oakhurst Pl, MP	510.00
4/30/2026	464800	Newell Media: Back SSC and CF FY24-26: 140 Atherton Ave, ATH	7,545.40
Receipts			305,525.63
Franchise Fees			
4/30/2026		Recology: SW Franchise Fees 03/2026	10,630.78
Other Receipts			
4/7/2026		Oates Edward Albert TR: Unpaid Sewer Service Charges - 25 Pomponio	6,652.00
4/7/2026		Martin B Miller: SSC 2nd Installment 3350 Alpine Rd	720.00
4/8/2026		SMC Sewer Service Charges-04/2026	8,727,844.43
4/13/2026		SHGCC: Ovivo Drum Screen Parts (Repair)	5,011.64
4/20/2026		Town Of Woodside: Maintenance Service Agreement 1/2026-3/2026	21,205.38
Sub Total Receipts			9,077,589.86
Other Bank Transfers			
None			
Total Other Bank Transfers			0.00
Total Receipts			9,077,589.86

West Bay Sanitary District

**Withdrawals
April 2026**

Check	Date	Payee	Purpose	Amount
74443	4/1/2026	Angulos Norcal Tree Service	FERRF Weed Mowing and Maintenance	4,000.00
74444	4/1/2026	Bay Alarm	Alarm Monitoring	222.00
74445	4/1/2026	California Water Service	Water Service	123.97
74446	4/1/2026	CalPERS LongTerm Care Program	PERS LTC	117.05
74447	4/1/2026	Casey Construction	Project No. 1770.0 Point Repair Phase III-A	817,558.04
74448	4/1/2026	Cintas	Uniform Cleaning Supplies	1,612.22
74449	4/1/2026	City of Menlo Park - Water Svc	Water Service	843.16
74450	4/1/2026	D. Avalos Gopher Trapping	FERRF Levy Squirrel Control	350.00
74451	4/1/2026	First Unum Life	Life, AD&D, Disability Ins	3,061.44
74452	4/1/2026	Harrington Industrial Plastics	Open PO for SHRWF - Misc Parts Operating Supplies	55.37
74453	4/1/2026	Instrument Technology Corp.	Lateral Camera Repair	14,031.38
74454	4/1/2026	Matheson Tri-Gas	Tank Rentals	179.58
74455	4/1/2026	Municipal Maintenance Equip.	CCTV Camera Parts	1,080.69
74456	4/1/2026	Napa Auto Parts	District Vehicle Parts	39.54
74457	4/1/2026	National DRIVE	Teamster Pledge Contribution	10.00
74458	4/1/2026	Navia Benefit Solutions	FSA Contributions	984.60
74459	4/1/2026	Occupational Health Centers	Employee Health Screenings	231.00
74460	4/1/2026	Oracle America	NetSuite Implimentation	1,443.80
74461	4/1/2026	Ovivo USA, LLC	Replacement Parts, Drum Screen - Ovivo	5,011.64
74462	4/1/2026	Pacific Gas & Electric	Electric Service	15,001.28
74463	4/1/2026	Ditch Witch West	DITCH WITCH FX60 VAC	4,187.33
74464	4/1/2026	Peninsula Building Materials	Rehab Materials	626.56
74465	4/1/2026	Redwood City Health & Wellness	DOT Physical	85.50
74466	4/1/2026	The Concept Genie	Public Outreach WBSD Table Cloth	386.52
74467	4/1/2026	Underground Republic Water	Sewer Couplers, Wye, T s 3/2026	2,626.14
74468	4/1/2026	HD Supply, Inc.	Rehab Tools	602.08
74469	4/8/2026	Airgas USA, LLC	Monthly Tank Rental	132.41
74470	4/8/2026	ARC Document Solutions, LLC	Map Books EPASD	2,798.47
74471	4/8/2026	BAGG Engineers	BRWRF Testing & Monitoring	5,942.50
74472	4/8/2026	Bay Alarm	Alarm Monitoring	834.45
74473	4/8/2026	Cintas	Uniform Cleaning Supplies	693.32
74474	4/8/2026	City Of Menlo Park - Fuel	Fuel: District Vehicles	8,944.56
74475	4/8/2026	City of Menlo Park - Water Svc	Water Service	357.03
74476	4/8/2026	CleanServ Universal Services	Janitorial Service	1,160.00
74477	4/8/2026	Dinsmore Landscape Company	500 Laurel Street Landscaping	680.00
74478	4/8/2026	Govconnection, Inc.	AutoCAD Full License	8,039.86
74479	4/8/2026	Home Depot Credit Services	Maintenance Supplies	1,585.08
74480	4/8/2026	IEDA	Labor Relations Fees	884.61
74481	4/8/2026	Kone Pasadena	Elevator Maintenance	371.94
74482	4/8/2026	Mission Clay Products, LLC	Clay Pipe 4/2026	5,402.14
74483	4/8/2026	Napa Auto Parts	District Vehicle Parts	239.71
74484	4/8/2026	Navia Benefit Solutions	Commuter & FSA Fees	400.00
74485	4/8/2026	Pacific Gas & Electric	Electric Service	5,247.83
74486	4/8/2026	R.A. Nosek Investigations	Background Screenings	325.00
74487	4/8/2026	Seekzen Systems	IT Consulting Monthly Fee	750.00
74488	4/8/2026	Sharp Business Systems	Sharp Copier Monthly Lease	2,228.80
74489	4/8/2026	Sutro Consultants LLC	CMS Consulting Services	1,300.00
74490	4/8/2026	TPX Communications	VoIP & Fiber Service	3,025.93
74491	4/8/2026	Veolia Water North America	Water Service	74.93
74492	4/8/2026	Verizon Wireless	Monthly Service Fee - Plant to Pond Comms - SHRWF	130.08
74493	4/8/2026	Woodard & Curran	Bayfront Project 1763.0 Management Contract C	44,490.80
74494	4/16/2026	A-A Lock & Alarm	District Locks for Stock and Replacement	741.43
74495	4/16/2026	Aerzen USA Corp.	Annual Service - SHRWF	4,380.20
74496	4/16/2026	Alpha Analytical Laboratories	Total Coliform Analysis, Weekday - SHRWF	978.00
74497		Void - Print Error		0.00
74498	4/16/2026	Andres Garcia	A Garcia CWEA AC26 Travel Expense	1,535.55
74499	4/16/2026	Bad Elf, LLC	Bad Elf GPS Unit	1,705.28
74500	4/16/2026	Bay Alarm	Alarm Monitoring	902.70
74501	4/16/2026	California Water Service	Water Service	49.11
74502	4/16/2026	CalPERS LongTerm Care Program	PERS LTC	117.05
74503	4/16/2026	Chavan & Associates	Single Audit FY2024/25	3,750.00
74504	4/16/2026	Cintas	Uniform Cleaning Supplies	797.93
74505	4/16/2026	Consolidated Parts	Telemetry System Spare Relays	1,840.90
74506	4/16/2026	Dolphin Graphics	Polo Shirts	6,196.14
74507	4/16/2026	FedEx	FedEx	175.49
74508	4/16/2026	Frisch Engineering, Inc.	Ignition Software - SCADA Recycled Water	47,072.50
74509	4/16/2026	Grainger	Misc Parts & Supplies	4,055.05
74510	4/16/2026	Industrial Scientific Corp.	I-Net Exchange Program	3,389.68
74511	4/16/2026	Municipal Maintenance Equip.	Unit 238 Cable Retermination	7,051.99
74512	4/16/2026	National DRIVE	Teamster Pledge Contribution	10.00
74513	4/16/2026	Navia Benefit Solutions	FSA Contributions	984.60
74514	4/16/2026	Omega Industrial Supply	Sewer Aide Chemicals	336.97
74515	4/16/2026	Pacific Gas & Electric	Electric Service	679.45
74516	4/16/2026	Quadient Leasing USA	Postage Meter Lease	250.68
74517	4/16/2026	Recology Peninsula Services	Monthly Service Fee	249.39
74518	4/16/2026	Red Wing	Safety Boots	619.90
74519	4/16/2026	Seekzen Systems	Anti Spam Annual Renewal	720.00
74520	4/16/2026	Sutter Buttes Communications, Inc.	Radio Air Time	2,976.00
74521	4/16/2026	The Automatic Gate Guy	Gate Repair - SHRWF	350.00
74522	4/16/2026	The Concept Genie	WBSD Refrigerator Magnets for Public Outreach	3,132.10
74523	4/16/2026	Western States Tool & Supply	Shovels	1,790.65
74524	4/16/2026	Zach Perez	DMV DOT Permit Fee	100.00
74525	4/16/2026	Anderson Pacific	BFRWF Project 1763.0 Phase 2 Escrow Account	4,521,335.85
74526	4/16/2026	Anderson Pacific	BFRWF Project 1763.0 Phase 2 Escrow Account	237,965.04
74527	4/23/2026	AT&T	Telemetry Service	667.06
74528	4/23/2026	Atchison, Barisone & Condotti	Legal Services	20,892.87
74529	4/23/2026	Battery Junction Wholesale	6 Volt Batteries to power up Hach equipment	927.69
74530	4/23/2026	Bay Area Paving Co.	106 Ramon Rd	9,420.00
74531	4/23/2026	Bay Reprographic	Print Head for HP Plotter	540.54
74532	4/23/2026	Readyrefresh By Nestle	Water Delivery	656.03

West Bay Sanitary District

Withdrawals
April 2026

74533	4/23/2026	California Car Sounds	Unit 242 Safety lights	5,372.59
74534	4/23/2026	California Water Service	Water Service	4,850.93
74535	4/23/2026	Carrie Nevoli	Petty Cash Reimbursement	383.46
74536	4/23/2026	Casey Construction	Willow Road Pump Station Rehabilitation	11,400.00
74537	4/23/2026	City of Menlo Park - Water Svc	Water Service	1,353.37
74538	4/23/2026	Comcast	Cable Subscription	393.28
74539	4/23/2026	Core & Main	Couplers & Supplies	465.40
74540	4/23/2026	Du-All Safety, LLC	Monthly Safety Maintenance and SOP Contract	2,520.00
74541	4/23/2026	Freyer & Laureta	Point Repair Phase 2 Design 1767.0 Amend#1	70,516.74
74542	4/23/2026	Frisch Engineering, Inc.	Ignition Software - SCADA Recycled Water	5,393.68
74543	4/23/2026	Grainger	Misc Parts & Supplies	1,009.90
74544	4/23/2026	HF&H Consultants	Reclaimed Water Connection Fee & Rate Study	14,038.75
74545	4/23/2026	Michael Ford	SSC Refund FYs 2022-23, 2023-24, 2024-25, 2025-26 848 Portola Rd., PV	7,744.42
74546	4/23/2026	Municipal Maintenance Equip.	IBAK Cable Cleaning Brush	1,356.07
74547	4/23/2026	Owen Equipment Sales	Bed Position Switch	359.84
74548	4/23/2026	Pacific Gas & Electric	Electric Service	127.16
74549	4/23/2026	Preferred Alliance	DOT Testing Admin Fees	300.16
74550	4/23/2026	Quincy Compressor	Quincy Compressor Annual Parts	3,378.88
74551	4/23/2026	Underground Republic Water	Sewer Couplers, Wye, T,s	1,391.53
74552	4/23/2026	Western States Tool & Supply	Tune Up Parts for Rhab Tools	114.91
74553	4/23/2026	Woodard & Curran	Bayfront Project 1763.0 Management Contract C	54,774.50
74554	4/29/2026	CSRMA	Third Qtr. Premium Change - Equipment Floater Policy	353.00
74555	4/29/2026	Blocka Construction Inc	Telemetry Panel Replacement Project	58,000.00
74556	4/29/2026	Cintas	Uniform Cleaning Supplies	1,472.66
74557	4/29/2026	City of Menlo Park	Menlo Park Summer Concert Series - Sponsor	977.03
74558	4/29/2026	City of Menlo Park - Water Svc	Water Service	723.40
74559	4/29/2026	CWEA	Membership	370.00
74560	4/29/2026	Frisch Engineering, Inc.	Ignition Software - SCADA Recycled Water	49,297.50
74561	4/29/2026	GHA Technologies Inc.	Laptop for Gator	2,357.89
74562	4/29/2026	Grainger	Pump Station Parts & Material	1,225.31
74563	4/29/2026	Instrument Technology Corp.	1/2" Jetting Nozzels	3,147.24
74564	4/29/2026	Kimball Midwest	Maintenance Supplies	574.22
74565	4/29/2026	Matheson Tri-Gas	Tank Rentals	198.12
74566	4/29/2026	McCrometer Inc.	Flow Monitoring & Data Service	69,048.00
74567	4/29/2026	Municipal Maintenance Equip.	1/2" Nozzle	2,149.35
74568	4/29/2026	National DRIVE	Teamster Pledge Contribution	10.00
74569	4/29/2026	Navia Benefit Solutions	FSA Contributions PR	984.60
74570	4/29/2026	Occupational Health Centers	Employee Health Screenings	108.00
74571	4/29/2026	Pacific Gas & Electric	Electric Service	2,006.77
74572	4/29/2026	Peninsula Truck Repair	District Vehicle Repairs	5,426.78
74573	4/29/2026	Quadient Leasing USA	Postage Meter Lease	250.68
74574	4/29/2026	Redwood General Tire Co	District Vehicle Repairs	156.37
74575	4/29/2026	RoadSafe Traffic Systems, Inc.	Traffic Control Sign	1,005.87
74576	4/29/2026	E & A Enterprise Inc.	Class A Drivers School Zack Perez	2,375.00
74577	4/29/2026	Verizon Wireless	District Cellular Service	3,928.49
74578	4/29/2026	Weeco Industries	Sewer Cleaning Equipment	4,374.75

6,257,620.76

West Bay Sanitary District

**Withdrawals
April 2026**

Corporate Cards:				
GL	Date	Account Name	Description	Amount
54028	4/16/2026	Commuter & FSA Benefits	Fastrak: Commuter Bridge Toll & Toll Lanes	1,330.00
54080	4/16/2026	Memberships	CWEA Membership Renewals, Google, Peleton, Dropbox Subscriptions	1,408.26
54091	4/16/2026	Office Supplies	Office Supplies	2,818.96
54093	4/16/2026	Postage	UPS: Shipping	91.36
54101	4/16/2026	Operating Supplies	Cloud Services	2.99
54104	4/16/2026	Cleaners, Paint, & Chemicals	Cleaning Chemicals	263.12
54105	4/16/2026	Pump Station Parts & Supplies	Soft Start Breaker	2,835.54
54112	4/16/2026	Personal Safety Garments Service	Uniforms	199.26
54131	4/16/2026	Advertisement & Legal Notices	Daily Post: Recycled Water Code Ad	180.00
54157	4/16/2026	R&M - Building	Security Cameras	1,009.61
54158	4/16/2026	Computer Software	Subscriptions Renewals: GoDaddy, Zoom	288.98
54159	4/16/2026	Computer Hardware	Monitor, Head Set	255.44
54173	4/16/2026	Dept Training & EE Development	Certification Testings, CSMFO Class	686.25
54174	4/16/2026	District Meetings	Manager Meetings, Field Meetings	321.90
54176	4/16/2026	Business Meetings GM	General Manager Meetings	823.60
54202	4/16/2026	Other Misc. Expense	County Recorder: Recording Notice of Exemptions; Property Records Search	105.00
54203	4/16/2026	Licenses & Permits	SMCo Encroachment Permit	439.81
54028	4/29/2026	Commuter & FSA Benefits	Fastrak: Commuter Bridge Toll & Toll Lanes	1,330.00
54061	4/29/2026	Gas & Diesel Vehicles	Fuel for Fleet	1,331.79
54080	4/29/2026	Memberships	Grammerly & Peloton Memberships	193.99
54091	4/29/2026	Office Supplies	Office Supplies	3,134.03
54092	4/29/2026	Printer Supplies	Toner Supplies	1,162.12
54101	4/29/2026	Operating Supplies	Bipod, Manhole Umbrella	1,255.26
54105	4/29/2026	Pump Station Parts & Supplies	Conduit Box	65.02
54126	4/29/2026	Safety Training	Heat Safety Trainings	395.00
54129	4/29/2026	Recruitment	Operator II Interviews	105.84
54131	4/29/2026	Advertisement & Legal Notices	Daily Post: Recycled Water Code Ad	337.50
54158	4/29/2026	Computer Software	Membership Renewals: Prime, Norton, Zoom	223.99
54159	4/29/2026	Computer Hardware	Computer Hardware & Supplies	474.63
54173	4/29/2026	Dept Training & EE Development	DKF Training & CWEA Section Meeting	937.11
54174	4/29/2026	District Meetings	Manager Meetings, Field Meetings	1,774.10
54175	4/29/2026	Conferences/Section Meetings	CWEA Conference Parking, Registrations	1,691.00
54176	4/29/2026	Business Meetings GM	General Manager Meetings	306.61
54191	4/29/2026	Internet	Internet Service - SHIRWF	785.38
54202	4/29/2026	Other Misc. Expense	Propertyrecord.com: ADU Property Search (Santa Clara Co.)	40.00
US Bank - CalCards				28,603.45
Bank Wires/ACH				
Date	Payee	Purpose	Amount	
4/2/2026	CalPERS	Retirement Contributions PR 03/06/2026	37,322.32	
4/2/2026	ADP	Employee Payroll - Check Date -04/03/2026	166,087.85	
4/2/2026	ADP	Payroll Taxes - 04/03/2026	47,841.97	
4/2/2026	ADP	Director Fees March 2026	4,405.51	
4/2/2026	ADP	Payroll Taxes - Board	855.90	
4/2/2026	Neopost	Postage-Fee	50.00	
4/6/2026	MissionSquare	Deferred Compensation PR 04/03/2026	14,410.61	
4/10/2026	ADP	ADP Fees	427.90	
4/13/2026	CalPERS	Health Premiums	91,463.26	
4/13/2026	Neopost	Postage	300.00	
4/14/2026	CalPERS	Retirement Contributions PR 03/20/2026	37,326.94	
4/16/2026	ADP	Employee Payroll - Check Date -04/17/2026	167,887.31	
4/16/2026	ADP	Payroll Taxes - 04/17/2026	53,252.16	
4/17/2026	MissionSquare	Deferred Compensation PR 04/17/2026	14,585.61	
4/20/2026	Paya	Refund-Charge Back	6,652.00	
4/24/2026	Navia Benefit Solutions	Commuter Benefits - May	690.00	
4/24/2026	ADP	ADP Fees	385.25	
4/28/2026	CalPERS	Retirement Contributions PR 04/03/2026	37,045.46	
4/30/2026	ADP	Employee Payroll - Check Date -05/01/2026	170,557.43	
4/30/2026	ADP	Payroll Taxes - 05/01/2026	54,797.10	
4/30/2026	ADP	Director Fees April 2026	3,624.23	
4/30/2026	ADP	Payroll Taxes - Board	689.89	
Bank Wires/ACH				910,658.70
Bank Transfers:				
Date	Payee	Purpose	Amount	
4/7/2026	WBSD Ops Account	Ops Account to LAIF	13,000,000.00	
4/16/2026	WBSD Ops Account	Ops Account to PR Account	600,000.00	
4/17/2026	WBSD Ops Account	Ops Account to LAIF	3,000,000.00	
Internal Bank Transfers				16,600,000.00
Withdrawal Summary:				
Total Checks			6,257,620.76	
Total Corp Card			28,603.45	
Total Bank Wires / ACHs			910,658.70	
Total Internal Bank Transfers			16,600,000.00	
Total Withdrawals			23,796,882.91	

**West Bay Sanitary District
Expenditures By Vendor
7/01/2025 to 04/30/2026**

Withdrawals Name	Total by Vendor FY 2025-26	Withdrawals April 2026
	YTD	Current
A-A Lock & Alarm	945.92	741.43
AAA Fire Protection Services	1,190.57	-
AAA Rentals	2,270.00	-
Abila	5,048.44	-
Ace Fire Equipment & Service	3,520.79	-
Action Towing	515.00	-
Actuarial Consulting Group LLC	1,850.00	-
ADP - Fees	8,616.39	813.15
Advanced Integration & Control	50,415.00	-
Aerzen USA Corp.	4,380.20	4,380.20
Airgas USA, LLC	1,668.57	132.41
All Fence Company, Inc.	3,270.00	-
Allied Crane	124.49	-
Alpha Analytical Laboratories	12,166.75	978.00
Anderson Pacific	28,511,880.75	4,759,300.89
Angulos NorCal Tree Service	16,000.00	4,000.00
Aqua Natural Solutions	2,422.08	-
ARC Document Solutions, LLC	2,798.47	2,798.47
ART	79,095.44	667.06
Atchison, Barisone & Condotti	105,235.86	20,892.87
Bad Elf, LLC	3,616.24	1,705.28
BAGG Engineers	142,027.50	5,942.50
Battery Junction Wholesale	1,803.08	927.69
Bay Alarm	20,690.11	1,959.15
Bay Area Air Quality Mgmt Dist	13,295.00	-
Bay Area High Reach, Inc.	1,970.00	-
Bay Area Paving Co.	58,121.00	9,420.00
Bay Reprographic	700.86	540.54
Bayside Equipment Company	360.00	-
Blackburn Manufacturing Co	377.25	-
Blocka Construction Inc	1,160,000.00	58,000.00
Bonny Doon Environmental	5,467.20	-
Burke, Williams & Sorensen, LLP	265.50	-
California Car Sounds	19,938.13	5,372.59
California Water Service	28,249.71	5,024.01
Calif. Labor Law Poster Servic	192.00	-
CalPERS - GASB Fee	350.00	-
CalPERS - Health Premiums	816,021.12	91,463.26
CalPERS - Retirement	660,135.83	111,694.72
CalPERS - Unfunded Accrued Liability	142,161.30	-
CalPERS Longterm Care Program	1,978.26	234.10
Casey Construction	5,077,324.35	828,958.04
CBF, Inc.	290.00	-
CentralSquare Technologies	35,197.50	-
Chargepoint Inc.	2,080.00	-
Chavan & Associates	25,500.00	3,750.00
Christian Brothers Lining, Co.	39,200.00	-
Cintas	31,867.80	4,576.13
City Of East Palo Alto	1,734.00	-
City of Foster City	1,164.00	-
City of Menlo Park	129,682.63	977.03
City Of Menlo Park - Fuel	37,120.69	8,944.56
City Of Menlo Park - Water Svc	15,223.34	3,276.96
Clean Earth Environmental	5,998.74	-
Cleanserv Universal Services	10,437.67	1,160.00
Comcast	5,054.19	393.28
Consolidated Parts	21,748.88	1,840.90
Core & Main	4,480.02	465.40
Costco	65.00	-
County of San Mateo - LAFCO	26,044.00	-
County of Santa Clara	800.00	-
CPS HR Consulting	9,850.00	-
Craig Awbrey	2,895.42	-
CSDA	10,225.00	-
CSRMA	593,638.48	353.00
CUES	5,250.01	-
CWEA	6,958.00	370.00
D. Avalos Gopher Trapping	3,500.00	350.00
Dale Scott & Co.	5,000.00	-
Deborah Peres	2,400.00	-
Dell Marketing	7,866.93	-
Dewey Pest Control	3,405.00	-
Dinsmore Landscape Company	8,749.55	680.00
Ditch Witch West	5,162.68	4,187.33
DLT Solutions LLC	1,200.00	-
Dolphin Graphics	19,065.79	6,196.14
Douglas Landscape Construction, Inc.	10,438.80	-
Du-All Safety, LLC	28,350.00	2,520.00
Duke's Root Control, Inc	207,988.30	-
Dupratt Ford Dixon	64,743.26	-
E & A Enterprise Inc.	9,610.00	2,375.00
East Bay Municipal Utility	2,672.55	-
Embarcadero Media Foundation	3,920.00	-
EPS Inc.dba Express	330,450.38	-
Fast Response On-Site Testing	2,465.25	-
FedEx	566.09	175.49
First Unum Life	30,674.97	3,061.44
Fischer Compliance LLC	9,660.00	-
Foster & Foster Consulting	3,750.00	-
Frever & Laureta	628,973.96	70,516.74
Frisch Engineering, Inc.	154,233.68	101,763.68
GHA Technologies Inc.	5,967.88	2,357.89
Global Equipment, Inc	3,501.54	-
Golden Gate Truck Center	279.78	-
GoldStreet Design Agency	4,000.00	-
Govconnection, Inc.	16,120.68	8,039.86
GovernmentJobs.Com	5,679.33	-
Grainger	32,612.92	6,290.26
Granite Rock Company	1,291.57	-
HACH Company	8,215.00	-
Hadronex	48,842.25	-
Harrington Industrial Plastics	1,480.34	55.37
Herc Rentals	5,991.91	-
HF&H Consultants	63,850.00	14,038.75
Home Depot Credit Services	17,100.59	1,585.08
Horizon	1,577.34	-
HD Supply, Inc.	602.08	602.08
H & R Plumbing & Drain	9,500.00	-
IEDA	7,961.49	884.61
Industrial Scientific Corp.	27,117.44	3,389.68
Instrument Technology Corp.	23,063.00	17,178.62
It's Personnel/ P.C.	3,068.37	-
Kaz & Associates	21,900.00	-
Kimball Midwest	16,305.99	574.22
Kone Pasadena	3,347.46	371.94
Las Lomas Elementary SD	11,391.98	-
Mallory Co.	14,030.02	-
Matheson Tri-Gas	2,043.72	377.70
McCrometer Inc.	138,096.00	69,048.00
Medco Supply Company	401.83	-
Menlo Park Ace Hardware	148.35	-
Mission Clay Products, LLC	15,823.09	5,402.14
MissionSquare	305,878.44	28,996.22
Morse Hydraulics	1,510.00	-
Motion Industries	3,424.43	-
Municipal Maintenance Equip.	42,171.02	11,638.10
Napa Auto Parts	3,534.82	279.25
National DRIVE	200.00	30.00
Navia Benefit Solutions	29,941.17	4,043.80
NeoPost	2,450.00	350.00
NewEdge Services, LLC	14,684.50	-
NorCal Materials, Inc.	1,482.03	-
Occasions, Etc.	707.25	-
Occupational Health Centers	1,037.00	339.00
Omega Industrial Supply	6,182.03	336.97
Oracle America	66,385.87	1,443.80
Oreco Systems, Inc.	3,898.08	-
Ovivo USA, LLC	5,011.64	5,011.64

**West Bay Sanitary District
Expenditures By Vendor
7/01/2025 to 04/30/2026**

Withdrawals	Total by Vendor FY 2025-26	Withdrawals April 2026
Owen Equipment Sales	10,292.56	359.84
P&F Distributors	637.28	-
Pacific Gas & Electric	305,329.87	23,062.49
Pacific Highway Rentals	913.16	-
Pape Machinery	510.68	-
Paxxo (USA)	1,219.34	-
Pava	6,887.62	6,652.00
Peninsula Building Materials	3,843.33	626.56
Peninsula Truck Repair	92,236.52	5,426.78
Ponton Industries	9,129.80	-
Precise Concrete Sawing, Inc.	1,500.00	-
Precise Printing And Mailing	18,789.72	-
Preferred Alliance	2,695.26	300.16
Principal Life Insurance	50,979.46	-
Quadient Leasing USA	1,002.72	501.36
Quincy Compressor	3,378.88	3,378.88
RACO Mfg & Eng. Co	2,975.00	-
R.A. Nosek Investigations	1,310.00	325.00
Ranger Pipelines	1,636,447.29	-
Readyrefresh By Nestle	3,520.51	656.03
Recology Peninsula Services	2,244.51	249.39
Red Wing	10,036.58	619.90
Redwood City Health & Wellness	769.50	85.50
Redwood General Tire Co	23,153.65	156.37
Repor	48,582.68	-
Rich Voss Trucking	1,008.00	-
Roadsafe Traffic Systems, Inc.	1,005.87	1,005.87
Rockwell Engineering & Equipment	6,583.44	-
San Mateo County Assessor	405.00	-
San Mateo County Health	6,540.00	-
San Mateo County Tax Collector	728.70	-
Seekzen Systems	21,207.00	1,470.00
Sensera Systems	5,184.00	-
Shape, Inc.	39,443.56	-
Sharp Business Systems	10,373.10	2,228.80
Silicon Valley Clean Water	2,400.00	-
Solarwinds North America, Inc.	249.92	-
Sonsrav Machinery LLC	7,353.40	-
Spartan Tool	12,174.47	-
Stanford University	24,850.30	-
State Water Resources	719,087.89	-
Stevens Creek Quarry	1,573.52	-
Streamline	4,800.00	-
Sutro Consultants LLC	8,300.00	1,300.00
Sutter Buttes Communications, Inc.	34,256.66	2,976.00
Sutter EAP	2,707.50	-
SVCW - SRF Debt	2,957,712.70	-
SVCW - 2018 Bonds	1,280,858.99	-
SVCW - 2021 A&B Bonds	2,735,687.90	-
SVCW - Monthly Operating Contribution	8,070,996.00	-
Synco Systems, Inc.	370.20	-
Taradigm, Inc.	1,840.00	-
Teamsters Local #350	11,416.00	-
Teletrac Navman US	4,204.45	-
Telstar Instruments, Inc.	2,716.00	-
The Adam-Hill Company	166.32	-
The Automatic Gate Guy	350.00	350.00
The Concept Genie	12,479.37	3,518.62
Towne Ford	40,115.48	-
TPX Communications	24,526.54	3,025.93
Uline	4,994.13	-
Underground Republic Water	19,512.97	4,017.67
Underground Service Alert	18,121.40	-
Univar Solutions USA	3,600.55	-
US Bank - CalCards	130,607.91	28,603.45
US Standard Products Corp	1,190.00	-
V & A Consulting Engineers	211,032.72	-
V.W. Housen & Associates	34,250.19	-
Valley Heating & Cooling	1,750.46	-
Vallobrosa Center	461.04	-
Veolia Water North America	6,017.68	74.93
Verizon Wireless	22,182.49	4,058.57
VIP Golf Cart Service Inc.	756.00	-
Vision Communications Co.	504.00	-
Websoft Developers, Inc.	30,415.42	-
Wesco Industries	23,551.48	4,374.75
Western States Tool & Supply	155,201.46	1,905.56
Western Truck Fabrication, Inc	10,478.21	-
Woodard & Curran	361,936.93	99,265.30
Zenon Environmental	200.00	-
Michael Ford	7,744.42	7,744.42
Robin Lau	1,440.00	-
Tedd Corman	12,769.01	-
Alberto Patino	300.00	-
Alex Gomez	308.00	-
Andres Garcia	2,226.20	1,535.55
Angel Ambriz	870.68	-
Bob Hulsmann	225.00	-
Carrie Nevoli	383.46	383.46
Damian Madrigal	388.00	-
Debra Fisher	111,505.00	-
Desiree S Slater	308.00	-
Eric Madrigal	450.00	-
Heath Cortez	225.00	-
Jose Ouezzada	98.00	-
Jared Gutierrez	22.97	-
Katelyn Magana	135.00	-
Lisandro Marquez	855.87	-
Mark Robert Robles	1,050.00	-
Quinten Green	192.90	-
Rupert Sandoval	866.80	-
Sergio Ramirez	523.97	-
Seth Avila	410.50	-
Sione Lolohea	397.61	-
Victor Garcia	322.61	-
Vivian Chu	2,686.83	-
Zach Perez	100.00	100.00
Total Vendor Withdrawals	60,011,250.72	6,526,883.56
Wages & Payroll Taxes		
Salaries/Wages - Net Pay	3,253,715.80	504,532.59
Directors Fees - Net Pay	37,750.63	8,029.74
Payroll Taxes	1,218,766.52	157,437.02
Performance Merit Program - Net Pay	148,206.10	-
Total Payroll	4,658,439.05	669,999.35
Total External Withdrawals	64,669,689.77	7,196,882.91
WBSD Transfers:		
WBSD LAIF Account	21,700,000.00	-
WBSD Ops Account	39,872,835.14	16,600,000.00
WBSD PR Account	10,250,000.00	-
WBSD Investment Accounts	75,000.00	-
Public Agency Retirement Services (PARS)	75,000.00	-
Other Transfers	-	-
Total Transfers	71,972,835.14	16,600,000.00
Total Withdrawals	136,642,524.91	23,796,882.91



To: Board of Directors
From: Sergio Ramirez, General Manager
Subject: General Manager's Report

- 1) **Administrative:**
 - a. The Recycled Water Rates study is being revised by HF&H..
 - b. Notice of Determination Letters to potential users of recycled water are being developed by the District's General Counsel.

- 2) **Finance:**
 - a. Disbursement number 8 has been uploaded to the state for approval in the amount of \$11,573,321. Disbursements are to fund the Bayfront Recycled Water Facility project.
 - b. Staff will meet with the Finance Committee on June 3 to review the draft budget after receiving direction from the Board.

- 3) **Capital Improvement Program (CIP):**
 - a. **Levee Improvement Project:**
 - i. The City of Menlo Park will bring an easement to their Council to underground the powerlines on Marsh Road for the Bayfront Recycled Water Facility.

 - b. **Repair Project:**
 - i. Several projects are scheduled to close now that punch list items have been completed.

 - c. **Construction in Progress:**
 - i. Stowe Lane Pump Station is under construction and should be completed by July.

- 4) **Information Technology (IT):**
 - a. IT and Operations staff continue to train and implement the new CMMS.

- 5) **Operations and Maintenance:**
 - a. **Collection System:**
 - i. Recruitment for a vacant maintenance worker position is being conducted.

 - b. **Pump Facilities:**
 - i. The Hamilton Henderson Pump Station wet well was re-coated and a significant I&I repair was performed.

 - c. **Training:**
 - i. Field staff received annual hearing exams.

- 6) **Water Quality:**
 - a. **Sharon Heights Golf and Country Club (SHGCC):**
 - i. The facility is in full recycled water production.
 - b. **Bayfront Recycled Water Facility (BRWF):**
 - i. Construction of the advanced treatment building began in May. The facility is approximately 70% complete.
 - c. **Flow Study:**
 - i. The flow and loadings study for Multi-family Complexes and Single-Family Residences is underway. The Water Quality department will present the status.
 - d. **FOG Inspections:**
 - i. Water Quality staff continue to perform FOG inspections.
- 7) **Fleet and Facilities:**
 - a. **Vehicle Maintenance:**
 - i. The Vehicle and Equipment Replacement program is being updated as part of the budget setting process.
- 8) **Personnel:**
 - a. The new Operator II will begin employment with the District on June 15.
- 9) **Upcoming Events:**
 - a. **Next Board Meetings:**
 - i. Board Meetings Schedule: Wednesdays May 27 and June 10.
- 10) **Misc. Items:**
 - a. **West Bay:** The General Manager will update the Board on miscellaneous items.



**WEST BAY SANITARY DISTRICT
AGENDA ITEM 6**

To: Board of Directors

**From: Sergio Ramirez, General Manager
Todd Reese, Office & Communications Manager**

**Subject: Consider Establishing Date and Time of Public Hearing to
Consider Annual Tax Roll Sewer Service Charge Report for
Fiscal Year 2026/2027**

Background

District Regulations Article IX Section 900 (10B) requires the General Manager file with the Secretary of the District Board on or before July 15th the written report containing a description of each parcel receiving sewer service and the charges to be imposed upon said parcels.

The Secretary of the Board is required to provide notice that the report has been filed and to establish a time and date of Public Hearing to consider any objections or protest to the sewer service charges to be collected on the tax roll for the Fiscal Year 2026/2027.

Recommendation

General Manager recommends the Board of Directors establish a date and time for a Public Hearing to consider the Annual Tax Roll Sewer Service Charge Report for Fiscal Year 2026/2027 on Wednesday, July 8, 2026 at 7:00pm.

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**WEST BAY SANITARY DISTRICT
AGENDA ITEM 7**

To: Board of Directors

**From: Sergio Ramirez, General Manager
Todd Reese, Office & Communications Manager**

**Subject: Consider Establishing Date and Time of Public Hearing to
Consider Delinquent Tax Roll Sewer Service Charges Report for
Fiscal Years Including 2023-24, 2024-25, 2025-26**

Background

District Regulations Article IX Section 900 (10B) requires the General Manager file with the Secretary of the District Board on or before July 15th the written report containing a description of each parcel receiving sewer service and the charges to be imposed upon said parcels.

The Secretary of the Board is required to provide notice that the report has been filed and to establish a time and date of Public Hearing to consider any objections or protest to the delinquent sewer service charges to be collected on the tax roll for Fiscal Years including 2023-24, 2024-25, 2025-26.

Recommendation

General Manager recommends the Board of Directors establish a date and time for a Public Hearing to consider the Annual Tax Roll Sewer Service Charge Report for Fiscal Years including 2023-24, 2024-25, 2025-26 on Wednesday, July 8, 2026 at 7:00pm.

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**WEST BAY SANITARY DISTRICT
AGENDA ITEM 8**

To: Board of Directors

From: Fariborz Heydari, P.E., District Engineer

Subject: Consider Executing Contract Change Order No. 10 (CCO #10) for \$5,520.00, Accepting Work by Ranger Pipeline, Inc., Authorizing the General Manager to File the Notice of Completion, and Release the Retention of \$196,986.55 to Ranger Pipeline, Inc.

Background

On October 26, 2022, the District Board awarded the construction of Bayfront Park Sanitary Sewer Improvement Project No. 1761.8 to low bidder, Ranger Pipeline, Inc. of San Francisco, CA for \$3,130,113 with 10% contingency for construction change orders.

The project involved rerouting three trunk sewer pipelines for the benefit of the future influent pump station at Menlo Park Pump Station. This future influent pump station will pump to the Bayfront Recycled Water Facility at the Flow Equalization and Resource Recovery Facility (FERRF) which is currently under construction by Anderson Pacific Engineering Construction, Inc. (APEC).

On February 25, 2026, the District Board authorized the General Manager to execute Change Order No. (CCO #9) for \$272,351.33 with Ranger Pipelines, Inc. for groundwater discharge, bypass, additional piping, pavement restoration, and a sluice gate removal and coating of the junction box.

The project has had a series of change orders due to unforeseen conditions and work requested by the District; including a substantial credit from APEC to this project from the Bayfront Recycled Water Facility Project. See attached Contract Change Order No.10 (CCO #10).

Analysis

Final CCO #10 is for the replacement of traffic loops and one new detectable hand hole requested by Caltrans as part of punch list item and part of the project closeout. Staff recommend the District Board approve CCO #10 to Ranger Pipeline, Inc. for \$5,520.00.

All work and punch-list items have been completed, and Ranger Pipeline, Inc. has submitted the one-year maintenance warranty prior to recordation of the Notice of Completion.

Fiscal Impact

The original project amount is \$3,130,113.00 while the final contract amount will close at \$3,939,731.04. The Board approved \$1,000,000 as a carryover budget item in the FY25/26 Budget to complete the project. The Board later approved CCO # 9 for \$272,351.33.

The fiscal impact for CCO #10 is \$5,520.00 and the Release of the Retention to the Bayfront Park Sanitary Sewer Improvement Project No. 1761.8 is \$196,986.55 for a total of \$202,506.55.

In summary, CCO #9 and #10 total \$277,871.33, the retention is \$196,986.55 for a total of \$474,857.88 and is within the \$1,000,000.00 carryover budget item.

Recommendation

The District Engineer requests the District Board approve Contract Change Order No. 10 (CCO #10) for \$5,520.00, Accept Work by Ranger Pipeline, Inc., Authorize the General Manager to File the Notice of Completion, and Release the Retention of \$196,986.55 to Ranger Pipeline, Inc.

Attachments: Change Order No. 10
Notice of Completion

WEST BAY SANITARY DISTRICT
500 Laurel Street, Menlo Park, CA 94025

CHANGE ORDER NO. 10

Project: Bayfront Park Sanitary Sewer Improvement Project

Location: 1401 Marsh Road, Menlo Park Pump Station, Menlo Park, CA

Project No. 1761.8

Date: 3/20/26

Contractor: Ranger Pipelines, Inc.

Sheet 1 of 2

The following changes are hereby made to the Contract Documents:

Justification: COR #28 for Installation of Additional 6 Traffic Loop Replacements and 1 Detectable Hand Hole (DH)

CHANGE TO CONTRACT PRICE:

Original Contract Price:	\$3,130,113.00
<u>Change Order No. 1</u> - Holding Tank & Water Truck	\$ 12,044.64
<u>Change Order No. 2</u> - Holding Tank & Water Truck	\$ 3,630.81
<u>Change Order No. 2A</u> - Holding Tank & Water Truck- Billing Recap	\$ 2,525.35
<u>Change Order No. 3</u> – CIPP Lining 37-lf of (E) 36" RCP	\$ 48,704.16
<u>Change Order No. 4</u> – CORs No. 6-9	\$ 101,977.04
<u>Change Order No. 5</u> – CORs No. 11, 12, 15, 17-19 and 22	\$ 32,854.41
<u>Change Order No. 6</u> – Balancing Change Order (Under Separate Attachment)	-\$ 1,260,794.47
<u>Change Order No. 7</u> – Instructional Bulletin #2 (Under Separate Attachment)	\$ 1,490,804.77
<u>Change Order No. 8</u> – Additional 70' 12" SS to Influent PS (Under Separate Attachment) The Contract Price due to this Change Order will be increased by:	\$ 100,000.00
<u>Change Order No. 9</u> – CORs No. 24-27 described above (Under Separate Attachment) The Contract Price due to this Change Order No. 9 will be increased by:	\$ 272,351.33
Contract Price due to Previous Change Orders 1-9:	\$ 804,098.04
Adjusted Contract Price due to CCOs No. 1-9:	\$ 3,934,211.04
<u>Change Order No. 10</u> – COR No. 28 described above (Under Separate Attachment) The Contract Price due to this Change Order No. 10 will be increased by:	\$ 5,520.00
New Contract Price due to Change Orders 1-10 will be:	\$ 3,939,731.04

CHANGE TO CONTRACT TIME:

No increase in contract time.

APPROVALS REQUIRED:

To be effective, this order must be approved by the Owner if it changes the scope or objective of the project, or as may otherwise be required under the terms of the Contract.

RECOMMENDED AND APPROVED BY

District Engineer

Date

ACCEPTED BY



Contractor

JAMIE KORB

03/20/2026

Date

AUTHORIZED BY

General Manager

Date

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WEST BAY SANITARY DISTRICT AGENDA ITEM 9

To: *Board of Directors*

From: *Fariborz Heydari, P.E., District Engineer*

Subject: *Consider Accepting Project Performed by Casey Construction, Inc. for Willow Road Pump Station Rehabilitation Project No. 1765.0, Authorizing the General Manager to File the Notice of Completion, Execute Balancing Contract Change Order No. 3 (CCO #3) Credit for \$165,000.00, and Release the Retention of \$46,578.50 to Casey Construction, Inc.*

Background

On March 13, 2024, the District Board awarded the Willow Road Pump Station Rehabilitation Project No. 1765.0 to low bidder, Casey Construction, Inc. of Emerald Hills, CA for \$1,060,800.00 with \$320,000.00 in contingency for construction change orders.

The General Manager approved Change Order 1 and 2 for \$35,770.00 for additional work performed within the authorized contingency budget authorized by the District Board. The original bid amount plus the two change orders totaled \$1,096,570.00.

Change Order No. 3 presented here as part of project closeout is a balancing change order credit for wet weather bypass flow allowance and sidewalk repairs bid items, which were not needed during the construction. The balancing change order credit is \$165,000 which will be returned to the Capital Reserve Fund. The total construction cost with the approved change orders is \$931,570, which is \$129,230.00 below the bid amount of \$1,060,800.00.

Analysis

The project involved the re-coating of the pump station wet well and valve pit to extend the operational life of the existing structure, replacement of the discharge lines of each pump through the valve pit, and replacement of the pump station generator set. Safety features addressed as part of the project included improved lighting, fall protection access hatches, passive wet well ventilation odor control, replacement of fencing with 8-foot-high perimeter fencing, and provisions for security cameras.

All works and punch-list items have been completed, and Casey Construction has submitted the one-year maintenance warranty prior to recordation of the Notice of Completion.

Fiscal Impact

The Capital Reserve Fund as of April 30, 2026, has a balance of \$7.1 million. Change Order #3 is a balancing change order credit of \$165,000.00 which will be returned to the Capital Reserve Fund.

Release of the Retention of \$46,578.50 to be paid to Casey Construction, Inc.

Recommendation

The District Engineer requests that the District Board consider accepting work by Casey Construction, Inc. for Willow Road Pump Station Rehabilitation Project No. 1765.0, authorizing the General Manager to File the Notice of Completion, Execute Balancing Contract Change Order No. 3 (CCO #3) credit for \$165,000.00, and Release the Retention of \$46,578.50 to Casey Construction, Inc.

Attachments: Change Order No. 3
Notice of Completion

WEST BAY SANITARY DISTRICT
500 Laurel Street, Menlo Park, CA 94025

CHANGE ORDER
CO NO. 3

Project: Willow Road Pump Station Rehabilitation Project No. 1765.0
Location: Menlo Park, Atherton, San Mateo County, CA
Project No. 1765.0
Contractor: Case Construction, Inc.

Job No.: 1765.0
Sheet 1 of 1

The following changes are hereby made to the Contract Documents:

Justification:

- CCO #3 – Balancing Change Order Credits for Wet Weather Bypass Allowance and Sidewalk Repairs Items Not Needed During Construction.

CHANGE TO CONTRACT PRICE:

Original Contract Price:	\$1,060,800.00
• CCO #1 - Additional to install new 1-1/2" PVC underground electrical conduit from wet well to motor control panel and from generator to motor control panel.	\$ 16,820.00
• CCO #2 – New double mat and conduit to new generator	\$ 18,950.00

Current Contract Price, as adjusted by previous Change Orders: \$ 1,096,570.00

The Contract Price due to this Change Order will be reduced by: **-\$ 165,000.00**

New Contract Price due to this Change Order will be: \$ 931,570.00

CHANGE TO CONTRACT TIME:

The Contract Time will be increased by 0 calendar days.

APPROVALS REQUIRED:

To be effective, this order must be approved by the Owner if it changes the scope or objective of the project, or as may otherwise be required under the terms of the Contract.

RECOMMENDED AND
APPROVED BY

District Engineer

Date

ACCEPTED BY

Espy Buenrostro

5/21/2026

Contractor

Date

AUTHORIZED BY

General Manager

Date

EXEMPT FROM RECORDING FEES

Recorded at Request of
and Return to:

West Bay Sanitary District
500 Laurel Street
Menlo Park, CA 94025

NOTICE OF COMPLETION

Notice is hereby given that West Bay Sanitary District (a Government Agency) whose address is 500 Laurel Street, Menlo Park, California 94025, caused the Willow Road Pump Station Rehabilitation Project No. 1765.0 rehabilitation of the existing Willow Road Pump Station in Menlo Park, California; that the contract for doing said work was made with Casey Construction, Inc. as contractor and entered into on March 13, 2024; that the work on said contract was actually completed on April 9, 2026 and accepted by the West Bay Sanitary District Board of Directors on May 27, 2026; that the owner of said "Willow Road Pump Station Rehabilitation Project No. 1765.0" is the West Bay Sanitary District.

WEST BAY SANITARY DISTRICT

Sergio Ramirez, General Manager

STATE OF CALIFORNIA
COUNTY OF SAN MATEO

Sergio Ramirez, being duly sworn, says he is the General Manager of West Bay Sanitary District, the owner of the above referred improvements; that he has read the same, and knows the content thereof, and that the facts stated therein are true.

Sergio Ramirez, General Manager

STATE OF CALIFORNIA)
) ss.
COUNTY OF SAN MATEO)

On _____ before me,
(Date)

Name and Title of Officer (e.g., Jane Doe, Notary Public)
personally appeared **Sergio Ramirez** who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal Above

Signature of Notary Public



WEST BAY SANITARY DISTRICT AGENDA ITEM 10

To: *Board of Directors*

From: *Sergio Ramirez, General Manager*

Subject: *Consideration to Adopt Resolution Pledging Net Revenues of the District Fund to Payment of any and all Clean Water State Revolving Fund and/or Water Recycling Funding Program Financing for the West Bay Sanitary District Recycled Water - Avy Altschul Pump Station Project*

Background

At the Regular Board Meeting on May 26, 2021, the General Manager reported on the need to conduct a flow study at Avy Ave & Altschul Ave in Menlo Park to analyze if there is enough flow in the area to construct a second pick point for the West Bay/ Sharon Heights Recycled Water Facility. It was also reported that Sharon Heights Golf and Country Club (SHGCC) offered to pay for the flow study prior to proceeding with the design of the pump station. The Board of Directors agreed by consensus to conduct the initial flow study which was paid by SHGCC.

On July 28, 2021, the Board approved an agreement with Freyer and Laureta to move forward with the design phase for the pump station at Avy Ave & Altschul Ave. The project added additional flow to the Phil Scott Pump Station at Sandhill Road and Oak Ave. The added flow benefits the West Bay/Sharon Heights Recycled Water Facility and provides additional recycled water to meet demand.

On October 13, 2021, the Board approved entering into an agreement with SHGCC to prepare and submit a Clean Water State Revolving Fund loan application for the pump station project. The SRF loan approval requires the District pledged revenues and funds in the amount of \$26,298.01, equivalent to one year's loan debt service payment, to be placed in a restricted account. The restricted account would be similar to the existing West Bay/SHGCC facility restricted account.

Analysis

The resolution to pledge revenues and funds establishes that the District's revenue funds will be dedicated for repayment of the Clean Water State Revolving Fund (CWSRF) loan. This resolution identifies the pledged revenues and funds (net revenues) and requires the District to commit to collecting the needed revenue and maintaining the General and Capital Asset funds to repay the CWSRF loan in its entirety.

Fiscal Impact

The District collects the debt service payments for the Avy Altschul Pump Station CWSRF loan on a monthly basis from SHGCC for a total of \$26,298.01 annually. There is no fiscal impact to the District at this time.

Recommendation

The General Manager recommends the District Board adopt the Resolution Pledging net revenues of the District Fund to payment of any and all Clean Water State Revolving Fund and/or Water Recycling Funding Program financing for the West Bay Sanitary District Recycled Water - Avy Altschul Pump Station Project.

Attachments: Pledged Revenues and Funds Resolution

RESOLUTION NO. _____ (2026)

PLEGGED REVENUES AND FUNDS RESOLUTION

WHEREAS, West Bay Sanitary District (the "District") obtained funding for the West Bay Sanitary District Recycled Water Avy Altschul Pump Station Project (the "Project") from the Clean Water State Revolving Fund and/or Water Recycling Funding Program; and

WHEREAS, the existing West Bay / Sharon Heights Recycled Water facility has shown that the public/private partnership for such a facility has been a successful project and the addition of the Avy Altschul Pump Station will bring additional community benefits to the area;

WHEREAS, funding from the Clean Water State Revolving Fund and/or Water Recycling Funding program provided a rate of funding unavailable from other sources and saved significant funding costs for the Project; and

WHEREAS, the Clean Water State Revolving Fund loan requires the District to pledge revenues and funds for the amount of twenty six thousand two hundred ninety eight dollars and one cent (\$26,298.01), equal to one year's worth of debt service for the loan.

THEREFORE BE IT RESOLVED by the Board of Directors of the District, AS FOLLOWS:

The West Bay Sanitary District hereby dedicates and pledges net revenues of the District Fund to payment of any and all Clean Water State Revolving Fund and/or Water Recycling Funding Program financing for the West Bay Sanitary District Recycled Water Avy Altschul Pump Station Project (the "Project").

The District commits to collecting such revenues and maintaining such fund(s) throughout the term of such financing and until the District has satisfied its repayment obligation thereunder unless modification or change is approved in writing by the State Water Resources Control Board. So long as the financing agreement(s) are outstanding, the District's pledge hereunder shall constitute a lien in favor of the State Water Resources Control Board on the foregoing fund(s) and revenue(s) without any further action necessary. So long as the financing agreement(s) are outstanding, the District commits to maintaining the fund(s) and revenue(s) at levels sufficient to meet its obligations under the financing agreement(s).

Passed and adopted by the District Board of the West Bay Sanitary District at a regular meeting thereof held on the 27th day of May 2026, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

President of the District Board of the West Bay Sanitary District of San Mateo County, State of California

Attest:

Secretary of the District Board of the West Bay Sanitary District of San Mateo County, State of California

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WEST BAY SANITARY DISTRICT AGENDA ITEM 11

To: Board of Directors

From: Sergio Ramirez, General Manager

Subject: Discussion and Direction on the West Bay and Sharon Heights Recycled Water Facility

A discussion will be held on the Sharon Heights Recycled Water Facility and other events related to the recycled water plant. The Board will have the opportunity to provide direction to staff and legal counsel.

Recycled Water Facility Production Data:

2026	Processed	Delivered
January	5.2MG	143K
February	4.2MG	55.6K
March	5.9MG	3.9MG
April	7.5MG	2.8MG

2025	Processed	Delivered
January	5.3MG	663K gallons
February	5MG	532K
March	7.2MG	2.4MG
April	9.1MG	5.8MG
May	8.6MG	8.1MG
June	9.6MG	9MG
July	10.3MG	8.8MG
August	10MG	8.4MG
September	10.6MG	7.4MG
October	7.9MG	2.4MG
November	6.5MG	568K
December	5.7MG	58K

2024	Processed	Delivered
January	5.8MG	175K gallons
February	5.6MG	464K
March	6.5MG	1.5MG
April	8.1MG	4.4MG
May	10.6MG	9.3MG
June	10.7MG	9.9MG
July	11.3MG	9.9MG
August	10.7MG	9.3MG
September	7.8MG	7MG
October	8.8MG	5.4MG
November	4.6MG	530K
December	5.3MG	82K

2023	Processed	Delivered
January	5MG	0 gallons
February	3.3MG	0 gallons
March	3.5MG	0 gallons
April	4.9MG	32k gals. Dust Control
May	5.1MG	432k gals. Dust Control
June	4.8MG	456k gals. Dust Control
July	6.2MG	1.05MG Dust Control
August	8.1MG	2.7MG (+ 1.5 MG Dust Control)
September	8.4MG	4MG (+ 1.04 MG Dust Control)
October	9.6MG	7.4MG
November	7.7MG	3.7MG
December	7.4MG	970K

2022	Processed	Delivered
January	4.4MG	97,000 gallons
February	4.4MG	1.5MG
March	6.6MG	3.5MG
April	7.6MG	3.8MG
May	9.2MG	7.4MG
June	9.8MG	8.7MG
July	9.6MG	8.1MG
August	9.2MG	8.1MG
September	8.6MG	6.7MG
October	7.9MG	4.6MG
November	5.9MG	310,000 gallons
December	5.4MG	154,690 gallons

2021	Total Processed	Total Delivered
Yearly Total	88.2MG	56.26MG (*) (**)
2020	Total Processed	Total Delivered
August-Dec.	34.1MG	19.75MG

* Sharon Heights substantially tapered off their water usage for September which is the reason for the large discrepancy between treated and delivered.

** Treatment was reduced in the second half of the month. Rain in late October and an irrigation equipment malfunctions caused water delivery to decrease.

The following is a disclosure statement required for any document, written report or brochure prepared in whole or in part pursuant to the Finance Agreement with the State Water Resources Control Board for the West Bay Sanitary District Recycled Water Project - Sharon Heights: Funding for this project has been provided in full or in part through an agreement with the State Water Resources Control Board. California's Clean Water State Revolving Fund is capitalized through a variety of funding sources, including grants from the United States Environmental Protection Agency and state bond proceeds. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use.

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**WEST BAY SANITARY
DISTRICT AGENDA ITEM 12**

To: *Board of Directors*

From: *Sergio Ramirez, General Manager*

**Subject: *Discussion and Direction on the Bayfront Recycled Water Project
 and Status Update***

A discussion will be held on the District's Bayfront Recycled Water Projects and other events related to the recycled water project.

The Board will have the opportunity to provide direction to staff and general counsel.

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**WEST BAY SANITARY
DISTRICT AGENDA ITEM 13**

To: *Board of Directors*

From: *Sergio Ramirez, General Manager*

Subject: *Report and Discussion on RethinkWaste (SBWMA)*

The District's representative to RethinkWaste (SBWMA), President Fran Dehn, will report on any pertinent items regarding RethinkWaste (SBWMA) business.

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**WEST BAY SANITARY
DISTRICT AGENDA ITEM 14**

To: *Board of Directors*

From: *Sergio Ramirez, General Manager*

**Subject: *Report and Discussion on Silicon Valley Clean Water (SVCW)
Plant***

The District's representative to Silicon Valley Clean Water (SVCW), Commissioner George Otte, will report on pertinent items regarding SVCW Operations, CIP and Finance.

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