



1902 - Serving Our Community for over 120 Years - 2025

**WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS
REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, APRIL 9, 2025 AT 7:00 P.M. RONALD W.
SHEPHERD ADMINISTRATION BUILDING, 500 LAUREL
STREET, MENLO PARK, CALIFORNIA 94025**

Board Members

Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

General Manager

Sergio Ramirez

District General Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/89481659181?pwd=jcgcsKCpjO4NIbpWe56rcDaqKkkkj.1>

Meeting ID: 894 8165 9181 Passcode: 095496

1. Call to Order and Roll Call

2. Communications from the Public

3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

- A. Approval of Minutes for Regular meeting March 26, 2025 Pg. 3A-1
- B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru March 31, 2025 Pg. 3B-1
- C. WBSD Operations and Maintenance Report – March 2025 Pg. 3C-1
- D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – March 2025 Pg. 3D-1
- E. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – March 2025 Pg. 3E-1
- F. East Palo Alto Sanitary District (EPASD) Operations and Maintenance Report for Work Performed by WBSD – March 2025 Pg. 3F-1
- G. Consider Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission- APN 079-112-180 (175 Los Trancos Road, Portola Valley) Pg. 3G-1

4. General Manager's Report Pg. 4-1

5. Consider Authorizing the General Manager to Execute an Agreement for Engineering Design and Construction Support Services for the Middlefield Road and Marsh Road Siphons Replacements Project No. 1771.0 Pg. 5-1
6. Discussion and Direction on Solar Energy PPA for WBSD Sharon Heights Recycled Water Facility Pg. 6-1
7. Discussion and Direction on Sharon Heights Recycled Water Facility Pg. 7-1
8. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 8-1
9. Report, Discussion, and Direction on RethinkWaste (SBWMA) Pg. 9-1
10. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 10-1
11. Closed Session
 - A. PUBLIC EMPLOYMENT/CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Representatives: General Manager; General Counsel
Employees: Represented and Unrepresented Employees
 - B. COVID 19 - CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Cal. Govt. Code §54957.6)
Agency designated representative: Sergio Ramirez, General Manager
All Employees
 - C. PUBLIC EMPLOYMENT
Title: Finance Manager
Recruitment Update
 - D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION/CONF. WITH
LABOR NEGOTIATORS
Agency designated representatives: Board President/Legal Counsel
Unrepresented employee: General Manager
12. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
13. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.



1902 - Serving Our Community for over 120 Years - 2025

**WEST BAY SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, MARCH 26, 2025 AT 7:00 P.M.**

1. Call to Order

President Dehn called the meeting to order at 7:00PM

Roll Call

BOARD MEMBERS PRESENT: President Dehn, Secretary Walker,
Director Moritz, Director Otte

BOARD MEMBERS ABSENT: Treasurer Thiele-Sardiña

STAFF MEMBERS PRESENT: Ramirez, Heydari, AND Condotti by Zoom

Others Present: None.

2. Communications from the Public: None.

3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

A. Approval of Minutes for Regular meeting March 12, 2025

Comments: None.

Motion to Approve by: Walker 2nd by: Moritz Vote: AYE: 4 NAY: 0 Abstain: 0

4. General Manager's Report

Discussion/Comments: General Manager Ramirez reported HF&H has begun the reclaimed water rates/connections fee study and the sewer service charge update study. General Manager Ramirez reported staff is coordinating emergency siphon repairs. The next regular meetings are scheduled for April 9th and April 30th. The complete General Manager's written report is in the March 26, 2025, agenda packet.

5. Consider Adopting Resolution Establishing Two Changes in Job Titles, Rates of Pay, and Related Compensation Provisions

Motion to Approve by: Walker 2nd by: Moritz Vote: AYE: 4 NAY: 0 Abstain: 0

Comments: General Manager Ramirez reported the Accounting Technician position has been created to support the Finance Manager. The Part-Time Clerical Assistant will become a full-time Clerical Assistant position. Since the District did not need to hire the 5th budgeted Maintenance Worker there is zero net head count.

6. Consider Authorizing the General Manager to Execute 1) Contract Change Order No. 6 (Balancing Change Order) Credit for \$1,260,794.47; 2) Contract Change Order No. 7 for \$1,490,804.77; and 3) Appropriate additional \$265,000 from Capital Assets Fund for Ranger Pipelines, Inc. for Bayfront Park Sanitary Sewer Improvement Project No. 1761.8

Motion to Approve by: Otte 2nd by: Moritz Vote: AYE: 4 NAY: 0 Abstain: 0

Comments: General Manager Ramirez reported the balancing change order is a credit of \$1,260,794.47 to the Bayfront project; however, other work was added to the project and an additional \$265,000 would be needed to complete the added work. The Board discussed and approved the additional appropriation.

7. Report and Discussion on Sharon Heights Recycled Water Facility

Discussion/Comments: General Manager Ramirez reported the plant processed 5MG and delivered 532K. SGHCC has asked the District to raise production.

8. Discussion and Direction on Bayfront Recycled Water Project and Status Update

Discussion/Comments: General Manager Ramirez reported the 4th reimbursement from the SRF loan has been submitted for \$420,662.12. He also reported the following topics were discussed during the most recent Bayfront project meeting. Topics included: recycled water pipeline alignment on Chilco Street in Menlo Park; advancing the steel tanks construction; the scheduled April 2 on-site meeting; and moving the last portion of the levee project to the recycled water facility project.

9. Report and Discussion on the RethinkWaste (SBWMA)

Discussion/Comments: President Dehn reported the next meeting will be the RethinkWaste retreat on March 27th in the City of Belmont.

10. Report, Discussion & Direction on Silicon Valley Clean Water (SVCW) and Discussion on SVCW CIP Program and Financing

Discussion/Comments: Director Otte reported JPA City Managers and the General Manager are concerned about the CIP list and funding options as proposed by SVCW staff. SVCW is reevaluating the CIP list and will bring it to the full Commission at the next SVCW Commission meeting. The SVCW TECH meeting will be held on March 27th in advance of the Commission meeting.

11. Closed Session

- A. PUBLIC EMPLOYMENT/CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Representatives: General Manager; General Counsel
Employees: Represented and Unrepresented Employees

- B. PUBLIC EMPLOYMENT
Title: Finance Manager
Recruitment Update

Entered closed session at 8:15 p.m. Left closed session at 9:12 p.m.

Reportable action: None.

12. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

Discussion/Comments: Future Agenda items include a WBSD SHGCC Solar Power PPA discussion and an update on O&M agreement with EPASD.

13. Adjournment Time: The meeting was adjourned at 9:15 PM

Secretary

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WEST BAY SANITARY DISTRICT
Financial Activity Report
March 2025

Date: *April 9, 2025*

To: *Board of Directors*

From: *Annette Bergeron, Personnel & Accounting Specialist*
Debra Fisher, Finance Manager

Subject: *Approve Monthly Financial Activity Report*

Financial Activity for the month of March 2025.

Receipt Summary:

Commercial Deposits	252,907.14
Deposits in Transit/(Prior Period)	2,767.43
Returned Checks	0.00
Credit Cards / eChecks	45,344.64
Franchise Fees	10,559.68
San Mateo County [Tax Roll]	1,710,862.20
Other Receipts	1,689,297.13
Transfers	3,600,000.00
Total Receipts	<u><u>7,311,738.22</u></u>

Withdrawal Summary

Total Checks	3,742,740.93
Total Corp Cards	19,669.62
Total Bank Wires/ACHs	2,232,007.64
External Withdrawals	5,994,418.19
Total Internal Bank Transfers	1,700,000.00
Total Withdrawals	<u><u>7,694,418.19</u></u>

Fund Expenditure Summary by Budget Category

Fund	Expenditure Summary by Budget Category	
100	Operations	3,112,567.12
200	Capital	1,063,922.07
300	Solid Waste	0.00
500	Recycled Water	2,551,504.00
800	Silicon Valley Clean Water	966,425.00
Expenditures by Fund		<u><u>7,694,418.19</u></u>

The transactions listed comprise multiple District checking, money market, and investment accounts. Transfers are listed based on debit (deposit) or credit (withdrawal) from operating accounts, therefore transfers from investment accounts to operating accounts are not listed twice. Investment activity is detailed in the quarterly Treasurer's Reports.

Presented to West Bay Sanitary District Board of Directors for review and approval.

President _____

Secretary _____

Investment Portfolios

There are currently five separate investment reserves maintained to support the goals of the District, along with reserves held in Local Agency Investment Fund (LAIF) and the restricted Pension Trust and Recycled Water State Revolving Fund (SRF) Reserves. Annual contributions are made in accordance with the Board approved budget and periodically evaluated. The Vehicle & Equipment Reserve was held in a money market account, with all reserves being utilized this fiscal year. The reserve will be reestablished in LAIF in FY 2025-26.

The Operating Reserve target is set at six months of collection operating expenses, based on the approved fiscal year budget. The reserves are replenished when funds are received through the tax roll, the first payment for fiscal year 2024-25 was received in December 2024. Funds are also held in the Capital Project Reserve, where \$20 million for long-term liabilities were transferred in fiscal year 2023-24, to earn increased yields. \$11.65 million was transferred year-to-date to the Operating account to fund current capital projects.

The Treatment Plant Reserve target balance was set to cover Silicon Valley Clean Water (SVCW) capital needs and avoid incurring addition debt. In July 2024, \$2 million was transferred from the Treatment Plant Reserve's available cash to provide funds for the \$3,356,334 to SVCW for cash in lieu of additional debt due in FY 2024-25.

The Equipment Reserve balance of \$1 million was transferred for \$819 thousand in year-to-date vehicle purchases, with \$800 thousand, for additional vehicles, remaining in approved revised budget.

On February 4, 2025, staff met with the Finance Committee. They approved combining the two BMO Wealth Management capital reserves accounts, Capital Project and Emergency Capital, into a single Capital Reserve with a \$14 million reserve. An Emergency Capital Reserve will be established in LAIF in the Fiscal Year 2025-26 budget process, where funds will be more efficiently utilized in the event of an emergency. In March 2025 \$6,294,389 was transferred between accounts, leaving \$934 in accrued income as of March 31, 2025, to be closed out in April 2025.

<u>Reserve Account</u>	<u>Originated</u>	<u>Target Balance</u>	<u>Balance 3/31/25</u>	<u>Target</u>
Operating Reserve	11/26/2014	\$17 million	\$17,245,253	Achieved
Rate Stabilization Reserve	10/30/2015	\$10 million	\$11,617,418	Achieved
Treatment Plant Reserve	8/1/2021	\$12 million	\$11,016,600	Unfulfilled
Capital Reserve	11/26/2014	\$14 million	\$22,770,790	Achieved *
Emergency Capital Reserve	10/19/2010		\$934	Close 4/2025
Recycled Water Cash Flow	11/18/2016	\$8 million	\$4,690,798	Unfulfilled
Recycled Water SRF Reserve	3/1/2018	\$1.46 million	\$1,520,156	Achieved
Vehicle & Equipment Reserve	8/18/2011	\$1 million	\$0	Closed 2/2025

* The District has \$8.7 million over total unrestricted target balances.

Excess funds over the current monthly expenditures are held in Local Agency Investment Fund (LAIF), which are equivalent to cash and may earn higher yields without a long-term commitment. Operating Reserves, customer deposits, current capital projects, and Solid Waste Funds are held in LAIF.

<u>Investments by Type</u>	<u>Target Balance</u>	<u>Balance 3/31/25</u>
Operating Accounts		\$1,514,259 ***
Local Agency Investment Fund (LAIF)		\$19,537,298
Unrestricted Reserves		
Investment Portfolios	\$44 million	\$50,096,540
Money Market Account	\$1 million	\$0
Restricted Reserves		
Recycled Water SRF Reserve	\$1.46 million	\$1,520,156
Public Agency Retirement Services (PARS)		\$1,024,202 **

** Balance as of 2/28/25 (current statements unavailable)

*** The District had approximately \$915 thousand in outstanding checks at 3/31/25.

Outstanding payments resulted in the high balance in operating account at monthend.

**West Bay Sanitary District
Receipts
March 2025**

Receipt Number	Receipt Date	Description	Amount
464054	3/3/2025	Eps Inc. dba Express Plumbing: 203 Arden Rd, Mp, Permit	510.00
464055	3/4/2025	Sobrato Organization: 123 Independence Dr, Mp, Permit	230.00
464056	3/4/2025	Commando Plumbing: 248 Greenoaks Dr, Ath, Permit	750.00
464057	3/4/2025	US Bank: CalCard Rebate Q4 2024	597.55
464058	3/4/2025	Daco Construction: 401 Fletcher Dr, Ath, Permit	510.00
464059	3/4/2025	BMO: Returned Ck.72909 in Error (2x)	3,344.00
464060	3/6/2025	L & V Lehmann Trust: 850 Los Trancos Rd, SSC FY 2024-25/LF	1,528.67
464061	3/7/2025	WBSD: Transfer LAIF to PR Acct	500,000.00
464062	3/7/2025	WBSD: Transfer Capital Reserve to Ops Acct	1,600,000.00
464063	3/11/2025	Town of Los Altos Hills: MSA 1/2025	40,408.19
464064	3/11/2025	Peter Hebert: 755 Hermosa Way, Mp, ADU & Permit	5,244.40
464065	3/11/2025	Design Matters: 1495 Altschul Ave, Mp, Permit	510.00
464066	3/12/2025	Recology: SW Franchise Fee 2/2025	10,559.68
464067	3/12/2025	Commando Plumbing: 18 Fair Oaks Ln, Ath, Permit	750.00
464068	3/12/2025	Sterling Pools: 1 Douglass Wy. Ath, Permit	580.24
464069	3/13/2025	Melissa Borjon: 175 Los Trancos Rd, PV,Annexation App	680.00
464070	3/13/2025	Qi Tan: 94 Wisteria Way, Ath, Permit	632.32
464071	3/13/2025	City of East Palo Alto: MSA 1/2025	71,323.92
464072	3/14/2025	Thomas James Homes: 2101 Sharon Rd, Mp, Permit	230.00
464073	3/14/2025	Anuj Suri: 1080 Creek Dr, Mp, ADU & Permit	5,244.40
464074	3/14/2025	Paola Colombo: 1029 Ringwood Ave, Mp, Permit	510.00
464075	3/17/2025	Phillip Klimke: 120 Cornell Rd, Mp, Permit	510.00
464076	3/17/2025	Heidari, Shireen Nassim: 1971 Menalto Ave, Mp, ADU & Permit	4,814.00
464077	3/17/2025	NFWF: Levee Living Shoreline Grant	1,534,386.49
464078	3/18/2025	PVI/Jude Klein: 4133 Alpine Rd, PV,SSC FY 2024-25/LF	2,337.00
464079	3/18/2025	M.&S. Brugos: 1850 Stanford Ave, MP,SSC FY 2024-25/Late Fee	764.33
464080	3/19/2025	Eps dba Express Plumbing: 2131 Harkins Ave, Mp, Permit	750.00
464081	3/19/2025	Eps dba Express Plumbing: 705 Santa Cruz Ave, Mp, Permit	750.00
464082	3/19/2025	Ali Aslanpour: 261 Stanford Ave, Mp, ADU & Permit	6,105.20
464083	3/20/2025	Inyopan Giandomenico: 16 Homer Ln, Mp, Permit	510.00
464084	3/20/2025	Menlo Circus Club: 190 Park Ave., Ath., Permit	210.00
464085	3/19/2025	Paya: Refund 3/19/25	0.01
464086	3/20/2025	SHGCC: O&M 4/2025 less 2024 Credit	130,554.26
464087	3/20/2025	Yiru Zhou: 18 Arastradero Rd., PV,SSC FY 2024-25 & Late Fees	1,168.50
464088	3/20/2025	Yiru Zhou: 18 Arastradero Rd., PV,SSC FY 2024-25 & Late Fees	134.38
464089	3/21/2025	Peninsula Innovation/Meta: Paid credit. Apply to o/s Inv.	20,000.00
464090	3/24/2025	Nick Hreno: 96 Laburnum Rd, Ath, ADU	4,304.00
464091	3/24/2025	Yanlin Li: 916 Hermosa Way, Mp, Permit	230.00
464092	3/24/2025	Genaro Barragan: 807 East Bayshorw Road, Epa, Permit	720.00
464093	3/25/2025	Qi Tan: 94 Wisteria Way, Ath, Permit	230.00
464094	3/26/2025	Allcons Group: 316 Princeton Rd, Mp, Permit	230.00
464095	3/26/2025	Express Plumbing, Inc.: 431 Burgess Dr, Mp, Permit	720.00
464096	3/26/2025	Soleska Market: 1305 Willow Rd., Mp, Permit	210.00
464097	3/19/2025	ADP: Payroll Redeposit Lost Check 9/6/24	498.69
464098	3/24/2025	ADP: Payroll Redeposit Lost Check 11/15/24	498.69
464099	3/27/2025	Cacica Plumbing: 1130 Sevier Ave, Mp, Permit	510.00
464100	3/27/2025	Sparsh Agarwal: 3841 Alameda De Las Pulgas, Mp, Permit	230.00
464101	3/27/2025	E.Peck Holmes Trust: 214 Grove Dr,SSC FY 2024-25 & Late Fees	3,900.63
464102	3/27/2025	AP&T Auto Services: 701 Marsh Rd, Mp, Permit	210.00
464103	3/27/2025	Bandel & Paula Carano Trust: 20 Meadow Ln,SSC FY 2023-24/LF	2,767.43
464104	3/27/2025	City of East Palo Alto: MSA 2/2025	98,598.32
464105	3/28/2025	SMC: SSC Tax Roll FY 2024-25 2nd Installment 5% Advance	1,710,862.20
464106	3/27/2025	Bayshore Plumbers: 827 Santa Cruz Ave., Mp, Permit	750.00
464107	3/27/2025	WBSD: Transfer LAIF to Ops Acct	1,500,000.00
464108	3/27/2025	BMO: Refund Bank Fees 2/2025	15.00
464109	3/28/2025	Town of Los Altos Hills: MSA 2/2025	27,994.13
464110	3/28/2025	Department of Veterans Affairs: 755 Willow Rd, Mp, Permit	210.00
464111	3/31/2025	Webb Builders, Inc: 99 San Mateo Dr, Mp, Permit	510.00
464112	3/4/2025	Handy Plumbing Man: 450 Santa Monica Ave, Mp, ADU	3,873.60
464113	3/5/2025	Plemons Construction: 96 Laburnum Rd, Ath, Permit	510.00
464114	3/6/2025	Utopia Construction: 1882 Camino ALosCerro, ADU & C1 Permit	3,953.20
464115	3/13/2025	Nor-Cal Trenchless Sewer And Drain Inc.: 421 Laurel Ave, Mp,	510.00
464116	3/20/2025	Roto Rooter: 72 Heather Dr, Ath, Permit	510.00
464117	3/28/2025	Kb Pool Remodeling: 35 Mandarin Way, Ath, Permit	604.79
464118	3/31/2025	Golden State Hauling And Demo: 765 Stanford Ave, Mp, Permit	230.00
464119	3/31/2025	Menlo Park Fire Protection District: 170 Middlefield, Permit	210.00
Total Receipts			7,311,738.22
Returned Checks			
Net Receipts			7,311,738.22
Bank Transfers:			
Total Receipts			7,311,738.22

**West Bay Sanitary District
Financial Activity Report
Withdrawals
March 2025**

Check	Date	Payee	Purpose	Amount
72909	3/5/2025	Bay Area Paving Co.	Void	(3,344.00)
71203	3/25/2025	Scott Mitic	Void	(17,988.30)
71204	3/25/2025	Elizabeth Holmes	Void	(42,718.94)
71207	3/25/2025	Martin & Emiko Kim	Void	(52,157.11)
72848	3/24/2025	BidNet	Void	(9,398.75)
72909	3/3/2025	Bay Area Paving Co.	Resubmit to BMO (returned due to bank error)	3,344.00
72955	3/5/2025	A-A Lock & Alarm	Padlocks (18) 2/2025	355.10
72956	3/5/2025	Backflow Prevention Specialist	Test and Certify 18 Backflow Prevention Devices 2/2025	2,905.00
72957	3/5/2025	Bay Area Paving Co.	Street Repair: Clarke/Donohoe, EPA 1/2025; Refund RTS Bank Fees	3,368.00
72958	3/5/2025	Bayside Equipment Company	Generator Service and Repair 2/2025	636.54
72959	3/5/2025	California Water Service	Water Service - Jan-Feb 2025	92.82
72960	3/5/2025	Cintas	Uniform Service 2/26/25	670.74
72961	3/5/2025	City of Menlo Park	Fuel: District Vehicles 2/2025	6,647.60
72962	3/5/2025	City of Menlo Park - Water Svc	Water Service - Jan-Feb 2025	293.85
72963	3/5/2025	CleanServ Universal Services	Janitorial Service 3/2025	1,120.00
72964	3/5/2025	Dolphin Graphics	West Bay Apparel 2/2025	655.81
72965	3/5/2025	Govconnection, Inc.	Laptop Replacement (2) & LG Monitor & Pro Video Editing Software	3,570.88
72966	3/5/2025	IEDA	Consulting Fees 3/2025	814.00
72967	3/5/2025	It's Personnel, P.C.	Finance Manager Recruitment 1/2025	9,639.33
72968	3/5/2025	Jack Doheny Company	CCTV Truck Retractable Canopy Unit 237 1/2025	5,165.71
72969	3/5/2025	Matheson Tri-Gas	Tank Rentals 12/2024 & 1/2025	266.04
72970	3/5/2025	National DRIVE	Teamster Pledge Contribution 3/7/2025	10.00
72971	3/5/2025	Navia Benefit Solutions	Commuter & FSA Fees 2/2025 & FSA Contributions PR 3/07/25	1,381.51
72972	3/5/2025	Occupational Health Centers	Health Screenings - J.Gutierrez 1/29/25	104.00
72973	3/5/2025	Oracle America	NetSuite SAS 11/30/24-2/27/25	13,863.00
72974	3/5/2025	Overflow		0.00
72975	3/5/2025	Pacific Gas & Electric	Electric Service - Dec 2024- Feb 2025	20,424.48
72976	3/5/2025	Ponton Industries	Long Life Batteries (8) 3/2025	2,537.50
72977	3/5/2025	Principal Life Insurance	Dental & Vision Ins 03/2025	5,117.68
72978	3/5/2025	Redwood City Health & Wellness	DOT Physicals (3) Kofutua,Lolohea,Garcia 2/5/25	256.50
72979	3/5/2025	Redwood General Tire Co	Unit 208: Vehicle Service & Tire Repair 2/2025	682.11
72980	3/5/2025	Seekzen Systems	IT Consulting Monthly Fee 2/2025	475.00
72981	3/5/2025	State Water Resources	Levee - COI Fee #107681, WDID #241C4024828 11/18/24	162.00
72982	3/13/2025	A-A Lock & Alarm	Padlocks 3/2025	339.27
72983	3/13/2025	Abila	MIP Cloud Monthly Subscription 3/2025	754.22
72984	3/13/2025	Alpha Analytical Laboratories	Total Coliform Analysis, Weekday - SHRWF 2/2025	900.00
72985	3/13/2025	Cintas	Uniform Service 3/5/25	646.30
72986	3/13/2025	City of Foster City	CalOpps - Job Postings Finance Mgr 3/2025	582.00
72987	3/13/2025	City of Redwood City	Inv 716019- Unit 201 & 217A: Smog 1/2025	147.38
72988	3/13/2025	CPS HR Consulting	HR Consulting Services 12/1/24-2/1/25	390.00
72989	3/13/2025	Deborah Peres	Gardener 500 Laurel Street & SHRWF 3/2025	800.00
72990	3/13/2025	Grainger	Misc Parts & Supplies 2/2025	437.87
72991	3/13/2025	Home Depot Credit Services	Pump Station Parts & Material 1/29/25	489.03
72992	3/13/2025	Industrial Scientific Corp.	iNet Exchange Program - Gas Monitors 2/2025	3,389.68
72993	3/13/2025	Kone Pasadena	Elevator Maintenance 3/2025	341.20
72994	3/13/2025	McCrometer Inc.	McCrometer: Flow Data - 2/2025	17,262.00
72995	3/13/2025	Mission Clay Products, LLC	Sewer Pipe Supplies 11/2024	824.84
72996	3/13/2025	Morse Hydraulics	Hose & Hydraulic Fittings Replacement 3/2025 Unit 228	264.07
72997	3/13/2025	Pacific Gas & Electric	Electric Service - Jan-Feb 2025	2,158.49
72998	3/13/2025	Peninsula Truck Repair	Unit 216: Vehicle Repair 2/2025	334.40
72999	3/13/2025	Recology Peninsula Services	Recology 2yd Bin - SHRWF 2/2025	249.39
73000	3/13/2025	Red Wing	Safety Boot Purchases Q.Green 2/25/25	290.58
73001	3/13/2025	Rich Voss Trucking	Trucking for Base Rock 2/2025	800.00
73002	3/13/2025	Teletrac Navman US	Vehicle GPS 2/2025 & 3/2025	543.92
73003	3/13/2025	TPX Communications	District VoIP & Fiber Monthly Fee 3/2025	2,875.12
73004	3/13/2025	Veolia Water North America	Water Service - Purdue Ave 2/2/25-3/1/25	64.57
73005	3/13/2025	Verizon Wireless	Cellular Service - SHRWF 2/2025	65.04
73006	3/13/2025	Weco Industries	Sewer Cleaning Equipment 01/2025	9,851.88
73007	3/13/2025	Woodard & Curran	Bayfront Project Management Services Contract B 2/2025	14,495.50
73008	3/20/2025	Advanced Laser	Metal Skids 2/2025	2,367.97
73009	3/20/2025	Airgas USA, LLC	Tank Rental 2/2025	109.12
73010	3/20/2025	Anderson Pacific	Anderson Pacific Escrow110025558 : Bayfront RWF 1/2025	23,770.00
73011	3/20/2025	Anderson Pacific	Bayfront RWF Project 1763.0 Demo 1/2025	451,630.00
73012	3/20/2025	Bay Alarm	Alarm Services 500 Laurel 4/1/25-6/30/25	2,599.29
73013	3/20/2025	California Water Service	Water Service - Feb-March 2025	3,131.82
73014	3/20/2025	CalPERS LongTerm Care Program	LTC Withholding 3/1/25-3/15/25	74.00

**West Bay Sanitary District
Financial Activity Report
Withdrawals
March 2025**

73015	3/20/2025	Casey Construction	Willow Road PS Rehab 11/23/24-2/14/25	180,642.50
73016	3/20/2025	Cintas	Uniform Service 3/12/25	725.82
73017	3/20/2025	City of Menlo Park - Water Svc	Water Service - Laurel St 1/31/25-2/28/25	932.75
73018	3/20/2025	City of Redwood City	Vehicle Service - 725019 Unit 217 2/2025	73.69
73019	3/20/2025	Corrosion Engineering Assoc.	Annual Cathodic Protection System Evaluation 3/2025	4,380.00
73020	3/20/2025	CWEA	CSMG1 Certificate Renewal A.Patino 3/31/25	106.00
73021	3/20/2025	Fast Response On-Site Testing	Annual Fit Test (20) 1/2025	2,463.00
73022	3/20/2025	First Unum Life	Life, AD&D, Disability Ins 4/2025	2,793.73
73023	3/20/2025	Freyer & Laureta	On-call Services, Point Repairs, Levee Construction, Stowe Lane Pump Station 1/2025	131,187.27
73024	3/20/2025	Grainger	Misc Parts & Supplies 3/2025	1,494.49
73025	3/20/2025	Helix Laboratories	Commander Odor Control Drums (2) 2/2025	2,887.63
73026	3/20/2025	Napa Auto Parts	Vehicle Parts Unit 224 3/2025	228.76
73027	3/20/2025	National DRIVE	Teamster Pledge Contribution 3/21/2025	10.00
73028	3/20/2025	Navia Benefit Solutions	FSA Contributions PR 3/21/25	981.51
73029	3/20/2025	Pacific Gas & Electric	Electric Service - Los Trancos Rd 2/12/25-3/13/25	308.46
73030	3/20/2025	Peninsula Truck Repair	Vehicle Repair Unit 221 3/2025	2,200.58
73031	3/20/2025	Preferred Alliance	DOT Testing Admin Fees 2/2025	222.39
73032	3/20/2025	R.A. Nosek Investigations	New Hire Background Check (2) 3/2025	630.00
73033	3/20/2025	Readyrefresh By Nestle	Bottled Water Service 2/11/25-3/10/25	406.65
73034	3/20/2025	Redwood General Tire Co	Tire Repair & Purchase Unit 213 & 208 3/2025	1,945.69
73035	3/20/2025	Roy Thiele-Sardina	Reissue BOD Payroll 8/2024, Ck.09075423, 9/6/24	498.69
73036	3/20/2025	Sharp Business Systems	Sharp Copiers Monthly Lease 3/2025	1,342.75
73037	3/20/2025	Sutter EAP	Quarterly EAP Charges Q1 1/2025-3/2025	494.00
73038	3/20/2025	Teamsters Local No. 350	Union Dues 3/2025	1,235.00
73039	3/20/2025	US Standard Products Corp	Cleaning Supplies 1/2025	1,961.80
73040	3/20/2025	Verizon Wireless	Mobile Service 2/16/25-3/15/25	1,782.33
73041	3/20/2025	Western States Tool & Supply	Cement Saw Repair 1/2025	716.22
73042	3/26/2025	Amritansh & Lisa Raghav	Refund One Year Construction Bond 229 Grove	8,854.00
73043	3/26/2025	Anderson Pacific	Bayfront RWF Phase 2 1/16/25-2/28/25 - Escrow	92,437.50
73044	3/26/2025	Anderson Pacific	Levee Improvement Project 3/2025, BFRWF Project Phase 2 - 1/16/25-2/28/25	2,053,245.93
73045	3/26/2025	Atchison, Barisone & Condotti	Legal Services 2/2025	4,620.74
73046	3/26/2025	BAGG Engineers	Phase II Point Repair Field Testing 1/6/25-2/26/25, BFRWF Testing 10/24/24-2/27/25	72,090.00
73047	3/26/2025	Bay Alarm	Alarm Monitoring Service - 500 Laurel St 4/1/25-6/30/25	552.00
73048	3/26/2025	Bay Area Clean Water Agencies	BACWA Annual Membership 2025	2,581.00
73049	3/26/2025	BidNet	Online Bidding Subscription 2/6/25-2/5/26	9,398.75
73050	3/26/2025	California Water Service	Water Service - Feb-March 2025	162.46
73051	3/26/2025	Casey Construction	Avy Altschul Pump Station Final 5% Retension Pmt 3/2025	45,917.75
73052	3/26/2025	Cintas	Uniform Service 3/19/25	646.30
73053	3/26/2025	CWEA	CWEA Test Fees - L. Marquez - Summer 2025	239.00
73054	3/26/2025	D & L SUPPLY	Manhole Frames and Covers for Rehab 3/2025	15,663.00
73055	3/26/2025	Dolphin Graphics	West Bay Apparel 3/2025	1,070.53
73056	3/26/2025	Du-All Safety, LLC	Safety Maintenance Contract 2/2025	3,420.00
73057	3/26/2025	Elizabeth Holmes	Reim Agmt: Tidmarsh Conn	42,718.94
73058	3/26/2025	Freyer & Laureta	Engineering Services, Point Repair Phases II & III, Levee Construction Mgmt, Stowe Lane	82,680.57
73059	3/26/2025	Golden Gate Truck Center	Pipe Hunter Jetter Unit 237 2/2025	279,494.09
73060	3/26/2025	Grainger	Small Tools & PPE 3/2025	1,224.68
73061	3/26/2025	Joseph Andrew Scheidt	IT Consulting Tax Roll System 3/2025	1,350.00
73062	3/26/2025	Kaz & Associates	FERRF Levee Improvements 2/2025	2,800.00
73063	3/26/2025	Kimball Midwest	Tools 3/2025	2,800.44
73064	3/26/2025	Meta Platforms (Facebook)	Refund Credit Balance RW Project Mgmt Contract	5,706.99
73065	3/26/2025	Pacific Gas & Electric	Electric Service - Feb-March 2025	2,704.04
73066	3/26/2025	Peninsula Truck Repair	Vehicle Repair Unit 221 3/2025	966.92
73067	3/26/2025	Towne Ford	Vehicle Repair 2/2025	272.77
73068	3/26/2025	Underground Republic Water	Sewer Couplers, Wye, T.s 3/2025	5,128.21
73069	3/26/2025	Valley Heating & Cooling	Upgrade Admin HVAC Units 3/2025	79,274.00
73070	3/26/2025	Vallombrosa Center	Lodging - D. Madrigal 3/24/25-3/31/25	546.00
73071	3/26/2025	Weco Industries	Sewer Cleaning Equipment 8/2024	608.02
73072	3/26/2025	Woodard & Curran	Avy PS SRF FBA Quarterly Reporting & Bayfront Project Management 2/2025	48,894.75
73073	3/31/2025	CalPERS LongTerm Care Program	LTW Withholding 3/16/25-3/31/25	74.00
73074	3/31/2025	Pacific Gas & Electric	Electric Service - Feb-March 2025	19,218.70
73075	3/31/2025	Redwood General Tire Co	Tire Repair & Purchase 3/2025	1,278.34
73076	3/31/2025	Stevens Creek Quarry	Rehab Base Rock and 3/4 Drain Rock 2/2025	3,164.47
73077	3/31/2025	California Water Service	Water Service - Feb-March 2025	105.20
73078	3/31/2025	City of Menlo Park - Water Svc	Water Service - Feb-March 2025	198.41
73079	3/31/2025	National DRIVE	Teamster Pledge Contribution 4/4/25	10.00
73080	3/31/2025	Navia Benefit Solutions	FSA Contributions PR 4/4/2025	981.51
73081	3/31/2025	Principal Life Insurance	Dental & Vision Ins 4/2025	5,058.16

3,742,740.93

**West Bay Sanitary District
Financial Activity Report
Withdrawals
March 2025**

Corporate Cards:

GL	Date	Account Name	Description	Amount
54028	3/19/2025	Commuter & FSA Benefits	Fastrak: Commuter Benefit 1/04/25	1,155.00
54061	3/19/2025	Gas & Diesel Vehicles	Arco: Unit 202 Fuel 2/13/25	91.87
54080	3/19/2025	Memberships	CWEA & Peloton: Memberships	1,279.00
54091	3/19/2025	Office Supplies	Office Supplies	3,702.05
54095	3/19/2025	Office Expense - Other	Safeway: B-Day Celebration 2/13/25	30.63
54101	3/19/2025	Ops Supplies & Materials	Chevron: Propane Tanks - Middlefield Night Work	113.71
54103	3/19/2025	Vehicle & Equipment Supplies	AB Supply: Tape & Dewalt Polisher 2/17/25	296.56
54128	3/19/2025	Misc Professional Services	Crane Certification - SHRWF	600.00
54135	3/19/2025	Printing Documents	San Mateo County Recorder: Easement Documents 2/2025	305.00
54151	3/19/2025	R&M - Fleet/Vehicle	Duckys Menlo Park: MachE Washes 1/27/25	319.92
54157	3/19/2025	R&M - Building	Electricbargainstores.: Ultrasonic Sensors Admin 1/30/25	333.38
54158	3/19/2025	Computer Software	Subscriptions: Aatrix, LogMeIn, Zoom, Google One, SOP Builder	2,376.98
54159	3/19/2025	Computer Hardware	Staples Inc: Web Camera 2/01/25	65.61
54173	3/19/2025	Dept Training & EE Development	Du-All Trainings	209.80
54174	3/19/2025	District Meetings	Managers Meetings, CWEA Awards Meeting	1,171.63
54175	3/19/2025	Conferences/Section Meetings	CWEA AC25 Conference (3)	6,938.56
54176	3/19/2025	Business Meetings	General Manager Meetings	213.32
54191	3/19/2025	Internet	Comcast California: SHRWF - Plant & Pump Station	466.60
US Bank - CalCards				19,669.62

Bank Wires/ACH

Date	Payee	Purpose	Amount
03/04/2025	MissionSquare	Deferred Compensation PR 2/21/2025	20,467.39
03/06/2025	SVCW	SVCW Monthly Operating Contribution	966,425.00
03/06/2025	ADP	Director Fees February 2025	3,490.82
03/06/2025	ADP	Payroll Taxes - Board	642.61
03/06/2025	ADP	Employee Payroll - Check Date: 03/07/2025	140,256.62
03/06/2025	ADP	Payroll Taxes - 03/07/25	41,523.90
03/06/2025	ADP	ADP Wage Garnishment Payment	400.21
03/07/2025	MissionSquare	Deferred Compensation PR 3/7/2025	30,230.26
03/11/2025	CalPERS	Health Premiums	84,696.66
03/13/2025	CalPERS	Retirement Contributions PR 03/07/2025	32,877.41
03/14/2025	ADP	ADP Fees	391.60
03/20/2025	ADP	Payroll Taxes - 03/21/25	47,980.27
03/20/2025	ADP	ADP Wage Garnishment Payment	235.84
03/20/2025	ADP	Employee Payroll - Check Date: 03/21/2025	150,572.10
03/24/2025	BMO	Bank Charge 2/2025	96.32
03/24/2025	CalPERS	Retirement Contributions PR 03/21/2025	32,903.00
03/27/2025	Navia Benefit Solutions	Commuter Benefits - April 2025	1,225.80
03/28/2025	State Water Resources	SRF Payment No. 5	662,910.88
03/28/2025	ADP	ADP Fees	350.00
03/31/2025	NeoPost	Postage	300.00
03/31/2025	MissionSquare	Deferred Compensation PR 3/21/2025	14,030.95
Bank Wires/ACH			2,232,007.64

Bank Transfers:

Date	Payee	Purpose	Amount
3/28/2025	WBSD	Transfer Ops Acct to LAIF	1,700,000.00
Internal Bank Transfers			1,700,000.00

Withdrawal Summary:

Total Checks	3,742,740.93
Total Corp Card	19,669.62
Total Bank Wires / ACHs	2,232,007.64
Total Internal Bank Transfers	1,700,000.00
Total Withdrawals	7,694,418.19

West Bay Sanitary District
Expenditures By Vendor
7/01/2024 to 03/31/2025

<u>Withdrawals</u>	<u>Total by Vendor</u>	<u>Withdrawals</u>
<u>Name</u>	<u>YTD FY 2024-25</u>	<u>March 2025</u>
	<i>YTD</i>	<i>Current</i>
AAA Fire Protection Services	-	-
AAA Rentals	1,891.00	-
A-A Lock & Alarm	1,131.16	694.37
Ace Fire Equipment & Service	2,775.98	-
Action Towing	364.65	-
Abila	6,316.16	754.22
ADP - Fees	7,523.65	741.60
ADP-Wage Garnishment	6,321.10	636.05
Advanced Laser	2,367.97	2,367.97
Aerzen USA Corp.	4,039.30	-
Airgas Usa, LLC	989.19	109.12
All American Sewer Tools	-	-
All Fence Company, Inc.	3,300.00	-
Allied Crane	-	-
The Almanac	-	-
Alpha Analytical Laboratories	15,084.25	900.00
Anderson Pacific	15,351,395.20	2,621,083.43
Angulos NorCal Tree Service	2,000.00	-
Aqua Natural Solutions	1,614.72	-
ARC Document Solutions, LLC	838.63	-
AT&T	11,624.75	-
Atchison, Barisone & Condotti	73,821.87	4,620.74
BAGG Engineers	176,490.00	72,090.00
Backflow Prevention Specialist	5,665.00	2,905.00
BMO	235.21	96.32
Battery Junction Wholesale	963.39	-
Bay Alarm	25,625.93	3,151.29
Bay Area Air Quality Mgmt Dist	13,507.00	-
Bay Area Barricade Service Inc	-	-
Bay Area Clean Water Agencies	2,581.00	2,581.00
Bay Area Paving Co.	26,934.00	3,368.00
Bay Reprographic	219.03	-
Bayside Equipment Company	2,547.53	636.54
BidNet	9,398.75	-
Bluebeam, Inc.	-	-
Bonny Doon Environmental	4,170.06	-
CA Dept Of Tax & Fee Admin	-	-
CASA	15,175.00	-
CA State Disbursement Unit	-	-
CDIAC	5,000.00	-
CPS HR Consulting	17,977.50	390.00
Calif. Labor Law Poster Service	-	-
CA Regional Water Quality	-	-
California State Lands Comm	4,723.72	-
California Water Service	23,892.47	3,492.30
CalPERS - GASB Fee	1,050.00	-
CalPERS - Retirement	595,356.76	65,780.41
CalPERS - Health Premiums	693,428.02	84,696.66
CalPERS - Unfunded Accrued Liability	66,215.00	-
CalPERS - Actuary Fees	-	-
CalPERS - 1959 Survivor Billing	-	-
CalPERS Longterm Care Program	1,257.97	148.00
California Car Sounds	8,227.56	-
Casey Construction	5,891,701.42	226,560.25
CDW Government	8,988.90	-
Center For Hearing Health	720.00	-
CentralSquare Technologies	17,895.00	-
Chargepoint Inc.	690.00	-
Chavan & Associates	15,000.00	-
Cintas	39,571.62	2,689.16
City of Foster City	2,328.00	582.00
City of Menlo Park	31,225.27	6,647.60
City Of Menlo Park - Fuel	38,274.93	-
City Of Menlo Park - Water Svc	11,345.49	1,425.01
Clean Earth Environmental	2,688.49	-
Cleanserv Universal Services	10,885.00	1,120.00
Coast To Coast Trucking School	-	-
Comcast	2,911.90	-
Commercial Van Interiors	6,005.54	-
The Concept Genie	3,521.35	-
Consolidated Parts	3,830.65	-
Core & Main	1,265.44	-
Corrosion Engineering Assoc.	4,380.00	4,380.00
Costco	65.00	-
CSDA	10,035.00	-
CSRMA c/o Alliant Insurance	460,025.29	-
CUES	5,053.14	-
Custom Tops, Inc.	-	-
CWEA	6,070.00	345.00
D & L Supply	15,663.00	15,663.00
Deborah Peres	10,033.00	800.00
DES Architects & Engineers	24,769.75	-
Detection Instruments Corp.	-	-
Dell Marketing	13,559.08	-
Dewey Pest Control	-	-
Ditch Witch West	8,790.64	-
Dolphin Graphics	10,261.20	1,726.34
Downtown Ford Sales	-	-
Du-All Safety, LLC	22,860.00	3,420.00
Duke's Root Control, Inc	223,416.56	-
Electro-Motion Inc.	5,239.48	-
Embarcadero Media Foundation	4,320.00	-
Employment Development Dept.	-	-
Environmental Dynamics Int.	2,680.97	-
ESRI	-	-
East Bay Municipal Utility	-	-

West Bay Sanitary District
Expenditures By Vendor
7/01/2024 to 03/31/2025

Withdrawals	Total by Vendor YTD FY 2024-25	Withdrawals March 2025
Fast Response On-Site Testing	2,463.00	2,463.00
FedEx	1,027.23	-
First Unum Life	26,819.04	2,793.73
Fischer Compliance LLC	36,820.00	-
Flo-Line Technology, Inc.	10,759.75	-
Ford Motor Company	-	-
Foster & Foster Consulting	500.00	-
Freyer & Laureta	914,299.97	213,867.84
Frisch Engineering, Inc.	1,987.50	-
G3 Engineering, Inc	1,026.57	-
Global Equipment, Inc	231.91	-
Golden Gate Truck Center	280,619.64	279,494.09
GoldStreet Design Agency	5,000.00	-
Govconnection, Inc.	6,570.88	3,570.88
Governmentjobs.Com	5,281.47	-
Grainger	30,066.56	3,157.04
Granite Rock Company	96.91	-
HF&H Consultants	305.00	-
HACH Company	6,423.00	-
Hadronex	44,972.83	-
Harben California	-	-
Harrington Industrial Plastics	1,152.73	-
Helix Laboratories	5,651.66	2,887.63
Hillyard/San Francisco	1,098.93	-
Home Depot Credit Services	10,515.01	489.03
Horizon	410.06	-
IEDA	7,326.00	814.00
Industrial Scientific Corp.	23,727.76	3,389.68
Innovyze LLC	-	-
Institute For Local Government	-	-
Instrument Technology Corp.	17,126.99	-
Interstate Traffic Control	1,003.52	-
Ironhouse Sanitary District	2,713.45	-
It's Personnel, P.C.	9,639.33	9,639.33
Jack Doheny Company	492,295.65	5,165.71
Jones Hall	15,000.00	-
Joseph Andrew Scheidt	1,350.00	1,350.00
Kaz & Associates	17,500.00	2,800.00
Kimball Midwest	13,476.33	2,800.44
Kone Pasadena	3,390.40	341.20
Lasky Trade Printing	-	-
Leaf Capital Funding	-	-
Mallory Co.	9,654.90	-
Matheson Tri-Gas	1,107.02	266.04
Maxx Metals	-	-
McCrometer Inc.	189,882.00	17,262.00
Medco Supply Company	929.53	-
Menlo Park Fire Protection	-	-
Menlo Park Hardware Co. #14016	1,091.60	-
Meta Platforms (Facebook)	5,706.99	5,706.99
Microix, Inc.	-	-
Mid Peninsula Abstracts	830.00	-
Mission Clay Products, LLC	12,964.75	824.84
MissionSquare	301,821.20	64,728.60
Morse Hydraulics	1,478.79	264.07
Motion Industries	54.85	-
Municipal Maintenance Equip.	19,678.18	-
Napa Auto Parts	2,348.04	228.76
National Auto Fleet Club	185,145.19	-
National DRIVE	140.00	30.00
Navia Benefit Solutions	35,072.77	4,570.33
NeoPost	1,249.57	300.00
NorCal Materials, Inc.	1,343.13	-
Nuvei / Paya	2.50	-
O'Grady Paving, Inc.	22,500.00	-
Occasions, Etc.	90.91	-
Occupational Health Centers	2,798.00	104.00
Omega Industrial Supply	7,554.62	-
Oracle America	66,419.94	13,863.00
Orenco Systems, Inc.	-	-
Ovivo Usa, LLC	-	-
Owen Equipment Sales	319.02	-
P&F Distributors	252.72	-
PBM	2,674.59	-
Pacific Gas & Electric	318,351.58	44,814.17
Pacific Highway Rentals	2,885.39	-
Pacific Peninsula Group	36,851.00	-
Pape Machinery	4,323.61	-
Paxxo (USA)	579.29	-
Paytrace	(320.42)	-
Peninsula Truck Repair	47,299.82	3,501.90
Pier 2 Marketing	1,000.00	-
Ponton Industries	5,075.00	2,537.50
Precise Concrete Sawing, Inc.	-	-
Precise Printing And Mailing	4,411.78	-
Precision Engineering	-	-
Preferred Alliance	2,877.27	222.39
Principal Life Insurance	49,010.97	10,175.84
Quadient Leasing USA	769.73	-
Quincy Compressor	-	-
R.A. Nosek Investigations	3,150.00	630.00
Ranger Pipelines	1,125,187.77	-
Readyrefresh By Nestle	2,969.15	406.65
Recology Peninsula Services	8,210.01	249.39
Red Wing	6,571.07	290.58
Redwood City Health & Wellness	940.50	256.50
Redwood General Tire Co	18,660.47	3,906.14
City Of Redwood City	4,787.06	221.07
Registrar Of Voters	2,683.00	-

West Bay Sanitary District
Expenditures By Vendor
7/01/2024 to 03/31/2025

<u>Withdrawals</u>	<u>Total by Vendor YTD FY 2024-25</u>	<u>Withdrawals March 2025</u>
Repcor	34,878.24	-
Rich Voss Trucking	2,768.00	800.00
Roadsafe Traffic Systems, Inc.	5,319.55	-
Roy Thiele-Sardina	498.69	498.69
Samuel M. Rose	515.00	-
SVCW - Monthly Operating Contribution	8,697,825.00	966,425.00
SVCW - Debt Reserve Contribution	-	-
SVCW - 2018 Bonds	1,674,729.01	-
SVCW - 2021 A&B Bonds	2,897,304.75	-
SVCW - SRF Debt	2,155,593.25	-
Silicon Valley Clean Water	2,700.00	-
Chamber San Mateo County	475.00	-
County of San Mateo	1,390.00	-
San Mateo County Assessor	-	-
San Mateo County Tax Collector	698.16	-
San Mateo County Health	6,143.00	-
County of San Mateo - LAFCO	27,863.00	-
San Mateo Lawn Mower Shop	159.19	-
County of Santa Clara	815.00	-
SWRCB	28,990.00	-
Seekzen Systems	8,067.00	475.00
Sensera Systems	4,296.00	-
Shape, Inc.	40,073.35	-
Sharp Business Systems	9,599.91	1,342.75
Sonsray Machinery LLC	480.51	-
Spartan Tool	4,815.07	-
State Board Of Equalization	2,950.00	-
State Water Resources	663,853.88	663,072.88
Stevens Creek Quarry	7,085.89	3,164.47
Streamline	-	-
Sunbelt Rentals, Inc.	2,348.22	-
Sunstate Equipment	1,377.44	-
Sutter EAP	2,759.75	494.00
TPX Communications	23,603.07	2,875.12
Taradigm, Inc.	1,598.68	-
Teamsters Local No. 350	10,352.00	1,235.00
Teletrac Navman US	2,719.60	543.92
Telstar Instruments, Inc.	2,620.00	-
Total Equipment Of Fremont	2,774.61	-
Town Of Atherton	-	-
Towne Ford	92,745.51	272.77
Trojan Technologies Group ULC	-	-
Uline	3,294.99	-
Underground Republic Water	33,607.21	5,128.21
Underground Service Alert	16,632.63	-
United Rentals (North America)	2,710.31	-
Univar Solutions USA	9,926.71	-
US Bank - CalCards	124,570.18	19,669.62
U.S. Jetting, LLC.	1,515.42	-
US Standard Products Corp	3,081.95	1,961.80
V & A Consulting Engineers	-	-
V.W. Housen & Associates	72,912.18	-
Valley Heating & Cooling	80,156.00	79,274.00
Vallombrosa Center	1,677.00	546.00
Veolia Water North America	598.51	64.57
Verizon Wireless	17,475.36	1,847.37
Vision Communications Co.	1,764.00	-
Weco Industries	61,998.95	10,459.90
Western States Tool & Supply	5,471.06	716.22
West Yost & Associates	-	-
Woodard & Curran	380,142.26	63,390.25
Young's Auto Supply Center	-	-
Zenon Environmental	10,194.85	-
Angel Ambriz	1,058.86	-
Marvin Argueta-Ramos	239.00	-
Seth Avila	662.87	-
Heath Cortez	185.00	-
Andres Garcia	200.00	-
Victor Garcia	600.00	-
Everardo Huerta	1,972.27	-
Bob Hulsmann	247.28	-
Yutian Lei	5,352.78	-
Lisandro Marquez	234.98	-
Dominic Nanni	5,179.13	-
Sergio Ramirez	368.99	-
Rupert Sandoval	295.00	-
Robert J. Scheidt	568.99	-
Desiree S Slater	75.00	-
Stevan Kull	42,642.00	-
Mark Weiss	4,653.33	-
Michael Chang	14,611.84	-
Dorian Mckelly	660.93	-
George Choi & Michele Ono	2,120.43	-
Gurtner Living Trust	973.78	-
Alison Krausz	973.78	-
Katrina Montinola	973.78	-
Michael Scandalios	973.78	-
Domenic Andrighetto	973.78	-
TJB Investments LLC	9,611.26	-
Bob Sick	9,611.26	-
John & Virginia Kavanaugh	2,120.43	-
Alan & Lauren Denenberg	2,120.43	-
Mark & Rebecca Hilderbrand	2,120.43	-
Donald Turnquist	781.92	-
Daniel Siegel	973.78	-
William & Susan Thomas	2,120.43	-
Keri Nicholas	973.78	-
Ronald Dalman & Jocelyn Dunn	973.78	-
Amritansh & Lisa Raghav	8,854.00	8,854.00

West Bay Sanitary District
Expenditures By Vendor
7/01/2024 to 03/31/2025

<u>Withdrawals</u>	<u>Total by Vendor YTD FY 2024-25</u>	<u>Withdrawals March 2025</u>
Elizabeth Holmes	-	-
Scott Mitic	(17,988.30)	(17,988.30)
Richard W. & Sandra W. Boyce	2,120.43	-
Dorothy Garcia Bachler	2,120.43	-
Martin & Emiko Kim	(52,157.11)	(52,157.11)
Ramon & Kelly W. Villareal	2,120.43	-
Kent Ryhorchuk & Cathy Brewer	3,169.80	-
Yanting Zhang	3,169.80	-
Lynne Penek - Holden	3,169.80	-
Charles & Toni Markley	6,339.60	-
David H. McMurtry	3,169.80	-
Erin & Julie Whalan	3,169.80	-
John Nightingale	3,169.80	-
Frazier Miller	3,169.80	-
Thomas V. & Nusrat T. Uridel	3,169.80	-
Heather Kirkby	3,169.80	-
Victoria S. Sargent	3,169.80	-
Lyn Louise Dearborn	3,169.80	-
Robert J. & Nancy J. Neuer	3,169.80	-
Stephen Daane & Sheryl Garrett	3,169.80	-
Patricia Burns	3,169.80	-
Scott & Jennifer Gamel	3,169.80	-
Thomas W. Sisson	3,169.80	-
The Jensen Family Trust	3,169.80	-
Fumio Adachi	3,169.80	-
Thomas Robert Clandinin	3,169.80	-
Sean A. Curran	3,169.80	-
David & Julie Duncan	6,339.60	-
Lois DuBois	3,169.80	-
Stephen Wheeler	3,169.80	-
James H. Foster	3,169.80	-
Palwasha & Zelikha Dost	3,169.80	-
Ingrid B. Hardy	3,169.80	-
William E. Nelson	3,169.80	-
Claude Michael Beasley	3,169.80	-
Stephen Dunne	9,509.40	-
Nicolas Rochard & Leigh Birch	3,169.80	-
Jerald Hall Jensen	3,169.80	-
John Paul Huetter	3,169.80	-
JoAnn Loulan	3,169.80	-
Martin & Kristen Casado	3,169.80	-
Gary Daniel MacGregor	3,169.80	-
David Stagg	3,169.80	-
Cindy Lee Russell	3,169.80	-
Svend Aagesen	3,169.80	-
Carol Kemper	3,169.80	-
Grover T. Wickersham	6,339.60	-
Armin Staprans	6,339.60	-
Keith Reeves	3,169.80	-
Ann Hardy	3,169.80	-
Tracy & Peter Cowperthwaite	3,169.80	-
Alexander M. Kostrikin	3,169.80	-
Gregory G. Van Hauser	3,169.80	-
Mary Kelley & Marc Levaggi	3,169.80	-
David A. Lowin	3,169.80	-
Sean Riley & Judy Riley	3,169.80	-
Stig & Holly Nybo	3,169.80	-
Kenneth D. Woods	3,169.80	-
Mary Ann H. Furda	3,169.80	-
Jancie L. Avilla	3,169.80	-
Larry & Mary Anderson	3,169.80	-
Ian Earnest	6,339.60	-
Thomas & Jean Schellenberg	3,169.80	-
Raivis Kampenuss	3,169.80	-
Julie Handley	3,169.80	-
Pehr Harbury & Shivani Nautiya	3,169.80	-
Matt Gebhart	3,169.80	-
Total Vendor Withdrawals	46,157,481.79	5,609,951.87
Wages & Payroll Taxes		
Salaries/Wages - Net Pay	2,710,516.17	290,828.72
Directors Fees - Net Pay	34,628.93	3,490.82
Payroll Taxes	912,572.53	90,146.78
Performance Merit Program - Net Pay	145,570.24	-
Total Payroll	3,803,287.87	384,466.32
Total External Withdrawals	49,960,769.66	5,994,418.19
WBSD Transfers:		
WBSD LAIF Account	21,700,000.00	1,700,000.00
WBSD PR Account	1,000,000.00	-
WBSD Investment Accounts	-	-
Public Agency Retirement Services (PARS)	75,000.00	-
Total Transfers	22,775,000.00	1,700,000.00
Total Withdrawals	72,735,769.66	7,694,418.19



**WEST BAY SANITARY DISTRICT
AGENDA ITEM 3C**

To: Board of Directors
From: Bob Hulsmann, Operations Superintendent
Subject: WBSD Operations and Maintenance Report – March 2025

	Basin PM Pipe Clean- ing	High Freq. PM Pipe Clean- ing	Un- Sche. Pipe Clean- ing	WBSD CCTV Insp.	Pipe Patch Repairs	Open Trench Repairs	Pump Sta. PM	Pump Sta. Unsch. Repairs	SSO	SSO	Service Calls- Unit 208			
	Month	Miles	Miles	Miles	Miles	Qty.	Qty.	Qty.	Qty.	Cat. 1	Cat. 2,3,4	Call Outs	Sch PM	Unsch. PM
January	7	3.9	0.5	2.1	1	10	65	0	0	1	88	5	0	423
February	11.0	5.0	0.3	1.8	6	2	64	0	0	1	48	11	0	335
March	18.8	0.3	0.1	1.3	4	7	74	0	0	0	57	9	1	350
April														
May														
June														
July														
August														
Sept.														
Oct.														
Nov.														
Dec														
Yr to date	36.8	9.2	0.9	5.2	11.0	19.0	203.0	0.0	0.0	2.0	193.0	25.0	1.0	1108.0
2025 Goals	120.0	50.0	n/a	45-50	50-65	90	n/a	<10	<	4	n/a	n/a	n/a	n/a
2024 Results	148.9	45.8	n/a	**40.9	**75	99	n/a	4	0	0	741	106	3	1894
2023 Results	127.7	47.1	8.5	**45.4	52	94	821	0	0	2	832	85	11	3416
2022 Results	120.9	53.6	7.5	**40.3	**92	100	774	0	1	2	858	97	2	3161
2021 Results	*123	*50	8.6	**46	**55	91	834	2	0	4	944	n/a	n/a	2294
2020 Results	134.2	51.0	8.4	29.6	72	85	754	6	0	0	1012	89	5	2362
2019 Results	112.0	48.2	6.9	42.7	60	86	967	6	0	4	1063	75	33	2850
2018 Results	134.2	48.5	7.4	42.1	66	63	1256	6	0	4	1139	134	89	2525
**= Including LAH, TOW, & EPASD														

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**WEST BAY SANITARY DISTRICT
AGENDA ITEM 3D**

To: Board of Directors

From: Bb Hulsmann, Operations Superintendent

Subject: Town of Los Altos Hills - Operations and Maintenance Report for Work Performed by WBSD – March 2025

Town of Los Altos Hills O & M Report 24/25										
	Basin PM Pipe Clean- ing	High Freq. PM Pipe Clean- ing	Un- Sche. Pipe Clean- ing	WBSD CCTV Insp.	Pipe Patch Repairs	Pump Sta. PM	Pump Sta. Unsch. Repairs	SSO	SSO	Service Calls
Month								Cat. 1	Cat. 2&3s	Call Outs
	Miles	Miles	Miles	Miles	Qty.	Qty.	Qty.			
January-25	1.8	1.2	0.1	0.6	0	4	3	0	0	0
February	1.3	0.1	0.0	0.6	2	4	0	0	0	0
March	0.5	1.1	0.0	0.2	0	4	0	0	0	0
April	0.5	1.8	0.3	0.1	2	5	0	0	0	0
May	0.4	1.7	0.0	0.8	2	5	0	0	0	0
June	2.6	0.5	0.1	0.5	3	5	0	0	0	0
July	0.0	1.1	0.0	0.0	3	4	0	0	1	0
*August 24	0.0	1.1	0.0	0.2	0	4	0	0	0	0
Sept.	0.6	1.1	0.0	0.9	0	4	0	0	0	0
Oct.	0.4	1.2	0.0	1.3	0	4	0	0	0	0
Nov.	0.0	1.2	0.0	0.6	0	4	0	0	0	0
Dec	1.0	1.6	0.0	0.9	0	4	0	0	0	0
** Yr to date	9.1	13.7	0.5	6.7	12.0	51	3	0	1	0
FY24/25Goals	10.6	14.4	n/a	8.1	n/a	52	n/a	n/a	n/a	n/a

* = August- Start of Contract

	Goal	Total	Remain
Cleaning	25	23.3	1.7
Inspection	8.1	6.7	1.4

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**WEST BAY SANITARY DISTRICT
AGENDA ITEM 3E**

To: Board of Directors

From: Bob Hulsmann, Operations Superintendent

Subject: Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – March 2025



Yearly Summary Report

4/2/2025

11:44 AM

Dates Between 4/1/2024 and 3/31/2025

Month	Basin PM Pipe Cleaning (miles)	High Freq PM Pipe Cleaning (miles)	Unscheduled Pipe Cleaning (miles)	CCTV Inspection (miles)	Pump Stations Preventive Maintenance Qty	Pump Stations Unscheduled Repairs Qty	SSO Cat 1	SSO Cat 2 & 3	Service Calls Call Outs
January	0.0	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
February	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
March	0.00	0.3	0.0	0.0	8	0.0	0.0	0.0	0.0
April	0.00	0.0	0.0	1.0	8	0.0	0.0	0.0	0.0
May	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
June	0.00	0.3	0.0	0.0	8	0.0	0.0	0.0	0.0
July	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
August	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
September	0.00	0.3	0.0	0.0	8	0.0	0.0	0.0	0.0
October	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
November	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
December	4.44	0.0	0.0	1.2	8	0.0	0.0	0.0	0.0
Totals	4.44	0.8	0.0	2.2	96	0.0	0.0	0.0	0.0

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**WEST BAY SANITARY DISTRICT
AGENDA ITEM 3F**

To: Board of Directors

From: Bob Hulsmann, Operations Superintendent

Subject: East Palo Alto Sanitary District/City of East Palo Alto - Operations and Maintenance Report for Work Performed by WBSD – March 2025

EPASD O & M Report 2025										
	Basin PM Pipe Cleaning	High Freq. PM Pipe Cleaning	Un-Sche. Pipe Cleaning	CCTV Insp.	Pipe Patch Repairs	Open Trench Repair	USA Mark	SSO	SSO	Service Calls
Month	Miles	Miles	Miles	Miles	Qty.	Qty.	Qty.	Cat. 1	Cat. 2,3,4	Call Outs
Jan	1.1	5.6	0.0	0.2	1	0	64	0	0	14
February	5.6	0.4	0.4	0.0	0	1	70	0	1	12
March	4.1	0.0	0.0	2.3	0	1	90	0	0	8
April										
May										
June										
July										
August										
Sept.										
Oct.										
Nov.										
Dec										
*Yr to date	10.8	6.0	0.4	2.5	1	2	224	0	1	34
2025 Goals	70	10	n/a	35	12	12	n/a	n/a	n/a	n/a

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**WEST BAY SANITARY DISTRICT
AGENDA ITEM 3G**

To: Board of Directors

From: Fariborz Heydari, P.E., District Engineer

Subject: Consider Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission- APN 079-112-180 (175 Los Trancos Road, Portola Valley)

Background

The owners of the property located at 175 Los Trancos Road, Portola Valley, (APN: 079-112-180) have requested that the Local Agency Formation Commission (LAFCo) annex their property into the West Bay Sanitary District for the purposes of obtaining sanitary sewer service. The proponent has an existing single-family residence that will be demolished and replaced with a new single-family residence that will need to connect to the existing gravity main located on Los Trancos Road.

Analysis

Attached for the Board's review is the description of the property to be annexed (Exhibit A) and the LAFCo Resolution No. 1332 (Exhibit B) approving the annexation.

Fiscal Impact

Property owner has paid all required annexation fees, and the fiscal impact would be additional sewer service charge revenue to the District once the parcel is connected.

Recommendation

The District Engineer recommends that the District Board approve the Resolution as presented.

Attachments: Resolution _____ (2025)
Exhibit A – Geographical/Legal Description
Exhibit B – LAFCo Resolution No. 1332
Site Map

RESOLUTION NO. ____ (2025)

IN THE DISTRICT BOARD OF THE WEST BAY SANITARY DISTRICT

COUNTY OF SAN MATEO, STATE OF CALIFORNIA

A Resolution Consenting to the Annexation of APN 079-112-180, Unincorporated San Mateo County to the West Bay Sanitary District

WHEREAS:

1. A petition for annexation of the property described herein to this District was initiated by the property owners.
2. The Local Agency Formation Commission of San Mateo County assigned the following distinctive short-form designation: Annexation of APN 079-112-180 to West Bay Sanitary District
3. The property to be annexed is described as follows:
See Exhibit "A" attached hereto and by this reference made a part hereof.
4. The said property has an existing dwelling.
5. The conditions of annexation are:
 - a. In the event that, pursuant to rules, regulations or ordinances of the District, as now or hereafter amended, the District shall require any payment of a fixed or determinable amount of money either as a lump sum or installments, for the acquisition, transfer, use or right of use of all or any part of the existing property, real or personal, of the District, such payment will be made to the District in the manner and at the time as provided by rules, regulations or ordinances of the District, as now or hereafter amended.
 - b. Upon and after the effective date of said annexation, the territory, and all persons entitled to vote by reason of residing or owning land within the territory, shall be subject to the jurisdiction of the District; shall have the same rights and duties as if the territory had been a part of the District upon its original formation; shall be liable for the payment of principal, interest and any other amounts which shall become due on account of any outstanding or then-authorized but thereafter issued bonds, including revenue bonds, or other contracts or obligations of the District; shall be subject to the levying or fixing and collection of any and all taxes, assessments, service charges, rentals or rates as may be necessary to provide for such payment; and shall be subject to all of the rates, rules, regulations and ordinances of the District, as now or hereafter amended.

6. The proposed annexation is for the interest of the landowners and present and future inhabitants within the District and within the said property to be annexed.
7. The Local Agency Formation Commission of San Mateo County has adopted Resolution 1332 (Exhibit B) ordering annexation of the referenced territory to the West Bay Sanitary District.

NOW, THEREFORE, BE IT RESOLVED that:

- a. The above described property, pursuant to the order of the San Mateo County Local Agency Formation Commission, is hereby annexed to the West Bay Sanitary District, and the District Manager is directed to make such distribution of this Resolution as is required by law or is desirable.
- b. Pursuant to Government Code Section 56837, the District consents to waiver conducting authority proceedings.
- c. The regular San Mateo County Assessment Roll will be used to collect sewer service charges.
- d. The territory will not be taxed for bonded indebtedness.

Passed and adopted by the District Board of the West Bay Sanitary District at a regular meeting thereof held on the 9th day of April, 2025 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

President of the District Board of the West Bay Sanitary District of San Mateo County, State of California

Attest:

Secretary of the District Board of the West Bay Sanitary District of San Mateo County, State of California

**LEGAL DESCRIPTION
ANNEXATION TO WEST BAY SANITARY DISTRICT
LANDS OF MILLS
175 LOS TRANCOS ROAD
PORTOLA VALLEY, SAN MATEO COUNTY, CALIFORNIA
BEING A PORTION OF THE RANCHO EL CORTE DE MADERA**

All that certain real property situate in the Town of Portola Valley, County of San Mateo, State of California, being all of the lands of John P. Mills II and Jennifer Mills as described in the grant deed recorded November 3, 2023, in Document No. 2023-057360 in the Office of the Recorder of said County, and being more particularly described as follows:

BEGINNING at the most northerly corner of said lands of Mills, said corner also being the westerly corner of that annexation to the West Bay Sanitary District as adopted on January 27, 1992, by Resolution No. 1191(92);

1. Thence along the southwesterly line of said annexation and the northeasterly line of said lands of Mills, South 61°47'18" East 291.14 feet to the southwesterly corner of said annexation and the southeasterly corner of said lands of Mills, said corner also lying in the centerline of Los Trancos Creek and on the northwesterly line of that annexation to the West Bay Sanitary District as adopted on January 20, 1999, by Resolution No. 898;

Thence along said centerline of Los Trancos Creek, said northwesterly annexation line, and the southeasterly line of said lands of Mills, the following courses;

2. South 20°47'30" West 41.83 feet;

3. South 26°28'54" West 14.45 feet;

4. South 40°17'35" West 22.32 feet;

5. South 50°23'33" West 52.19 feet;

6. South 29°19'30" West 23.23 feet;

7. South 22°01'23" West 12.34 feet to the most southerly corner of said lands of Mills;

8. Thence leaving said creek and last said annexation line, along the southwesterly line of said lands of Mills, North 61°47'18" West 253.10 feet to the most westerly corner of said lands of Mills and the southeasterly right-of-way line of Los Trancos Road, said

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 1 OF 3

corner lying on a curve concave to the east having a radius of 200.00 feet and to which a radial bearing bears North 74°32'33" West;

9. Thence northerly along said curve and right-of-way line and the northwesterly line of said lands of Mills through a central angle of 5°56'33" a distance of 20.74 feet;

10. Thence tangent from said curve and along said southeasterly right-of-way line of Los Trancos Road and said northwesterly line of the lands of Mills, North 21°24'00" East 142.13 feet to the **POINT OF BEGINNING**;

Containing an area of 44,660 square feet, more or less.

The herein described annexation parcel is shown on the attached map of this legal description, Page 3 of 3, and is made a part hereof.

Description prepared by MacLeod and Associates, Inc.



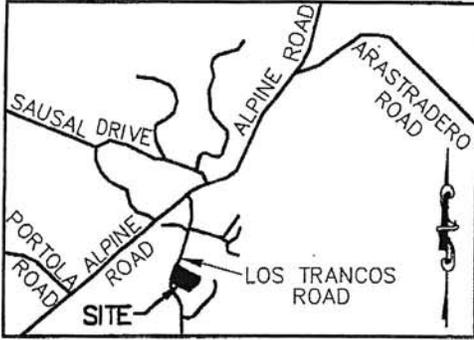
Daniel G. MacLeod L.S. 5304

SEPT. 30, 2024
Date



APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 2 OF 3



VICINITY MAP
NO SCALE

A.P.N. 182-36-010

RESOLUTION #898

SAN MATEO/SANTA CLARA COUNTY LINE & CENTERLINE OF LOS TRANCOS CREEK

③ S 26°28'54" W
14.45'

② S 20°47'30" W
41.83'

④ S 40°17'35" W
22.32'

SAN MATEO/SANTA CLARA COUNTY LINE & CENTERLINE OF LOS TRANCOS CREEK

⑤ S 50°23'33" W
52.19'

⑥ S 29°19'30" W
23.23'

⑦ S 22°01'23" W
12.34'

A.P.N. 079-112-160

RESOLUTION #1191(92)

A.P.N. 079-112-180

⑨ R=200.00'
Δ=5°56'33"
L=20.74'

POINT OF BEGINNING

⑩ N 21°24'00" E

⑧ N 61°47'18" W 253.10'

A.P.N. 079-112-190

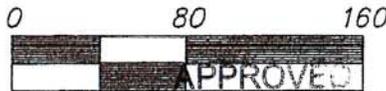
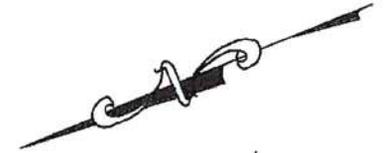
LOS TRANCOS ROAD

142.13'

N 74°32'33" W
RADIAL

A.P.N. 079-112-350

A.P.N. 079-112-360
RESOLUTION #837



APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 3 OF 3

LEGEND

- PROPOSED WEST BAY SANITARY DISTRICT BOUNDARY
- - - EXISTING WEST BAY SANITARY DISTRICT BOUNDARY
- ① COURSE NUMBER

TITLE: PLAT TO ACCOMPANY LEGAL DESCRIPTION
PROPOSED SEWER ANNEXATION;
175 LOS TRANCOS ROAD; A.P.N. 079-112-180
BEING A PORTION OF THE RANCHO EL CORTE DE MADERA
TOWN OF PORTOLA VALLEY SAN MATEO COUNTY CALIFORNIA

PLAT: DJK	SCALE: 1"=80'	DATE: 09-30-24	JOB #: 5572-23
--------------	------------------	-------------------	-------------------

MacLEOD AND ASSOCIATES

CIVIL ENGINEERING • LAND SURVEYING

965 CENTER STREET SAN CARLOS CA 94070 (650) 593-8580



2025-007812 CONF

1:07 pm 02/21/2025 CCL Fee: NO FEE

Count of Pages 8

Recorded in Official Records

County of San Mateo

Mark Church

Assessor-County Clerk-Recorder



RECORDING REQUESTED BY:

SAN MATEO LAFCO
LOCAL AGENCY FORMATION COMMISSION

WHEN RECORDED, PLEASE SEND TO:

San Mateo LAFCo

LAF 124

(This space for Recorder's use only)

SHORT-FORM DESIGNATION OF DOCUMENT:

LAFCo File 24-11 - 175 Los Trancos Road, Portola Valley
to the West Bay Sanitary District

RECORDER'S CODE: CCL

(Exempt from filing fees per Government Code 6103)



LOCAL AGENCY FORMATION COMMISSION

455 COUNTY CENTER, 2ND FLOOR • REDWOOD CITY, CA 94063-1663 • PHONE (650) 363-4224 • FAX (650) 363-4849

CERTIFICATE OF COMPLETION

Pursuant to Government Code Section 57200, this Certificate is issued by the Executive Officer of the Local Agency Formation Commission of San Mateo County, California.

1. The short-form designation, as determined by LAFCo, is 175 Los Trancos Road, Portola Valley to the West Bay Sanitary District
2. The name of each district or city involved in this change of organization or reorganization and the kind or type of change of organization ordered for each city or district are as follows:

<u>City or District</u>	<u>Type of Change of Organization</u>
-------------------------	---------------------------------------

West Bay Sanitary District	Annexation
----------------------------	------------

3. The above-listed cities and/or districts are located within the following counties: San Mateo County and Santa Clara County.
4. A description of the boundaries of the above-cited change of organization or reorganization is shown on the attached map, marked Exhibit A and by reference incorporated herein.
5. The territory involved in this change of organization or reorganization is uninhabited.
6. This change of organization has been approved subject to the following terms and conditions, if any: None.
7. The resolution confirming this change of organization was adopted on January 15, 2025 by LAFCo, is marked Exhibit B, and by reference incorporated herein.

I hereby certify that I have examined the above-cited resolution, including any terms and conditions, and the map description and have found these documents to be in compliance with Resolution 1332, adopted on January 15, 2025.

Dated: February 21, 2025

Roberto J Bartoli Jr.
Executive Officer

COMMISSIONERS: RAY MUELLER, CHAIR, COUNTY ▪ VIRGINIA CHANG KIRALY, VICE CHAIR, SPECIAL DISTRICT ▪ KATI MARTIN, SPECIAL DISTRICT
▪ DEBBIE RUDDOCK, CITY ▪ STEPHEN RAINALDI, CITY ▪ JACKIE SPEIER, COUNTY ▪ ANN DRAPER, PUBLIC

ALTERNATES: KATHRYN SLATER-CARTER, SPECIAL DISTRICT ▪ GREG WRIGHT, CITY ▪ JAMES O'NEILL, PUBLIC ▪ NOELIA CORZO, COUNTY

STAFF: ROB BARTOLI, EXECUTIVE OFFICER ▪ SARAH FLAMM, MANAGEMENT ANALYST ▪ TIM FOX, LEGAL COUNSEL ▪
DIANE ESTIPONA, CLERK

**LEGAL DESCRIPTION
ANNEXATION TO WEST BAY SANITARY DISTRICT
LANDS OF MILLS
175 LOS TRANCOS ROAD
PORTOLA VALLEY, SAN MATEO COUNTY, CALIFORNIA
BEING A PORTION OF THE RANCHO EL CORTE DE MADERA**

All that certain real property situate in the Town of Portola Valley, County of San Mateo, State of California, being all of the lands of John P. Mills II and Jennifer Mills as described in the grant deed recorded November 3, 2023, in Document No. 2023-057360 in the Office of the Recorder of said County, and being more particularly described as follows:

BEGINNING at the most northerly corner of said lands of Mills, said corner also being the westerly corner of that annexation to the West Bay Sanitary District as adopted on January 27, 1992, by Resolution No. 1191(92);

1. Thence along the southwesterly line of said annexation and the northeasterly line of said lands of Mills, South 61°47'18" East 291.14 feet to the southwesterly corner of said annexation and the southeasterly corner of said lands of Mills, said corner also lying in the centerline of Los Trancos Creek and on the northwesterly line of that annexation to the West Bay Sanitary District as adopted on January 20, 1999, by Resolution No. 898;

Thence along said centerline of Los Trancos Creek, said northwesterly annexation line, and the southeasterly line of said lands of Mills, the following courses;

2. South 20°47'30" West 41.83 feet;
3. South 26°28'54" West 14.45 feet;
4. South 40°17'35" West 22.32 feet;
5. South 50°23'33" West 52.19 feet;
6. South 29°19'30" West 23.23 feet;
7. South 22°01'23" West 12.34 feet to the most southerly corner of said lands of Mills;

8. Thence leaving said creek and last said annexation line, along the southwesterly line of said lands of Mills, North 61°47'18" West 253.10 feet to the most westerly corner of said lands of Mills and the southeasterly right-of-way line of Los Trancos Road, said

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FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 1 OF 3

corner lying on a curve concave to the east having a radius of 200.00 feet and to which a radial bearing bears North 74°32'33" West;

9. Thence northerly along said curve and right-of-way line and the northwesterly line of said lands of Mills through a central angle of 5°56'33" a distance of 20.74 feet;

10. Thence tangent from said curve and along said southeasterly right-of-way line of Los Trancos Road and said northwesterly line of the lands of Mills, North 21°24'00" East 142.13 feet to the **POINT OF BEGINNING**;

Containing an area of 44,660 square feet, more or less.

The herein described annexation parcel is shown on the attached map of this legal description, Page 3 of 3, and is made a part hereof.

Description prepared by MacLeod and Associates, Inc.



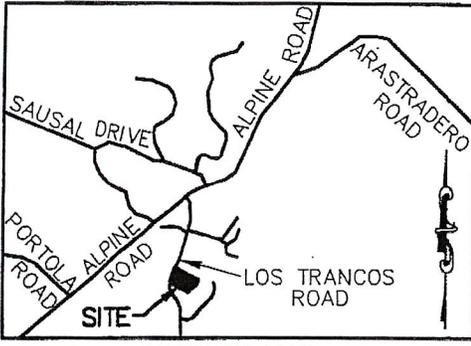
Daniel G. MacLeod L.S. 5304

SEPT. 30, 2024
Date



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REDWOOD CITY, CA 94063

EXHIBIT A PAGE 2 OF 3



VICINITY MAP
NO SCALE

A.P.N. 182-36-010
RESOLUTION #898

SAN MATEO/SANTA CLARA COUNTY LINE & CENTERLINE OF LOS TRANCOS CREEK

③ S 26°28'54" W 14.45'
② S 20°47'30" W 41.83'
④ S 40°17'35" W 22.32'

SAN MATEO/SANTA CLARA COUNTY LINE & CENTERLINE OF LOS TRANCOS CREEK

⑤ S 50°23'33" W 52.19'
⑥ S 29°19'30" W 23.23'
⑦ S 22°01'23" W 12.34'

A.P.N. 079-112-160
RESOLUTION #1191(92)

A.P.N. 079-112-180

⑨ R=200.00'
Δ=5°56'33"
L=20.74'

A.P.N. 079-112-190

POINT OF BEGINNING

⑩ N 21°24'00" E 142.13'

LOS TRANCOS ROAD

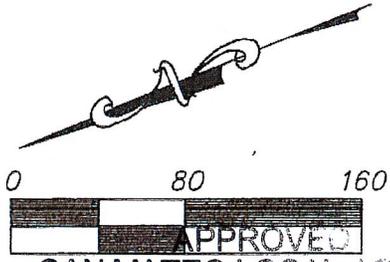
N 74°32'33" W
RADIAL

A.P.N. 079-112-350

A.P.N. 079-112-360
RESOLUTION #837

① S 61°47'18" E 291.14'

⑧ N 61°47'18" W 253.10'



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EXHIBIT A PAGE 3 OF 3

LEGEND

- PROPOSED WEST BAY SANITARY DISTRICT BOUNDARY
- - - - - EXISTING WEST BAY SANITARY DISTRICT BOUNDARY
- ① COURSE NUMBER

**TITLE: PLAT TO ACCOMPANY LEGAL DESCRIPTION
PROPOSED SEWER ANNEXATION;
175 LOS TRANCOS ROAD; A.P.N. 079-112-180
BEING A PORTION OF THE RANCHO EL CORTE DE MADERA**
TOWN OF PORTOLA VALLEY SAN MATEO COUNTY CALIFORNIA

PLAT: DJK	SCALE: 1"=80'	DATE: 09-30-24	JOB #: 5572-23
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MacLEOD AND ASSOCIATES

CIVIL ENGINEERING • LAND SURVEYING

965 CENTER STREET SAN CARLOS CA 94070 (650) 593-8580

RESOLUTION NO. 1332

**RESOLUTION OF THE LOCAL AGENCY FORMATION COMMISSION
OF THE COUNTY OF SAN MATEO
MAKING DETERMINATIONS, APPROVING LAFCO FILE 24-11 -
ANNEXATION OF 175 LOS TRANCOS ROAD, PORTOLA VALLEY (APN 079-112-180)
TO THE WEST BAY SANITARY DISTRICT AND
WAIVING CONDUCTING AUTHORITY PROCEEDINGS**

RESOLVED, by the Local Agency Formation Commission of the County of San Mateo, State of California, that

WHEREAS, a proposal for the annexation of certain territory to the West Bay Sanitary District in the County of San Mateo was heretofore filed with the Executive Officer of this Local Agency Formation Commission pursuant to Title 5, Division 3, commencing with Section 56000 of the Government Code; and

WHEREAS, the Executive Officer has reviewed the proposal and prepared a report, including the recommendations thereon, the proposal and report having been presented to and considered by this Commission; and

WHEREAS, it appears to the satisfaction of this Commission that all owners of the land included in the proposal consent to the proceeding; and

WHEREAS, a public hearing by this Commission was held on the proposal and at the hearing this Commission heard and received all oral and written protests, objections and evidence which were made, presented or filed, and all persons present were given an opportunity to hear and be heard with respect to the proposal and the Executive Officer's report; and

WHEREAS, the proposal is categorically exempt from the environmental review requirements of the California Environmental Quality Act (CEQA) under State CEQA Guidelines Section 15319(a) & (b) (Annexations of Existing Facilities and Lots for Exempt Facilities); and

NOW, THEREFORE, the Local Agency Formation Commission of the County of San Mateo DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

Section 1. This proposal is approved, subject to the following conditions: None.

Section 2. The boundaries as set forth in the application are hereby approved as submitted and are as described in Exhibit "A" attached hereto and by this reference incorporated herein.

Section 3. The territory consists of 1.02 acres, is found to be uninhabited, and is assigned the following distinctive short form designation: Annexation of 175 Los Trancos Road, Portola Valley to the West Bay Sanitary District.

Section 4. Conducting authority proceedings are hereby waived in accordance with Government Code Section 56662(a) and this annexation is hereby ordered.

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FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT B PAGE 2 OF 3

Regularly passed and adopted this 15 day of January 2025.

Ayes and in favor of said resolution:

Commissioners:

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FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT B PAGE 3 OF 3

Ray Mueller

Virginia Chang-Kiraly

Kati Martin

Debbie Ruddock

Stephen Rainaldi

Ann Draper

Noes and against said resolution:

Commissioner(s):

None

Absent and/or Abstentions:

Commissioner(s):

None



Chair
Local Agency Formation Commission
County of San Mateo
State of California

ATTEST:



Rob Bartoli
Executive Officer
Local Agency Formation Commission

Date: 1/23/25

I certify that this is a true and correct copy of the resolution above set forth.

Clerk to the Commission
Local Agency Formation Commission

Date: _____



WEST BAY SANITARY DISTRICT
SITE LOCATION
175 LOS TRANCOS RD,
PORTOLA VALLEY, CA



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To: Board of Directors
From: Sergio Ramirez, General Manager
Subject: General Manager's Report

1) Administrative:

- a. Staff continues to work with the SRI/Parkline Development project.
- b. Staff attended the SVCW TECH Committee meeting. A discussion regarding the CIP projects and the financing of such projects was productive. The CIP project's cost was reduced by half.

2) Finance:

- a. The Finance Manager continues to work on the Oracle NetSuite implementation.
- b. Three funding scenarios were presented by SVCW staff during the TECH Committee meeting.
 - i. Scenario 1 – SVCW issues \$33 million in fixed rate bonds. The interest rate on fixed bonds is estimated at 5.0%.
 - ii. Scenario 2 – No new debt service. Members instead contribute \$33 million in cash.
 - iii. Scenario 3 – No new debt service. SVCW draws from its own CIP Reserves. To lessen the risk of reserves dipping below restricted requirements, this scenario proposes future contributions increase by 15%.
 - iv. Scenario 4 – Same as Scenario 3, but no 15% increase. Carries an increased risk if emergency funds are needed.
- c. The District received a remnant tax roll sewer service charge deposit of \$1.7 million.

3) Capital Improvement Program (CIP):

a. Levee Improvement Project:

- i. The Ecotone portion of the levee has concluded ahead of schedule. It is currently being irrigated and monitored.

b. Point Repair Project Phase II:

- i. Casey Construction continues to replace numerous pipe segments as part of the Phase II Point Repair Project and is wrapping up the project.

c. Telemetry Replacement Project:

- i. Blocka Construction continues to work on the publicly owned pump stations' Telemetry Replacement Project.

4) Information Technology (IT):

- a. The IT team and Operation's staff will begin research on a new Computerized Maintenance Management System. The process could take a full year.

- 5) **Operations and Maintenance:**
 - a. **Collection System:**
 - i. District crews are compiling a list of old brick manholes that require rehabilitation. The plan is to epoxy coat manholes to increase their life expectancy.
 - b. **Pump Facilities:**
 - i. The new Pump Mechanic accepted the position and is going through background investigations.
 - c. **Training:**
 - i. COVID policy is under review.
- 6) **Water Quality:**
 - a. **Sharon Heights Golf and Country Club (SHGCC):**
 - i. HF&H is reviewing the potential impact on the District's balance sheet from the proposed Solar PPA.
 - b. **Bayfront Recycled Water Facility (BRWF):**
 - i. Meeting with Anderson Pacific included discussions on expansion of Admin/Ops building, operations sub-station on the top deck of the facility, grating over aerobic basins, drainage into pond #3 vs. pond #2; as well as potential solar options.
- 7) **Fleet and Facilities:**
 - a. **Vehicle Maintenance:**
 - i. Staff is considering ordering new vehicles before the new tariffs.
- 8) **Personnel:**
 - a. An offer was made to the new Finance Manager.
- 9) **Upcoming Events:**
 - a. **Next Regular Board Meetings:**
 - i. Wednesdays, April 9th and April 30th
 - ii. Tuesday, May 13th Budget Workshop
- 10) **Misc. Items:**
 - a. **West Bay:** The General Manager will update the Board on miscellaneous items related to District operations.
 - b. **Town of Los Altos Hills:** Staff continues to support the contract and continues to make pipeline replacement recommendations.
 - c. **Town of Woodside:** Staff continues to maintain the sewer collection system and provide restaurant Fats, Oils, and Grease inspections.
 - d. **East Palo Alto:** Staff has performed EPASD Fats, Oils, and Grease inspections for the past three months. Additionally, crews have cleaned three basins in the District thus far.



WEST BAY SANITARY DISTRICT AGENDA ITEM 5

To: *Board of Directors*

From: *Fariborz Heydari, P.E., District Engineer*

Subject: *Consider Authorizing the General Manager to Execute an Agreement for Engineering Design and Construction Support Services for the Middlefield Road and Marsh Road Siphons Replacements Project No. 1771.0*

Background

The District has two 14-inch ductile iron siphons at Middlefield Road and Marsh Road in Atherton crossing under the Atherton Channel. Recent CCTV of the siphons showed that one of the siphons has holes in the bottom of the pipe and the other siphon was installed with a negative slope and does not function properly. The existing siphons have reached their useful life, and they need to be replaced. The General Manager determined that replacing the siphons is a matter of emergency because of the deuterated condition and proximity to the channel.

Analysis

The Proposed Tasks for the Agreement with Freyer and Laureta, Inc. (F&L) include:

Task 1 – Project Management and Coordination

- F&L will provide QA/QC and monitor project schedule and budget.
- See F&L's proposal for additional details.

Task 2 – Construction Documents

- Topographic survey of the project area will be performed. Vertical control will be based on NAVD 88 benchmark. Horizontal control based on State Plane Coordinates.
- Perform siphon calculations.
- Prepare Engineer's schedule of probable construction costs.
- Prepare 75% and 100% submittals.
- See F&L's proposal for additional details.

Task 3 – Construction Administration

- Provide bid assistance including responses to questions and preparation of addenda, prepare responses to Requests for Information, provide construction submittal and change orders reviews, provide clarifications and opinions, and prepare Record Drawings and Project Closeout Tasks.
- See F&L's Proposal for details.

The project will be bid on as soon as possible under the emergency declaration.

Fiscal Impact

The Capital Asset Fund for Fiscal Year 2024-2025 has \$11,544,968 for new projects. The total design and construction support services for this project is \$62,650. The total appropriation request for the design is \$70,000 which includes approximately 10% contingency. The engineer's estimate for the emergency siphon replacement is approximately \$1.2 million.

Recommendation

The District Engineer recommends the District Board Authorize the General Manager to Execute an agreement for Engineering Design and Construction Services with Freyer and Lureta, Inc. for the Middlefield Road and Marsh Road Siphons Replacements Project No. 1771.0 and authorize the General Manager to approve the emergency siphon replacement using the lowest responsible bidder.

Attachment: F&L Proposal Dated March 19, 2025
Agreement For Professional Services

March 19, 2025

Mr. Fariborz Heydari, P.E.
District Engineer
West Bay Sanitary District
500 Laurel Street
Menlo Park, California 94025

RE: PROPOSAL- SIPHON REPLACEMENT PROJECT, MIDDLEFIELD AT MARSH

Dear Mr. Heydari,

Freyer & Laureta, Inc. (F&L) is pleased to submit this proposal to perform survey and design services for the replacement of the siphon in Middlefield at the Marsh Road intersection.

We propose the following scope of services and fee for your consideration.

Scope of Design Services

Task 1: Project Management and Coordination

- F&L will provide QA/QC and monitor project schedule and budget.
- F&L will attend three project meetings.

Task 2: Construction Documents

- Topographic survey of the project area will be performed. Vertical control will be based on NAVD 88 benchmark. Horizontal control based on State Plane coordinates.
- Inverts and pipe sizes for all entering and exiting pipes within sanitary sewer manholes will be determined.
- Utility research will be performed, and utility locations interpreted from utility company system drawings will be drawn onto the topographic survey base to be used in design efforts.
- Perform siphon calculations. As discussed during our field meeting with District staff, one pipeline is preferred.
- Prepare Construction drawings in AutoCAD format at a scale appropriate to show the necessary information (most probably 20-scale). Drawings will show appropriate construction details and notes.
- Prepare Engineer's schedule of probable construction costs.
- We will prepare the following review submittals: 75% and 100%.
- Electronic files of the drawings and specifications will be provided to the District upon request.

Headquarters

150 Executive Park Blvd, Ste 4200
San Francisco, CA 94134
(415) 534-7070

North Bay Office

505 San Marin Dr, Ste A220
Novato, CA 94945
(415) 534-7070

East Bay Office

1101 Marina Village Pkwy, Ste 104
Alameda, CA 94501
(510) 937-2310

South Bay Office

20863 Stevens Creek Blvd, Ste 400
Cupertino, CA 95014
(408) 516-1090

Task 3: Construction Administration

- Provide bid assistance including responses to questions and preparation of addenda.
- Conduct two (2) site visits during construction.
- Prepare responses to Requests for Information.
- Provide submittal review.
- Review Change Orders and provide clarifications and opinions.
- Prepare Record Drawings and Project Closeout Tasks.

Exclusions

This proposal has the following exclusions:

- The scope of services does not include payment of any permit fees.
- Preparation of CEQA documentation is not included in this proposal.

Project Schedule

Below is our project schedule.

- Start work March 17, 2025
- Submit 75% Design and Discuss Options: April 2, 2025
- Submit 100% Design: April 10, 2025

Proposed Fee Schedule

Please refer to Table 1 (attached) for the detailed fee breakdown for these professional services. A summary is shown below. All work will be on a time and materials (T&M) basis, not to be exceeded without authorization.

Task Number	Description	Fee
1	Project Management and Coordination	\$5,740
2	Construction Documents	\$43,125
3	Construction Administration	\$13,785
	Total	\$62,650



Thank you for the opportunity to provide you with this proposal. We look forward to continued collaboration with you and this project. Please call us at (415) 534-7070 with any questions regarding our proposal.

Very truly yours,

FREYER & LAURETA, INC.

A handwritten signature in black ink, appearing to read 'Richard J. Laureta', written in a cursive style.

Richard J. Laureta, P.E.
President

Enclosure: Fee Proposal

**TABLE 1 - ESTIMATED BUDGET FOR ENGINEERING SERVICES
SIPHON REPLACEMENT PROJECT - MIDDLEFIELD AT MARSH**
West Bay Sanitary District

TASKS	ESTIMATED LABOR (Hours)					TOTAL LABOR COST (\$)
	Personnel & Rates (\$/hr)					
	F&L Administrative	2-Man Survey Crew	F&L Staff Engineer III	F&L Senior PM	F&L Principal	
	115	500	180	265	295	
Task 1: Project Management and Coordination						
Project Management				8		\$2,120
Meetings (3)				3	3	\$1,680
QA/QC					4	\$1,180
Monthly progress and cost summary report, invoices	2			2		\$760
Subtotal Labor Hours - Task 1	2			13	7	\$5,740
Task 2: Construction Documents						
Topographic Survey		12	8	2		\$7,970
75% CDs and Calculations			100	24	4	\$25,540
100% CDs			40	8	1	\$9,615
Subtotal Labor Hours - Task 2		12	148	34	5	\$43,125
Task 3: Construction Administration						
Provide bid assistance, clarification, prepare addenda			8	2		\$1,970
Conduct two (2) meetings/site visits			3	3		\$1,335
Prepare Responses to Requests for Information						
Assume 5 RFIs, 2 hour per RFI			10			\$1,800
Internal Review				2		\$530
Review submittals						
Assume 10 submittals			10			\$1,800
Internal Review				3		\$795
Review Change Orders						
Assume 4 clarifications, 2 hour per clarification plus management			8	4		\$2,500
Internal Review					2	\$590
Project Closeout (Allowance)			4	2	1	\$1,545
Prepare Record Drawings						
Prepare Final Record Drawings incorporating comments			2	1		\$625
Internal Review					1	\$295
Subtotal Labor Hours - Task 3			45	17	4	\$13,785
Total Labor Hours	2	12	193	64	16	\$62,650

**AGREEMENT FOR PROFESSIONAL
SERVICES BETWEEN WEST BAY
SANITARY DISTRICT AND
FREYER & LAURETA, INC.**

THIS AGREEMENT, hereinafter referred to as “Agreement”, made and effective on this 9th day of April, 2025, by and between West Bay Sanitary District, hereinafter referred to as “District”, and Freyer & Laureta, Inc., hereinafter referred to as “Consultant.” (District and Consultant are referred to individually as a “Party” and collectively, as the “Parties”).

WITNESSETH:

WHEREAS, the District desires to procure certain professional services as more particularly described in “WEST BAY SANITARY DISTRICT SIPHONS REPLACEMENT PROJECT 1771.0 IMPROVEMENT SCOPE FOR DESIGN AND CONSTRUCTION CONSULTATION SUPPORT PROJECT MANAGEMENT SERVICES FREYER & LAURETA” (“Scope of Work”) attached hereto as Exhibit “A” and incorporated herein by reference (hereinafter referred to as “Proposal”); and

WHEREAS, Consultant has available, and offers to provide, personnel and facilities necessary to accomplish the work contemplated in the Proposal as may be requested by the District;

NOW, THEREFORE, the District and Consultant agree as follows:

I. DESCRIPTION OF PROJECT

Consultant will provide engineering design and construction support for the replacement of existing siphons under the Atherton Channel at the intersection of Middlefield Road and Marsh Road, and rehabilitation of sanitary sewer mains in Menlo Park.

II. SCOPE OF SERVICES

Consultant agrees to perform those services described in the **Scope of Work**, attached hereto as **Exhibit A**.

Consultant shall not undertake any work beyond the scope of services as set forth in Exhibit A. No changes in the scope of services shall be made without the District's prior written approval.

II. TIME FOR COMPLETION

The term of this Agreement shall commence on the effective date of this Agreement and terminate on either September 30, 2025 or the timely completion of the Scope of Work described in the Proposal, whichever is later.

Consultant shall begin work as specified in a written authorization (e.g. Notice to Proceed) to perform services. The written authorization to perform work shall not be issued until after this Agreement has been approved and authorized by the District.

Consultant acknowledges that it is necessary for Consultant to complete its work on or before the completion date of September 30, 2025 in order to allow the District to achieve its objectives for entering into this Agreement. The Parties therefore agree that time is of the essence in the performance of this Agreement.

III. COMPENSATION

For actual services performed by Consultant, the District agrees to pay, and Consultant agrees to accept, compensation in an amount not to exceed the total amount described in the Proposal as full compensation for all personnel, materials, supplies, and equipment used by Consultant in the scope of services to be provided. Any change requiring compensation in excess of the sum of \$62,650.00 as specified in the Proposal, shall only be allowed if approved in advance in writing by the District's authorized representative. Consultant shall invoice the District detailing the time and materials for services provided under this Agreement in accordance with the Proposal.

Consultant shall submit invoices for services completed each month. The District shall pay such invoices within forty-five (45) days after their receipt.

IV. RESPONSIBILITY OF CONSULTANT

Consultant agrees that in undertaking the duties to be performed hereunder, it shall act as an independent consultant for and on behalf of the District. The District shall not direct the work and means for accomplishment of the services and work to be performed hereunder. The District, however, retains the right to require that all work performed by Consultant or under Consultant's direction, shall be rendered in accordance with the generally accepted practices, and to the standards of, Consultant's profession. Consultant represents and warrants that Consultant: (i) is fully experienced and properly qualified to perform the work and services provided for herein, (ii) has the financial capability required for the performance of the work and services, and (iii) is properly equipped and organized to perform the work and services in a competent, timely, and proper manner, in accordance with the requirements of this Agreement.

If, in performing the work, it is necessary to conduct field operations, security and safety of the job site will be the Consultant's responsibility excluding, the security and safety of any facility of District within the job site which is not under the Consultant's control.

V. INDEMNIFICATION

Consultant agrees, to the fullest extent permitted by law, to indemnify, defend, and hold harmless the District, its directors, officers, employees, and agents (collectively,

“Indemnitees”) from and against any and all liability, claim, action, loss, injury, damage, judgment, or expense, including attorneys’ fees and costs (“Losses”) caused by or resulting from the negligence, recklessness, or willful misconduct of Consultant, Consultant’s officers, employees, agents, or subcontractors in any way related to this Agreement. Consultant’s duty to indemnify and hold harmless Indemnitees shall not apply to the extent such Losses are caused by the sole or active negligence or willful misconduct of Indemnitees, as determined by an adjudicatory body or court of competent jurisdiction. The obligation to defend shall arise regardless of any claim or assertion that Indemnitees caused or contributed to the Losses.

In the event this Agreement involves the performance of design professional services by Consultant, Consultant’s officers, employees, agents, or subcontractors, Consultant’s costs to defend Indemnitees shall not exceed the Consultant’s proportionate percentage of fault per Civil Code §2782.8. This section shall survive the termination or expiration of this Agreement.

VI. INSURANCE

Prior to the beginning and throughout the duration of the Agreement, as may be extended by written amendment, Consultant will maintain and comply with the insurance requirements below with insurers licensed to do business in the State of California and with a Best’s rating of no less than A:VII. Consultant will insure the District against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the services hereunder. The insurance coverages required shall not in any way limit the liability of the Consultant.

Certificate Requirements:

The District will be issued a Certificate of Insurance (a Memorandum of Understanding will not be accepted) with the following minimum requirements:

- Certificate(s) will show current policy number(s) and effective dates,
- Coverage and policy limits will meet or exceed the requirements below,
- The Certificate Holder will be West Bay Sanitary District, 500 Laurel Street, Menlo Park, CA 94025,
- Certificate will be signed by an authorized representative,
- An endorsement, if required below, will be provided to show the District, its directors, officers, , and employees as additional insureds, and
- Coverages must be maintained during the term of the Agreement with the District, unless a longer duration is required.

Required Coverage:

A. Commercial General Liability (CGL) insurance, including products and completed operations, property damage, bodily injury, personal and advertising injury with limits of not less than \$1,000,000 each occurrence and \$2,000,000 aggregate.

B. Automobile Liability insurance of \$1,000,000 per accident covering automobile bodily injury and property damage, including all owned (if any), hired and non-owned autos. If Consultant acquires any owned vehicles, Consultant shall provide insurance as above.

C. Worker's Compensation insurance and Occupational Disease insurance, with statutory limits as required by law, and Employer's Liability insurance, of \$1,000,000 per accident for bodily injury or disease covering all workplaces involved in this Agreement. Consultant shall provide an endorsement with a **waiver of subrogation** in the District's favor for all services performed by Consultant and its employees relating to payment of any loss, including attorney's fees.

D. The Commercial General Liability and Automobile Liability Insurance policies shall be endorsed to name the District, its directors, officers, employees, and agents as additional insureds with respect to liability arising out of services or operations performed by or on behalf of Consultant including materials, parts, or equipment furnished in connection with such services or operations. Consultant's insurance coverage is primary insurance and any insurance maintained by the District shall not contribute with it.

E. Errors and Omissions: Consultant shall also provide Professional Liability Insurance appropriate to Consultant's profession with limits of liability in amounts not less than \$1,000,000 per occurrence or claim and \$2,000,000 aggregate. Consultant shall maintain, and provide evidence of coverage for at least five (5) years after the date of completion of the services under this Agreement. If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a retroactive date prior to the Agreement effective date or start of work date, Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of services under this Agreement.

F. Consultant shall require and verify that all of Consultant's subcontractors maintain insurance meeting all of the requirements stated herein, and Consultant shall ensure that the District, its directors, officers, employees, and agents are additional insureds on the CGL and Automobile liability insurance policies required from subcontractors.

G. Consultant shall provide the District with Certificates of Insurance and endorsements, on forms acceptable to District, or other evidence of insurance acceptable to District, prior to commencement of any services under this Agreement. Each insurance policy required above shall provide that there will be no cancellation of coverage by the carrier without prior written notice to District.

H. If Consultant maintains broader insurance coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader insurance coverage and/or higher limits maintained by Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.

I. Any excess/liability policies must provide similar coverage as the primary CGL

policy with no new exclusions - Excess liability insurance must follow form the terms, conditions, definitions, and exclusions of the underlying CGL insurance. The excess/umbrella policy must also be written on a primary and noncontributory basis for an additional insured, and that it will apply before any other insurance that is available to such additional insured which covers that person or organization as a named insured, and we will not share with that other insurance.

J. The Excess policy must provide that the aggregate limits if applicable shall apply in the same manner as the aggregate limits shown in the Schedule of the Underlying Insurance.

VII. TERMINATION

The District may terminate this Agreement for its convenience with written notice of not less than 10 calendar days prior to an effective termination date. The District or Consultant may terminate the Agreement for material breach of Agreement by providing written notice to the other party not less than 15 calendar days prior to an effective termination date.

Upon notice of termination, the Consultant will immediately take action not to incur any additional obligations, costs or expenses, except as may be reasonably necessary to terminate its activities. The District's only obligation to the Consultant will be just and equitable payment for materials and/or services authorized by, and received to the satisfaction of, the District up to and including the effective date of termination, less any amounts withheld. All finished or unfinished work, materials, supplies, goods, or documents procured or produced under the Agreement will become property of the District upon the termination date. In the event of Consultant's failure to perform, District reserves the right to obtain services elsewhere, and the defaulting Consultant will be liable for the difference between the prices set forth in the terminated Agreement and the actual cost to the District. After the effective date of termination, Consultant will have no further claims against the District under the Agreement including, but not limited to, claims for anticipated profit related to unperformed services. Termination of the Agreement pursuant to this paragraph may not relieve the Consultant of any liability to District for damages sustained by the District because of any breach of the Agreement by Consultant, and District may withhold any payments to Consultant for the purpose of set-off until such time as the exact amount of damages due District from Consultant is determined.

The rights and remedies provided in this section will not be exclusive and are in addition to any other rights and remedies provided by law or under the contract.

VIII. SUBCONTRACTS

Except as provided in the Proposal, and otherwise with prior written approval of the District, Consultant shall not enter into any subcontract with any other party for purposes of providing any work or services covered by this Agreement. If at any time, the District determines any subcontractor is incompetent or unqualified, Consultant will be notified and will be expected to immediately cancel the subcontract. Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that the District, its directors, officers, and employees are additional insureds on

insurance required from subcontractors.

IX. OTHER TERMS

1. Compliance with Laws. All activities of Consultant, its employees, subcontractors and/or agents will be carried out in compliance with all applicable federal, state and local laws and regulations.
2. Conflicts of Interest. Consultant owes District a duty of undivided loyalty in performing the work and services under this Agreement. Consultant on behalf of itself, its employees, agents, representatives, and subcontractors, covenants that it presently has no direct or indirect interest, financial or otherwise, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. Consultant acknowledges that it is aware of and agrees to comply with the provisions of the Political Reform Act, Section 1090 of the Government Code. Consultant will immediately advise District if Consultant learns of a conflicting financial interest of Consultant's during the term of this Agreement. Consultant owes District a duty of undivided loyalty in performing the work and services under this Agreement.
3. Property of District. The work, or any portion, of Consultant in performing this Agreement shall become the property of the District. The Consultant shall be permitted to retain copies or such work for information and reference in connection with the District's use. All materials and work product, whether finished or unfinished, shall be delivered to the District upon completion of contract services or termination of this Agreement for any reason. Consultant agrees that all copyrights which arise from creation of project-related documents and materials pursuant to this Agreement shall be vested in the District, and Consultant waives and relinquishes all claims to copyright or other intellectual property rights in favor of the District. Any work product related to this Agreement shall be confidential, not to be used by the Consultant on other projects or disclosed to any third party, except by agreement in writing by the District.
4. Consultant's Records. Consultant shall maintain accurate accounting records and other written documentation pertaining to the costs incurred for this project for examination and audit by the District, local, state, or federal government, as applicable. Such records and documentation shall be kept available at Consultant's office during the period of this Agreement, and after the term of this Agreement for a period of five years from the date of the final District payment for Consultant's services. If Consultant engages a subcontractor to perform work related to this Agreement with a cost of \$10,000 or more over a 12-month period, such subcontract shall contain these same requirements. This provision shall survive the termination of this Agreement.
5. California Public Records Act. District is a public agency subject to the disclosure requirements of the California Public Records Act ("CPRA"). If Consultant's proprietary information is contained in documents or information submitted to District, and Consultant claims that such information falls within one or more CPRA exemptions,

Consultant must clearly mark such information “Confidential and Proprietary,” and identify the specific lines containing the information. In the event of a request for such information, District will make best efforts to provide notice to Consultant prior to such disclosure. If Consultant contends that any documents are exempt from the CPRA and wishes to prevent disclosure, it is required to obtain a protective order, injunctive relief or other appropriate remedy from a court of law in San Mateo County before the District is required to respond to the CPRA request. If Consultant fails to obtain such remedy within the time the District is required to respond to the CPRA request, District may disclose the requested information without any liability to Consultant. Consultant further agrees that it shall defend, indemnify and hold District harmless against any claim, action or litigation (including but not limited to all judgments, costs, and attorney’s fees) that may result from denial by District of a CPRA request for information arising from any representation, or any action (or inaction), by the Consultant.

6. Independent Contractor. In the performance of this Agreement, it is expressly understood that Consultant, including each of Consultant’s employees, agents, subcontractors or others under Consultant’s supervision or control, is an independent contractor solely responsible for its own acts and omissions, and shall not be considered an employee of the District for any purpose. Consultant agrees to comply with AB5, codified at Labor Code section 2750.3, and shall indemnify, defend and hold harmless the District, its officials, officers, employees, and agents against any claim or liability, including attorneys’ fees and costs, arising in any manner related to this Agreement that an employee, agent or others under Consultant’s supervision or control was misclassified.
7. Consultant Not an Agent. Except as the District may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of District in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind the District to any obligation whatsoever.
8. Consultant Services Only. Consultant is employed to render professional services only and any payments made to Consultant are compensation solely for such professional services.
9. Subcontractors. Consultant shall obtain prior approval of the District prior to subcontracting of any work pursuant to this Agreement. If at any time, the District determines any subcontractor is incompetent or unqualified, Consultant will be notified and will be expected to immediately cancel the subcontract. Consultant shall require and verify that all subcontractors maintain insurance meeting all of the requirements stated herein, including naming the District, its directors, officers, employees, and agents as additional insureds. Any modification to the insurance requirements for subcontractors must be agreed to by the District in writing.
10. Prevailing Wage. To the extent that the work or services to be performed under this Agreement may be considered a “public work” pursuant and subject to Labor

Code section 1720 *et seq.*, Consultant (and any sub consultant performing the work or services) shall conform to any and all prevailing wage requirements applicable to such work/and or services under this Agreement. Consultant (and any sub consultant) shall adhere to the prevailing wage determinations made by the Director of Industrial Relations (DIR) pursuant to California Labor Code Part 7, Chapter 1, Article 2, applicable to the work, if any. All workers employed in the execution of a public works contract (as such term is defined California Labor Code section 1720 *et seq.* and section 1782(d)(1)) must be paid not less than the specified prevailing wage rates for the type of work performed. Reference: California Labor Code sections 1720, 1774 and 1782.

Consultant agrees to be bound by the prevailing wage requirements to the extent applicable to the scope of work and services under this Agreement, including, but not limited to, the following:

- a. If a worker is paid less than the applicable prevailing wage rate owed for a calendar day (or any portion thereof), Consultant shall pay the worker the difference between the prevailing wage rate and the amount actually paid for each calendar day (or portion thereof) for which the worker(s) was paid less than the prevailing wage rate, as specified in Labor Code section 1775;
- b. Consultant shall maintain and make available payroll and worker records in accordance with Labor Code sections 1776 and 1812;
- c. If Consultant employs (and/or is legally required to employ) apprentices in performing the work and/or services under this Agreement, Consultant shall ensure compliance with Labor Code section 1777.5;
- d. Consultant is aware of the limitations imposed on overtime work by Labor Code sections 1810 *et seq.* and shall be responsible for any penalties levied in accordance with Labor Code section 1813 for failing to pay required overtime wages;
- e. Consultant shall post a copy of the applicable wage rates at each jobsite at a location readily available to its workers.

Any failure of Consultant and/or its sub consultant to comply with the above requirements relating to a public work project shall constitute a breach of this Agreement that excuses the District's performance of this Agreement at the District's sole and absolute option, and shall be at the sole risk of Consultant. Consultant on behalf of itself, any sub consultant, agree to indemnify, defend and hold harmless the District and its directors, officers, and employees from and against any and all claims, liabilities, losses, costs, expenses, attorney's fees, damages, expenses, fines, financial consequences, interest, and penalties, of any kind or nature, arising from or relating to any failure (or alleged failure) of the Consultant and any sub consultant to pay prevailing wages or to otherwise comply with the requirements of prevailing wage law relating to a public work.

11. Registration with DIR. Consultant acknowledges that it and/ any sub consultant shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, unless currently registered with the DIR and qualified to perform public work pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)]. A bid shall not be accepted nor any contract or subcontract entered into without proof of the Consultant or sub consultant's current registration to perform public work. Labor Code section 1771.1(b).
12. Dispute Resolution. The Parties agree to attempt in good faith to resolve through negotiation any dispute, claim or controversy arising out of or relating to this Agreement. Either party may initiate negotiations by providing written notice in letter form to the other party, setting forth the subject of the dispute and the relief requested. Promptly upon such notification, the Parties shall meet at a mutually agreeable time and place in order to exchange relevant information and perspective, and to attempt to resolve the dispute. In the event that no resolution is achieved, and if, but only if, the parties mutually agree, then prior to pursuing formal legal action, the parties shall make a good faith effort to resolve the dispute by non-binding mediation or negotiations between representatives with decision-making power, who, to the extent possible, shall not have had substantive involvement in the matters of the dispute. To the extent that the dispute involves or relates to a public works project, the Parties agree to attempt to resolve the dispute by complying with the claims process as set forth in Public Contract Code section 9204(e). Parties also reserve the right to exercise any and all other remedies available.
13. Force Majeure. Neither party hereto shall be considered in default in the performance of its obligation hereunder to the extent that the performance of any such obligation, except the payment of money, is prevented or delayed by an act of God, natural disaster, pandemic, acts of terrorism, war, or other peril, existing or future, which is beyond the reasonable control of the affected party and without the negligence of the respective Parties. . Each party hereto shall give notice promptly to the other of the nature and extent of any Force Majeure claimed to delay, hinder or prevent performance of the services under this Agreement. In the event either party is prevented or delayed in the performance of its respective obligation by reason of such Force Majeure, the only remedy is that there may be an equitable adjustment of the schedule based on the District's sole discretion.
14. Intellectual Property and Indemnity. Consultant represents to District that, to the best of Consultant's knowledge, any Intellectual Property (including but not limited to: patent, patent application, trade secret, copyright and any applications or right to apply for registration, computer software programs or applications, tangible or intangible proprietary information, or any other intellectual property right) in connection with any services and/or products related to this Agreement does not violate or infringe upon any Intellectual Property rights of any other person or entity.

To the fullest extent permitted by law, Consultant agrees to indemnify, defend, and hold harmless District, its directors, officers, employees, and agents, from any and all claims, demands, actions, liabilities, damages, or expenses (including reasonable attorneys' fees and costs) arising out of a claim of infringement, actual or alleged, direct or contributory, of any Intellectual Property rights in any way related to Consultant's performance under this Agreement or to the District's authorized intended or actual use of Consultant's product or service under this Agreement. This provision shall survive termination or expiration of this Agreement.

If any product or service becomes, or in the Consultant's opinion is likely to become, the subject of a claim of infringement, the Consultant shall, at its sole expense: (i) provide the District the right to continue using the product or service; or (ii) replace or modify the product or service so that it becomes non-infringing; or (iii) if none of the foregoing alternatives are possible even after Consultant's commercially reasonable efforts, in addition to other available legal remedies, District will have the right to return the product or service and receive a full or partial refund of an amount equal to the value of the returned product or service, less the unpaid portion of the purchase price and any other amounts, which may be due to the Consultant. District shall have the right to retrieve its data and proprietary information at no charge prior to any return of the product or termination of service.

15. Assignment. This Agreement may not be assigned by either the District or Consultant without the prior written consent of the other.
16. Benefit. Except as herein provided, this Agreement shall inure to the benefit of the assigns, heirs, and successors of the Parties to this Agreement.
17. Attorneys' Fees. If any action at law or in equity is brought to enforce or interpret the provisions of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief. The laws of the State of California, with jurisdiction in the San Mateo County Superior Court, shall govern all matters relating to the validity, interpretation, and effect of this Agreement and any authorized or alleged changes, the performance of any of its terms, as well as the rights and obligations of Consultant and the District.
18. Complete Agreement. This Agreement, along with any attachments, is the full and complete integration of the parties' agreement with respect to the matters addressed herein, and that this Agreement supersedes any previous written or oral agreements between the parties with respect to the matters addressed herein.
19. Amendments. This Agreement may not be amended in any respect except by way of a written instrument which expressly references and identifies this particular Agreement, which expressly states that its purpose is to amend this particular Agreement, and which is duly executed by the District and Consultant. Consultant acknowledges that no such amendment shall be effective until approved and authorized by the District's authorized representative.

20. Severability. The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the other provisions unenforceable, invalid or illegal.
21. Waiver. Waiver by any party of any portion of this Agreement shall not constitute a waiver of the same or any other portion hereof.
22. Governing Law. This Agreement shall be governed by and interpreted in accordance with California law.
23. Contract Interpretation. Each party acknowledges that it has reviewed this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement.
24. Notices. If either party shall desire or is required to give notice to the other such notice shall be given in writing, via email and concurrently delivered by overnight Federal Express [or priority U.S. Mail], addressed to recipient as follows:

To District:

West Bay Sanitary District
 Sergio Ramirez
 500 Laurel Street
 Menlo Park, Ca 94025
sramirez@westbaysanitary.org
 (650) 321-0384

To CONSULTANT:

Freyer & Laureta, Inc.
 Richard J. Laureta
 150 Executive Park Blvd, Ste 4200
 San Francisco, CA 94134
laureta@freyerlaureta.com
 (415) 534-7070

Changes to the above information shall be given to the other party in writing ten (10) business days before the change is effective.

25. Counterparts. This Agreement may be executed in counterparts, and when each party has signed and delivered at least one such counterpart, each one shall be deemed an original and, when taken together with other signed counterparts, shall constitute one Agreement, which shall be binding on and effective regarding all parties. A scanned, electronic, facsimile, or other copy of a party's signature shall have the same force and effect as an original signature.

26. ACKNOWLEDGMENT

By their signatures below, the Parties acknowledge that they have each read and understand the terms of this Agreement, and are authorized to execute this Agreement to legally obligate their respective representatives, agents, successors and assigns to comply with the provisions of this Agreement.

[SIGNATURES ON FOLLOWING PAGE]

WEST BAY SANITARY DISTRICT

FREYER & LAURETA, INC.

By: _____
Sergio Ramirez, General Manager

By: _____
Richard J. Laureta, President

Date: _____

Date: _____

APPROVED AS TO FORM

Date: _____
Anthony Condotti, General Counsel

EXHIBIT
“A”
SCOPE
OF
WORK



**WEST BAY SANITARY DISTRICT
AGENDA ITEM 6**

To: *Board of Directors*

From: *Sergio Ramirez, General Manager*

Subject: *Discussion and Direction on Solar Energy PPA for WBSD
Sharon Heights Recycled Water Facility*

Staff will discuss the solar energy PPA for the WBSD Sharon Heights Recycled Water Facility and request Board comments and direction.

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**WEST BAY SANITARY DISTRICT
AGENDA ITEM 7**

To: Board of Directors

From: Sergio Ramirez, General Manager

Subject: Discussion and Direction on the West Bay and Sharon Heights Recycled Water Facility

A discussion will be held on the Sharon Heights Recycled Water Facility and other events related to the recycled water plant. The Board will have the opportunity to provide direction to staff and legal counsel.

Recycled Water Facility Production Data:

2025	Processed	Delivered
January	5.3MG	663K gallons
February	5MG	532K
March	7.2MG	2.4MG

2024	Processed	Delivered
January	5.8MG	175K gallons
February	5.6MG	464K
March	6.5MG	1.5MG
April	8.1MG	4.4MG
May	10.6MG	9.3MG
June	10.7MG	9.9MG
July	11.3MG	9.9MG
August	10.7MG	9.3MG
September	7.8MG	7MG
October	8.8MG	5.4MG
November	4.6MG	530K
December	5.3MG	82K

2023	Processed	Delivered
January	5MG	0 gallons
February	3.3MG	0 gallons
March	3.5MG	0 gallons
April	4.9MG	32k gals. Dust Control
May	5.1MG	432k gals. Dust Control
June	4.8MG	456k gals. Dust Control
July	6.2MG	1.05MG Dust Control
August	8.1MG	2.7MG (+ 1.5 MG Dust Control)
September	8.4MG	4MG (+ 1.04 MG Dust Control)
October	9.6MG	7.4MG
November	7.7MG	3.7MG
December	7.4MG	970K

2022	Processed	Delivered
January	4.4MG	97,000 gallons
February	4.4MG	1.5MG
March	6.6MG	3.5MG
April	7.6MG	3.8MG
May	9.2MG	7.4MG
June	9.8MG	8.7MG
July	9.6MG	8.1MG
August	9.2MG	8.1MG
September	8.6MG	6.7MG
October	7.9MG	4.6MG
November	5.9MG	310,000 gallons
December	5.4MG	154,690 gallons

2021	Total Processed	Total Delivered
Yearly Total	88.2MG	56.26MG (*) (**)
2020	Total Processed	Total Delivered
August-Dec.	34.1MG	19.75MG

- * Sharon Heights substantially tapered off their water usage for September which is the reason for the large discrepancy between treated and delivered.
- ** Treatment was reduced in the second half of the month. Rain in late October and an irrigation equipment malfunctions caused water delivery to decrease.

The following is a disclosure statement required for any document, written report or brochure prepared in whole or in part pursuant to the Finance Agreement with the State Water Resources Control Board for the West Bay Sanitary District Recycled Water Project - Sharon Heights: Funding for this project has been provided in full or in part through an agreement with the State Water Resources Control Board. California's Clean Water State Revolving Fund is capitalized through a variety of funding sources, including grants from the United States Environmental Protection Agency and state bond proceeds. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use.

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**WEST BAY SANITARY DISTRICT
AGENDA ITEM 8**

To: *Board of Directors*

From: *Sergio Ramirez, General Manager*

**Subject: *Discussion and Direction on the Bayfront Recycled Water Project
and Status Update***

A discussion will be held on the District's Bayfront Recycled Water Projects and other events related to the recycled water projects including financing, environmental review, design/build issues and grant applications.

The Board will have the opportunity to provide direction to staff and general counsel.

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**WEST BAY SANITARY DISTRICT
AGENDA ITEM 9**

To: Board of Directors

From: Sergio Ramirez, General Manager

Subject: Report, Discussion, and Direction on RethinkWaste (SBWMA)

The District's representative to RethinkWaste (SBWMA) President Fran Dehn, will report on any pertinent items regarding RethinkWaste (SBWMA) business.

Report to the District Board for the Regular Meeting of April 9, 2025

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**WEST BAY SANITARY DISTRICT
AGENDA ITEM 10**

To: *Board of Directors*

From: *Sergio Ramirez, General Manager*

**Subject: *Report and Discussion on Silicon Valley Clean Water (SVCW)
Plant***

The District's representative to Silicon Valley Clean Water (SVCW), Commissioner George Otte, will report on pertinent items regarding SVCW Operations, CIP and Finance.

Report to the District Board for the Regular Meeting of April 9, 2025

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