



*1902 - Serving Our Community for over 120 Years - 2024*

**WEST BAY SANITARY DISTRICT  
AGENDA OF BUSINESS**

**REGULAR MEETING OF THE DISTRICT BOARD**

**WEDNESDAY, MAY 8, 2024 AT 7:00 P.M.**

**RONALD W. SHEPHERD ADMINISTRATION BUILDING,  
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025**

**Board Members**

Fran Dehn, President  
David Walker, Secretary  
Roy Thiele-Sardiña, Treasurer  
Edward P. Moritz, Member  
George Otte, Member

**General Manager**

Sergio Ramirez

**District General Counsel**

Anthony Condotti, Esq.

**AGENDA OF BUSINESS**

**To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at: <https://us06web.zoom.us/j/88590407326?pwd=mEV0TKa0u6Z1aoee9YlfkXHtLUfobN.1>**

**Meeting ID: 885 9040 7326 Passcode: 549236**

1. Call to Order and Roll Call
2. Communications from the Public
3. Public Hearing: Consideration to Approve the Proposed Increase in Sewer Service Charges for Fiscal Year 2024/25, Fiscal Year 2025/2026 and Fiscal Year 2026/2027 Pg. 3-1
4. Consideration to Approve a General Regulation Amending the Code of General Regulations and Establishing Sewer Service Charges for Fiscal Year 2024/25, Fiscal Year 2025/2026 and Fiscal Year 2026/2027 Pg. 4-1
5. Consent Calendar

*Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.*

  - A. Approval of Minutes for Special Meeting May 1, 2024 Pg. 5A-1
  - B. Approval of Minutes for Regular Meeting April 24, 2024 Pg. 5B-1
  - C. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salary and Consideration of Other Financial Matters through April 30, 2024 Pg. 5C-1
  - D. WBSD Operations and Maintenance Report – April 2024 Pg. 5D-1
  - E. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – April 2024 Pg. 5E-1
  - F. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – April 2024 Pg. 5F-1
  - G. Consider Authorizing the General Manager to Issue Class 5 Sewer Permit No. 18290 for the Construction of Wastewater Facilities for 315 Grove Drive, Portola Valley, California 5G-1
  - H. Consider Approving FY 2023-24 Financial Statements, Third Quarter Ending March 31, 2024 Pg. 5H-1

6. General Manager's Report Pg. 6-1
7. Closed Session
  - A. CONFERENCE WITH LABOR NEGOTIATORS  
(Pursuant to Cal. Govt. Code §54957.6) Agency designated representatives: General Manager, General Counsel, IEDA  
Employee Organization: Exempt Employees, Unrepresented Employees, & Teamsters Local 350
8. Discussion and Direction on the West Bay and Sharon Heights Recycled Water Facility Pg. 8-1
9. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 9-1
10. Report, Discussion, and Direction on South Bayside Waste Management Authority (SBWMA) including the Solid Waste Franchise Re-Assignment Pg. 10-1
11. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 11-1
12. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
13. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.