



1902 - Serving Our Community for over 120 Years - 2026

WEST BAY SANITARY DISTRICT

AGENDA OF BUSINESS

REGULAR MEETING OF THE DISTRICT BOARD

WEDNESDAY, SEPTEMBER 23, 2026 AT 7:00 P.M.

**RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025**

Board Members

Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

General Manager

Sergio Ramirez

District General Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/85709207783?pwd=1awf28wssnaFfdIGkzeaaYpsZ8HaMo.1>

Meeting ID: 857 0920 7783 Passcode: 570759

1. Call to Order and Roll Call
2. Communications from the Public
3. Public Hearing – Annexing Certain Territory Within the West Bay Sanitary District's On-Site Wastewater Disposal Zone – Lands of Todd C. Scheuer and Marjel M. Scheuer (245 Shawnee Pass, APN: 077-331-080, Portola Valley) Pg. 3-1
4. Consider Adopting Resolution Ordering Annexation of Certain Parcel in the Territory of West Bay Sanitary District to the West Bay Sanitary District's On-Site Wastewater Disposal Zone (OWDZ) Including Certain Determinations, Findings and Declarations of the District Board- Lands of Todd C. Scheuer and Marjel M. Scheuer (APN: 077-331-080; 245 Shawnee Pass, Portola Valley) Pg. 4-1
5. Consider Resolution Consenting to the Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission – 245 Shawnee Pass, Portola Valley (APN: 077-331-080), Lands of Todd C. Scheuer and Marjel M. Scheuer, as Trustee of the Scheuer Family 2011 Trust dated May 24, 2011) Pg. 5-1
6. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

 - A. Approval of Minutes for Regular Meeting September 9, 2026 Pg. 6A-1
 - B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru August 31, 2026 Pg. 6B-1

7. Presentation by MuniWorth to Review the Cash Flow Projections Software and Service Pg. 7-1
8. Presentation and Direction on Single-Family and Multi-Family Flow Study by Water Quality Manager Pg. 8-1
9. General Manager's Report Pg. 9-1
10. Consider Authorizing the General Manager to Issue Class 3 Sewer Permit No. 25-735 for New 10" Sewer Main and 12" Recycled Water Main to 320 Sheridan Drive in Menlo Park, California Pg. 10-1
11. Consideration of Resolution Authorizing President and Secretary of the District Board to Enter into a Reimbursement Agreement for \$127,250.00 Between the 320 Sheridan LP, a California limited partnership (320 Sheridan Drive, Menlo Park) and the West Bay Sanitary District Pg. 11-1
12. Consider Resolution Accepting Deed of Easement for the Construction of Sewer Main and Recycled Water Main for 320 Sheridan Drive, Menlo Park, California Pg. 12-1
13. Consideration of a Resolution Authorizing the General Manager to Quit Claim a Sanitary Sewer Easement within 320 Sheridan Drive in Menlo Park, California Pg. 13-1
14. Discussion and Direction on Sharon Heights Recycled Water Facility Pg. 14-1
15. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 15-1
16. Report, Discussion, and Direction on RethinkWaste (SBWMA) Pg. 16-1
17. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 17-1
18. Closed Session
 - A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation pursuant to Cal. Gov't. Code §54956.9(d)(2):
(1 potential case)
 - B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of Litigation Pursuant to Govt. Code § 54956.9(d)(4)
(1 potential case)
 - C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Cal. Govt. Code § 54956.9(d)(1))
Property: 1600 Marsh Road, Menlo Park
District Negotiators: General Manager/Counsel
Negotiating Parties: District and City of Menlo Park
Under Negotiation: Price, Terms of Payment or Both
19. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

20. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.