



1902 - Serving Our Community for over 120 Years - 2025

**WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS
REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, JULY 23, 2025 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025**

Board Members

Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

General Manager

Sergio Ramirez

District General Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/82718834983?pwd=zVCGuC6KmwrNLZ4CbekelJwpWslWsj.1>

Meeting ID: 827 1883 4983 Passcode: 828117

1. Call to Order and Roll Call
2. Communications from the Public
3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

 - A. Approval of Minutes for Regular meeting July 9, 2025 Pg. 3A-1
 - B. WBSD Operations and Maintenance Report – June 2025 Pg. 3B-1
 - C. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – June 2025 Pg. 3C-1
 - D. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – June 2025 Pg. 3D-1
 - E. East Palo Alto Sanitary District (EPASD) Operations and Maintenance Report for Work Performed by WBSD – June 2025 Pg. 3E-1
 - F. Consider Resolution Accepting Deed of Easement Pursuant to Class 5 Sewer Permit No. 18290 for the Construction of Wastewater Facilities for 315 Grove Drive, Portola Valley, California Pg. 3F-1
 - G. Consider Accepting Wastewater Facilities Constructed Pursuant to Class 5 Permit No. 18290 for the Construction of Wastewater Facilities for 315 Grove Drive, Portola Valley, California Pg. 3G-1
 - H. Consider Approving District Treasury Report Fourth Quarter FY 2024-25 Pg. 3H-1

4. Closed Session:

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation (Cal. Govt. Code § 54956.9(d)(2))
(One Potential Case)

5. Consider Awarding and/or Rejecting Bid for Middlefield Road and Marsh Road Siphons Replacement Project No. 1771.0 Pg. 5-1

6. General Manager's Report Pg. 6-1

7. Consider Authorizing the General Manager to Execute Contract Quantity Balancing Adjustment Credit Change Order No. 1 (CCO #1) in the amount of (\$1,134,120.00) with Anderson Pacific Engineering Construction, Inc. (APEC) for the FERRF Levee Improvements Project No. 1762.0 Pg. 7-1

8. Consider Resolution Approving the 5-Year Audit & Updated Sewer System Management Plan (SSMP) and Authorize Re-Certification of the SSMP for 2025 Pg. 8-1

9. Discussion and Direction on Sharon Heights Recycled Water Facility Pg. 9-1

10. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 10-1

11. Report, Discussion, and Direction on RethinkWaste (SBWMA) Pg. 11-1

12. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 12-1

13. Closed Session:

A. PUBLIC EMPLOYMENT
(Cal. Govt. Code § 54957)
Title: Finance Manager

14. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

15. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.