1902 - Serving Our Community for over 120 Years - 2026

WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS
REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, NOVEMBER 18, 2026 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025

Board Members
Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

General Manager
Sergio Ramirez

District General Counsel
Anthony Condotti, Esq.

AGENDA OF BUSINESS

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:
https://us06web.zoom.us/j/86296390672?pwd=v3VStacPzn3oSaaDVZav1LwP6WugVj.1
Meeting ID: 862 9639 0672 Passcode: 794890

1. Call to Order and Roll Call

2. Communications from the Public

3. Consent Calendar
   Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.
   A. Approval of Minutes for Regular meeting October 28, 2026 Pg. 3A-1
   B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru October 31, 2026 Pg. 3B-1
   C. WBSD Operations and Maintenance Report – October 2026 Pg. 3C-1
   D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – October 2026 Pg. 3D-1
   E. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – October 2026 Pg. 3E-1
   F. East Palo Alto Sanitary District (EPASD) Operations and Maintenance Report for Work Performed by WBSD – October 2026 Pg. 3F-1
   G. Consider Approving Resolution of Intention to Annex Certain Territory (28 Arastradero Road Portola Valley; APN: 182-34-061) to the West Bay Sanitary District On-Site Wastewater Disposal Zone and to Establish the Date and Time of Public Hearing Pg. 3G-1
   H. Consider Authorizing the General Manager to Issue Class 5 Sewer Permit No. 25-123 for the Construction of Septic Tank Effluent Pumping System (STEP) at 4131 Alpine Road, Portola Valley, California Pg. 3H-1

4. General Manager's Report Pg. 4-1

5. Board of Directors Will Receive a Capital Improvements Program Projects Update Pg. 5-1

6. Consider Authorizing the General Manager to Execute Contract Change Order No. 4 (CCO #4) in the amount of $164,479 with Anderson Pacific Engineering Construction, Inc. (APEC) for the Elevated Control Shed and Extreme Low Demand and Reject Water Valving Addition to Bayfront Recycled Water Treatment Facility Project No. 1763.0 Pg. 6-1

7. Authorize the General Manager to Enter into Amendment One to Engineering Design and Construction Services Agreement with Freyer & Laureta, Inc. (F&L) dated August 12, 2026, for $89,320 for the Point Repair Sanitary Sewer Project Phase IV Project 1777.0 Pg. 7-1

8. Consider Approving Cancellation of the Regular Board Meeting on December 23, 2026, and Adding a Meeting on December 16, 2026 Pg. 8-1

9. Discussion and Direction on Sharon Heights Recycled Water Facility Pg. 9-1

10. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 10-1

11. Report and Discussion on RethinkWaste (SBWMA) Pg. 11-1

12. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 12-1

13. Closed Session

    A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
       Initiation of Litigation Pursuant to Govt. Code § 54956.9(d)(4)
       (1 potential case)

14. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

15. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.