



1902 - Serving Our Community for over 120 Years - 2026

**WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS
REGULAR MEETING OF THE DISTRICT BOARD WEDNESDAY,
JANUARY 14, 2026 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025**

Board Members

Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

General Manager

Sergio Ramirez

District General Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/81791881520?pwd=0TwzPNoCvMBOBJ7YNxb7FXBoacih5I.1>

Meeting ID: 817 9188 1520 Passcode: 111656

Treasurer Roy Thiele-Sardiña

will attend remotely from

Hyatt Centric Philadelphia (Executive Office)

1620 Chancellor St,

Philadelphia, PA 19103

1. Call to Order and Roll Call

2. Communications from the Public

3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

- A. Approval of Minutes for Regular meeting December 10, 2025 Pg. 3A-1
- B. WBSD Operations and Maintenance Report – December 2025 Pg. 3B-1
- C. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – December 2025 Pg. 3C-1
- D. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – December 2025 Pg. 3D-1
- E. East Palo Alto Sanitary District (EPASD) Operations and Maintenance Report for Work Performed by WBSD – December 2025 Pg. 3E-1
- F. Consider Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission- APN 080-91-150 (161 Los Trancos Circle, Portola Valley) Pg. 3F-1
- G. Consider Authorizing the General Manager to Issue Class 5 Sewer Permit No. 25-275 for the Construction of Grinder Pump System for 440 Cervantes Road, Portola Valley, California Pg. 3G-1

4. Consider Authorizing the General Manager to Purchase a new cloud-based Computer Maintenance Management System (CMMS) Software and ITPipes Software Pg. 4-1
5. General Manager's Report Pg. 5-1
6. Consider Approving of an Annual Performance Payment for the General Manager in the amount of \$27,625.00. Pg. 6-1
7. Discussion and Direction on Sharon Heights Recycled Water Facility Pg. 7-1
8. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 8-1
9. Report, Discussion, and Direction on RethinkWaste (SBWMA) Pg. 9-1
10. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 10-1
11. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
12. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.