



1902 - *Serving Our Community for over 120 Years* - 2024

**WEST BAY SANITARY DISTRICT
CHECKLIST OF THE REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, MARCH 27, 2024 AT 7:00 P.M.**

1. Call to Order

President Dehn called the meeting to order at 7:03 PM

Roll Call

BOARD MEMBERS PRESENT: President Dehn, Secretary Walker, Treasurer Thiele-Sardiña, Director Moritz, Director Otte

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Ramirez, AND Beyer, Heydari, Hulsmann and Condotti by Zoom

Others Present: Austris Rungis–IEDA, Tony Valdivia– Woodard & Curran

2. Communications from the Public: None.

3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

A. Approval of Minutes for Regular meeting March 13, 2024 Pg. 3A-1

Comments: None.

Motion to Approve by: Walker 2nd by: Moritz Vote: AYE: 5 NAY: 0 Abstain: 0

4. Consider Authorizing General Manager to issue a Request for Proposals for a Design-Build contract for the “Bayfront Recycled Water Facility Project”

Motion to Approve by: Thiele-Sardina 2nd by: Moritz Vote: AYE: 5 NAY: 0 Abstain: 0

Discussion/Comments: General Manager Ramirez reported this item is for Design-Build entity to complete a preliminary design of the facilities which is expected to take 3 months to complete.

7. Consider Authorizing General Manager to Amend the Contract Amount With V.W. Housen & Associates for the 2023 Master Plan Study

Motion to Approve by: Walker 2nd by: Moritz Vote: AYE: 5 NAY: 0 Abstain: 0

Discussion/Comments: General Manager Ramirez reported Woodard & Curran has requested a budget augmentation of \$17,000. After adding V.W. Housen & Associates markup, the total request is \$18,700.

5. Closed Session

Entered closed session at 7:17 p.m. Left closed session at 8:23 p.m.

- A. CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Cal. Govt. Code §54957.6) Agency designated representatives:
General Manager, General Counsel, IEDA
Employee Organization: Exempt Employees, Unrepresented Employees, &
Teamsters Local 350
- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Cal. Govt. Code § 54956.9(d)(2)
(two potential cases)

Reportable action: None.

6. General Manager's Report

Discussion/Comments: General Manager Ramirez reported Form 700s are due by April 2nd. He also reported per Board request that the rooms at Vallombrosa for on-call staff are \$80 per night and as of July 1, 2023 \$1,830 has been spent. He reported as discussed by the Board at the last Board meeting the part-time Clerical Assistant will be on-board with the District for 1 more year to complete the project. He also reported the mini excavator has been received and he showed some pictures of it in use. The next regular meetings are scheduled for April 10th and April 24th. The complete General Manager's written report is in the March 27th, 2024 agenda packet.

8. Report and Discussion on Sharon Heights Recycled Water Facility

Discussion/Comments: General Manager Ramirez reported PG&E has moved up the date for the Avy Altschul Pump Station to May 2nd.

9. Discussion and Direction on Bayfront Recycled Water Project and Status Update

Discussion/Comments: General Manager Ramirez reported the RFP has been approved and recycled water is scheduled for Q1 2027 with Meta receiving recycled water Q3 2027.

10. Report, Discussion and Direction on South Bayside Waste Management Authority (SBWMA) including Solid Waste Franchise Re-Assignment

Discussion/Comments: None.

11. Report, Discussion & Direction on Silicon Valley Clean Water (SVCW) and Discussion on SVCW CIP Program and Financing

Discussion/Comments: Director Otte reported the ribbon cutting ceremony will be on May 13th and the next Commission meeting on April 8th.

12. Comments or Reports from Members of the District Board and Consider Items to be

Placed on Future Agenda

Discussion/Comments: President Dehn reported on a letter she received from San Mateo County Supervisor David J. Canepa requesting the Board consider adopting a resolution declaring loneliness a public health crisis in San Mateo County. Board consensus was to not agendaize this item.

13. Adjournment Time: The meeting was adjourned at 8:36 PM

/s/ David A. Walker
Secretary